



## COUNCIL MEETING AGENDA

October 30th, 2023 4:30 p.m.

Community Center – *Lower Level*

203 N. 3<sup>rd</sup>, Marion Kansas 66861

### REGULAR CITY COUNCIL MEETING

1. Flag Salute – Mayor Mayfield.
2. Call the Regular City Council meeting to order – Mayor Mayfield
3. Approval of Agenda -Mayor Mayfield
4. Approval of consent agenda
  - Approval of the Minutes of October 16<sup>th</sup>, 2023 Council Meeting
  - Approval of Transfers:
    - o \$40,000 from Special Highway to B&I
    - o \$150,000 Electric to B&I
    - o \$80,000 from Utility fund to Equipment Reserve
  - Approval of warrants in the amount of \$41,745.04
  - Approval of payroll in the amount of \$37,150.73
5. New Hire in PD (K9 program)-Interim Chief Hudlin
6. KPP Solar Project Opportunity-Brogan
7. ALTEC bucket truck (Update)-Brogan
8. Manure Dumpster (Spur Ridge)-Brogan
9. Councilor, Department, & Staff Reports
10. Public Forum (1)
11. Motion to Adjourn Council Meeting

The next regularly scheduled City Council meeting is on November 13th, 2023 @ 4:30 p.m.

(It is possible that sometime between 4:30pm and 7:00pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the commission chambers or lobby of City Hall. No one is excluded from these areas during those times.)

#### **Council Meeting Procedures**

- Please silence your personal electronic devices (cell phones, tablets, watches, etc.). Emergency responders are to have their radios on vibrate.
- Please stand for the invocation and Pledge of Allegiance when requested by the Mayor or Vice Mayor at the beginning of the meeting.
- The council is interested in questions, concerns and comments from the public and has established a Public Forum agenda item at the beginning and end of the meeting. This is a time for individuals or groups to address the council. Generally, there is a three (3) minute presentation time allowed. Questions by councilors, mayor or city staff are not included in the three (3) minute presentation.
- (1) Presentation is limited to three (3) minutes. City Council will not act or discuss the topic at this time. Topics are limited to City Council business. Public comment is not permitted on personnel matters or legal matters. Items introduced may become agenda items at a future date.
- Please refrain from individual conversations during the council meeting & please be courteous and respectful at all times to your elected officials, appointed officials, city staff, and fellow residents. While we all may not agree, civil discourse will lead to better understanding and brighter future for our community.

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City Council Meeting  
October 16, 2023  
Monday, 4:30 p.m.

The regular meeting of the City Council of the City of Marion, Kansas was held Monday, October 16th, 2023 at 203 N. 3rd, Marion, Kansas in the lower level at 4:30 p.m. with David Mayfield presiding as Mayor and Council Members Zach Collett, Ruth Herbel, Kevin Burkholder and Jerry Kline in attendance. Also in attendance, Brogan Jones, City Administrator, Janet Robinson, City Clerk, Zach Hudlin, Margo Yates, Community Enrichment Director, James Masters, Ryan Newell, Pam Maag, Roger Maag, Mike Powers, Ruth Lange, Tim Baxa, Amy Smith, City Attorney, Brian Bina, Steven Hart, Landon Peterson, Darvin Markley, and Marion County Record reporters, Eric Meyer and Phyllis Zorn.

Call to Order: Mayor Mayfield called the meeting to order following the Pledge of Allegiance.

Agenda: Herbel made a motion to approve the agenda; Burkholder 2<sup>nd</sup>; motion carried 5-0.

Approval of Consent Agenda: Collett made a motion to approve the agenda Burkholder 2<sup>nd</sup>; motion carried 5-0.

Approval of the October 2<sup>nd</sup>, 2023 meeting minutes  
Approval of warrants in the amount of \$215,317.93  
Approval of payroll in the amount of \$35,485.24

Appointment of KPP Voting Delegate: Mayor Mayfield made a motion to approve City Administrator as the KPP Voting Delegate; Herbel 2<sup>nd</sup>; motion carried 5-0.

Resolution 23-05 Demo Bids for 202 Miller Street: James Masters told council members that the property located at 202 Miller Street, which council members voted to have the structure demolished on August 7<sup>th</sup>, 2023, had not made any improvements on getting the property in compliance and asked that permission be given to proceed with getting sealed bids for the demolishing of the property. Donald Wilson, the tenant of the property addressed council members. Wilson stated that the house was his 75 year old mother's home, where she also resided, and told council members that he was aware of the situation, however, there were no funds available to get the property in compliance. After much discussion, Collett made a motion to approve Resolution 23-05 with bid opening to be at the December 27<sup>th</sup>, 2023 council meeting, with Wilson giving a status report regarding the property's condition at the meeting; Herbel 2<sup>nd</sup>; motion carried 5-0.

Recommendation from MEDI for a \$500.00 payment to Marion Merchants for Fallween Event: Herbel made a motion to approve the request; Kline 2<sup>nd</sup>; motion carried 5-0.

ALTEC Bucket Truck (Vote to get ordered): Jones told council members that the bucket truck lease was coming up for renewal, and asked council members to approve getting the new bucket truck on the list to be ordered. Herbel suggested that the item be tabled until January of 2024 when the new council is in office. After much discussion, Herbel made a motion to

approve tabling the item until January, 2024. Motion died for lack of a 2<sup>nd</sup>. Mayor Mayfield made a motion to approve moving forward to get the truck on the list to be ordered, not to purchase the truck; Collett 2<sup>nd</sup>; Herbel opposed, motion carried 4-1.

Water purchase Contract Payment 2023 for \$10,831.53 for 40 years: Herbel made a motion to approve the 40 year Water Purchase Contract; Burkholder 2<sup>nd</sup>; motion carried 5-0.

Sign Regulations – Recommendation to Planning Commission: Mayor Mayfield made a motion to approve the Sign Regulations with the changes discussed at a previous City Council Meeting, along with adding a conditional use permit, and the recommended changes; Herbel 2<sup>nd</sup>; motion carried 5-0.

Planning Commission Appointment: Mayfield made a motion to approve Mike Smith to the Planning Commission; Herbel 2<sup>nd</sup>; motion carried 5-0.

Discussion of Lots in Business Park (potential cost): Jones asked council members what the purchase price per lot of the 16 lots that are available in the business park would cost for a potential buyer. After discussion, research will be done to find out what the appraisal value is for each lot.

Executive Session: Mayor Mayfield made a motion to enter into executive session at 203 N. 3<sup>rd</sup>, Community Center – lower level, Marion, KS to discuss pending litigation against the city which would be deemed privileged in the attorney-client relationship inviting City Attorney Brian Bina, KBI representative Jennifer Hill and Brogan Jones in for 15 minutes beginning at 5:25 and returning to regular meeting at 203 N. 3<sup>rd</sup>, Community Center – lower level at 5:45 p.m. Kline 2<sup>nd</sup>; motion carried 5-0. No action taken.

Executive Session: Mayor Mayfield made a motion to enter into executive session at 203 N. 3<sup>rd</sup>, Community Center – lower level, Marion, KS to discuss personnel matters of non-elected personnel, the Interim Chief of Police, for 15 minutes beginning at 5:45 p.m., inviting in Brian Bina, City Attorney, and Brogan Jones, City Administrator in, returning to regular meeting at 203 N. 3<sup>rd</sup>, Community Center lower level, Marion, KS at 6:00 p.m.; Herbel 2<sup>nd</sup>; motion carried 5-0. No action taken.

Councilor, Department & Staff Reports: Zach Hudlin reported that the county has been awarded a \$108,000.00 grant with a county match of 10%, making the total grant \$120,000.0. Hudlin stated that the money would be used towards the purchase of new radios.

Margo Yates reminded council members of the “Falloween” event that was being held on October 21<sup>st</sup>, 2023.

Jones told council members that the LMK Conference was very informational and learned of different grant opportunities he would be checking into in 2024 for water facilities and water plants.

Robinson no report.

Public Forum: Darwin Markley asked where council members were at regarding the 2022 lead pipe survey.

Ryan Newel asked why personnel cell phones were being used for City business.

Kline made a motion to adjourn the meeting; Mayor Mayfield 2<sup>nd</sup>; meeting adjourned.

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David Mayfield, Mayor

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Janet Robinson, City Clerk

**City of Marion**  
Verification of GL/BK Balancing  
September 2023

Balance Sheet (Cash)	2,485,052.60
Outstanding Transaction Register	9,199.57
	<b>2,475,853.03</b>

Certificate of Deposit	-
Checking Account (CNB)	2,474,781.65
Checking Account (MNB)	347.18
Grant Account (CNB)	124.60
Grant Account (MNB)	599.60
Bank Statement Totals	<b>2,475,853.03</b>

See notes below if differ  
- difference

Prepared By:



Reviewed By:



Published in the Marion County Record,  
**City of Marion, Kansas**  
**Summary of Cash Receipts, Cash Disbursements and Unencumbered Cash**  
**For the Quarter Ended October, 2023**

ACCOUNT TITLE	BUDGET		YTD		QTD		YTD		QTD		REMAINING BUDGET	BUDGET USED(%)	OPERATING CASH	OTHER CASH & INVESTMENTS
	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE				
GENERAL	1,872,949.00	1,463,097.64	343,763.33	1,158,020.34	330,718.13	714,928.66	61.83%	446,443.17						
UTILITY	3,978,505.00	2,799,817.96	1,022,657.11	2,466,341.31	1,063,880.78	1,512,163.69	61.99%	1,754,291.05					200.00	
SP HIGHWAY	85,000.00	44,963.08	14,143.70	40,000.00	40,000.00	45,000.00	47.06%	89,217.66						
SP LE TRUST	26,700.00	14,487.00	5,100.00	15,836.29	12,237.86	10,863.71	59.31%	23,889.68						
LAND BANK	1,350.00	0.00	0.00	0.00	0.00	1,350.00	0.00%	4,080.68						
BOND & INTEREST	259,105.00	210,818.86	154,547.86	216,530.00	188,265.00	42,575.00	83.57%	36,213.96						
LIBRARY	98,491.00	92,029.22	11,359.98	64,062.34	28,086.60	34,428.66	65.04%	34,531.46						
SP PARK & REC	10,000.00	1,655.29	545.42	0.00	0.00	10,000.00	0.00%	10,852.65						
EQUIPMENT RES	80,000.00	83,241.55	80,000.00	70,458.00	5,066.10	9,542.00	88.07%	16,297.78						
CAPITAL IMPROVE	2,293,100.00	196,179.01	500.00	336,145.84	85,788.76	1,956,954.16	14.66%	68,502.31					732.20	
TOTAL	8,705,200.00	4,906,289.61	1,632,617.40	4,367,394.12	1,754,043.23	4,337,805.88	50.17%	2,484,320.40					932.20	

**Bonded Indebtedness:**

	General Obligation Bonds:	
Series 2012 Refunding	Water Plan/TRF/Lewy	\$1,160,000.00
Series 2013	Main Trafficway Improve	\$320,000.00

**Lease/Purchase Agreements:**

Altec Capital Services, LLC	Bucket Truck	\$20,080.00
Marion National Bank	Motor Grader	\$25,000.00
Marion National Bank	Admin Car	\$12,750.00

**Project Loan Indebtedness:**

KS Water Pollution Control Rev-Jex Sewer	\$190,825.39
KS Public Water Supply - Water Meters	\$0.00
KS Public Water Supply - Water Project	\$274,311.78
USD 408 Pool Bond	\$136,000.00
KPP Voltage Upgrade	\$2,830,000.00

I, Janet Robinson, City Clerk, do hereby certify that the above statement is correct.

Signed: Janet Robinson 8/30/2023

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
CENTRAL NATIONAL BANK									
3813 56 EXPRESS TIRE & SERVICE									
INV 6645/6497/6666/6	1	10/30/23	10/30/23	OIL CHANGE	54.99	01	01-14-5417	LIQ	1
	2			ROTATE TIRES	20.00	01	01-14-5417	LIQ	1
	3			BATTERY	214.95	01	01-14-5417	LIQ	1
	4			HAZMAT	11.05	01	01-14-5417	LIQ	1
	5			TAX	25.07	01	01-14-5417	LIQ	1
	6			SHOP SUPPLIES	2.90	01	01-14-5417	LIQ	1
	7			ALIGNMENT	89.99	02	02-03-5410	LIQ	1
	8			LABOR	52.50	02	02-03-5410	LIQ	1
	9			LEFT/OUTER TIE ROD END	156.91	02	02-03-5410	LIQ	1
	10			SHOP SUPPLIES	2.99	02	02-03-5410	LIQ	1
	11			HAZMAT	7.85	02	02-03-5410	LIQ	1
	12			REPAIRED SHIFTER CABLE	105.00	01	01-14-5414	LIQ	1
	13			SHOP SUPPLIES	1.05	01	01-14-5414	LIQ	1
	14			SALES TAX	8.75	01	01-14-5414	LIQ	1
	15			ALTERNATOR	474.48	01	01-14-5417	LIQ	1
	16			LABOR	168.00	01	01-14-5417	LIQ	1
	17			SHOP SUPPLIES	6.42	01	01-14-5417	LIQ	1
	18			SALES TAX	53.53	01	01-14-5417	LIQ	1
				INVOICE TOTAL	1,456.43				
				VENDOR TOTAL	1,456.43				
171 AFLAC									
INV# 779624	1	10/30/23	10/26/23	NOVEMBER PREMIUM	22.70	156	01-00-2456	LIQ	1
	2			NOVEMBER PREMIUM	26.92	156	E-PAYMNT 1309192 10/30/23	LIQ	1
	3			NOVEMBER PREMIUM	60.98	256	E-PAYMNT 1309192 10/30/23	LIQ	1
	4			NOVEMBER PREMIUM	26.92	256	02-00-2456	LIQ	1
	5			NOVEMBER PREMIUM	45.32	156	E-PAYMNT 1309192 10/30/23	LIQ	1
	6			NOVEMBER PREMIUM	52.76	156	02-00-2456	LIQ	1
	7			NOVEMBER PREMIUM	26.52	156	E-PAYMNT 1309192 10/30/23	LIQ	1
				INVOICE TOTAL	262.12		E-PAYMNT 1309192 10/30/23		
				VENDOR TOTAL	262.12				
3420 ALTEC CAPITAL SERVICES, LLC									
INV# 01805771	1	10/30/23	10/11/23	LEASE RENTAL 2019 FORD F550	1,688.70	21	21-00-5450	LIQ	1
				INVOICE TOTAL	1,688.70				
				VENDOR TOTAL	1,688.70				
853 ANIMAL HEALTH CENTER, INC									
OCTOBER	1	10/30/23	10/20/23	9/20/23 POINTER	18.00	01	01-00-5085	LIQ	1
	2			10/19/23 HOND-VOIT	18.00	01	01-00-5085	LIQ	1
	3			10/19/23 SAMMY-HAYWARD	18.00	01	01-00-5085	LIQ	1
				INVOICE TOTAL	54.00				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	CK SQ
				VENDOR TOTAL	54.00				
OCTOBER	1	10/30/23	10/16/23	38 ATMOS ENERGY MARION CITY HALL	88.12	01	01-05-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	2			MARION SHOP	29.37	02	02-04-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	3			MARION SHOP	29.37	01	01-10-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	4			MARION SHOP	29.38	02	02-01-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	5			MARION MUSEUM	96.87	01	01-25-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	6			MARION WATER WORKS	44.29	02	02-04-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	7			MARION WATER WORKS	44.29	01	01-10-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	8			MARION WATER WORKS	44.29	02	02-01-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	9			MARION FIRE/PD	61.68	01	01-65-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	10			MARION FIRE/PD	26.44	01	01-14-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
	11			MARION FIRE	94.93	01	01-65-5015 E-PAYMNT 1309193 10/30/23	LIQ	1
				INVOICE TOTAL	589.03				
				VENDOR TOTAL	589.03				
NOVEMBER	1	10/30/23	10/20/23	9 BLUE CROSS/BLUE SHIELD NOVEMBER 2023 ADMIN	581.59	152	01-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	2			NOVEMBER 2023 ADMIN	1,110.94	152	01-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	3			NOVEMBER 2023 ADMIN	537.56	152	01-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	4			NOVEMBER 2023 POLICE	1,075.12	152	01-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	5			NOVEMBER 2023 POLICE	624.69	152	01-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	6			NOVEMBER 2023 S&A	1,822.33	152	01-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	7			NOVEMBER 2023 WATER DIST	327.91	252	02-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	8			NOVEMBER 2023 WATER PLANT	537.56	252	02-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	9			NOVEMBER 2023 WATER PLANT	566.61	252	02-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	10			NOVEMBER 2023 SEWER	566.61	252	02-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	11			NOVEMBER 2023 ELECTRIC	1,075.12	252	02-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	12			NOVEMBER 2023 ELECTRIC	1,183.02	252	02-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	13			NOVEMBER 2023 REC	537.56	152	01-00-2452	LIQ	1
	14			NOVEMBER 2023 LIBRARY	609.73	152	01-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	15			NOVEMBER 2023 REFUSE	1,154.06	252	02-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	16			NOVEMBER 2023 REFUSE	537.56	252	02-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
	17			NOVEMBER 2023 PARK	537.56	152	01-00-2452 E-PAYMNT 1309194 10/30/23	LIQ	1
				INVOICE TOTAL	13,385.53				
				VENDOR TOTAL	13,385.53				
INV# 927168447				55 BORDER STATES INDUSTRIES, INC.					
	1	10/30/23	10/10/23	10FT FIBERGLASS CROSSARM	2,190.00	02	02-04-5020	LIQ	1
	2			STATE TAX	142.35	02	02-04-5020	LIQ	1
	3			COUNTY TAX	21.90	02	02-04-5020	LIQ	1
	4			LOCAL TAX	16.43	02	02-04-5020	LIQ	1
				INVOICE TOTAL	2,370.68				
				VENDOR TOTAL	2,370.68				
INV# 4169067442				1931 CINTAS CORPORATION #451					
	1	10/30/23	9/27/23	3X5 XTRAC MAT INGO	25.73	01	01-10-5021	LIQ	1
	2			SM SHOP TWL-RED	65.00	01	01-10-5021	LIQ	1
	3			SM SHOP TWL	29.90	01	01-10-5021	LIQ	1
	4			SERVICE CHARGE	20.94	01	01-10-5021	LIQ	1
	5			3x5 XTRAC MAT INGO	25.73	01	01-10-5020	LIQ	1
	6			SM SHOP TOWEL	65.00	01	01-10-5020	LIQ	1
	7			SM SHOP TOWEL	29.90	01	01-10-5020	LIQ	1
	8			SERVICE CHARGE	20.94	01	01-10-5020	LIQ	1
				INVOICE TOTAL	283.14				
				VENDOR TOTAL	283.14				
INV# 3861				3916 CITY OF HERINGTON					
	1	10/30/23	10/26/23	SEPTEMBER SERVICES-MASTERS	1,890.00	01	01-11-5278	LIQ	1
				INVOICE TOTAL	1,890.00				
				VENDOR TOTAL	1,890.00				
INV# 886238				3845 DUTTON-LAINSON COMPANY					
	1	10/30/23	10/19/23	CENTRON	332.31	02	02-04-5020	LIQ	1
	2			FREIGHT CHARGE	14.00	02	02-04-5020	LIQ	1
				INVOICE TOTAL	346.31				
				VENDOR TOTAL	346.31				
INV# 6603170				3208 HAWKINS INC.					
	1	10/30/23	10/15/23	CHLORINE CYLINDER	60.00	02	02-02-5310	LIQ	1
				INVOICE TOTAL	60.00				
				VENDOR TOTAL	60.00				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
INV# 1000908952	1	10/30/23	10/11/23	531 FARM PLAN SPLINE SCREW	4.50	01	01-10-5021	LIQ	1
				INVOICE TOTAL	4.50				
				VENDOR TOTAL	4.50				
FALLOWEEN REIMBURSEM	1	10/30/23	10/25/23	3948 JONES, MEGAN FALLOWEEN DJ	100.00	01	01-11-5276	LIQ	1
	2			SWANK-HOCOS POCUS WS DVD	305.00	01	01-11-5276	LIQ	1
	3			BAKER BROS-EVENT FLYERS	70.36	01	01-11-5276	LIQ	1
				INVOICE TOTAL	475.36				
				VENDOR TOTAL	475.36				
INV# 18441	1	10/30/23	10/24/23	1594 KANSAS MUNICIPAL UTILITIES LINeworker APPRENTICE-HIRD	300.00	02	02-04-5250	LIQ	1
				INVOICE TOTAL	300.00				
				VENDOR TOTAL	300.00				
JUL AUG SEP 2023	1	10/30/23	10/26/23	1371 KS DEPT OF REVENUE CLEANING DRINKING WATER FEE	798.50	02	02-02-5462	LIQ	1
				INVOICE TOTAL	798.50				
				VENDOR TOTAL	798.50				
INV# 513287961	1	10/30/23	10/16/23	1798 KONICA MINOLTA PREMIER FINANCE CONTACT PAYMENT	127.29	01	01-00-5255 E-PAYMNT 1309196 10/30/23	LIQ	1
	2			COLOR OVERAGE	39.69	01	01-00-5255 E-PAYMNT 1309196 10/30/23	LIQ	1
	3			BLACK AND WHITE OVERAGE	74.74	01	01-00-5255 E-PAYMNT 1309196 10/30/23	LIQ	1
	4			SUPPLY FREIGHT	9.00	01	01-00-5255 E-PAYMNT 1309196 10/30/23	LIQ	1
				INVOICE TOTAL	250.72				
				VENDOR TOTAL	250.72				
INV# 7819	1	10/30/23	10/12/23	122 LEAGUE OF KS MUNICIPALITIES JOB POSTING-WATER PLANT	100.00	01	01-00-5028	LIQ	1
				INVOICE TOTAL	100.00				
				VENDOR TOTAL	100.00				
NOVEMBER	1	10/30/23	10/23/23	3682 LIBERTY NATIONAL NOVEMBER PREMIUM	12.00	0245	02-00-2445 E-PAYMNT 1309195 10/30/23	LIQ	1
	2			NOVEMBER PREMIUM	32.59	0245	02-00-2445 E-PAYMNT 1309195 10/30/23	LIQ	1
				INVOICE TOTAL	44.59				
				VENDOR TOTAL	44.59				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
10/26/23	1	10/30/23	10/15/23	1470 MARION COUNTY IMP. DIST. NO. 2 WATER AT AIRPORT	36.97	01	01-16-5015	LIQ	1
				INVOICE TOTAL	36.97				
				VENDOR TOTAL	36.97				
MILEAGE TO/FROM MCPH	1	10/30/23	10/26/23	1071 DAVID MAYFIELD MILEAGE TO CITY ATTORNEY	49.78	01	01-00-5026	LIQ	1
				INVOICE TOTAL	49.78				
				VENDOR TOTAL	49.78				
INV# 172478	1	10/30/23	10/25/23	3389 MODERN AIR CONDITIONING, INC. BOILER LABOR	250.00	01	01-05-5259	LIQ	1
	2			MILEAGE	103.50	01	01-05-5259	LIQ	1
	3			GAUGE GLASS GASKET	5.04	01	01-05-5259	LIQ	1
				INVOICE TOTAL	358.54				
				VENDOR TOTAL	358.54				
INV# 205343	1	10/30/23	10/16/23	3009 NATIONAL SIGN COMPANY INC CHANNELIZER	1,176.00	01	01-10-5270	LIQ	1
	2			SHIPPING	225.00	01	01-10-5270	LIQ	1
				INVOICE TOTAL	1,401.00				
				VENDOR TOTAL	1,401.00				
INV# 73422/73959	1	10/30/23	7/21/23	3723 NETWORKS PLUS VEEAM ANNUAL MAINTENANCE	349.00	01	01-00-5022	LIQ	1
	2			IT REMOTE	1,035.00	01	01-00-5022	LIQ	1
				INVOICE TOTAL	1,384.00				
				VENDOR TOTAL	1,384.00				
INV# 35109331	1	10/30/23	10/12/23	3069 QUILL CORPORATION M&M'S FUN SIZE	4.79	02	02-04-5020	LIQ	1
	2			M&M'S FUN SIZE	4.79	01	01-05-5020	LIQ	1
	3			M&M'S FUN SIZE	4.80	02	02-02-5020	LIQ	1
	4			TOOTSIE ROLL MIDGEES	3.24	02	02-04-5020	LIQ	1
	5			TOOTSIE ROLL MIDGEES	3.24	01	01-05-5020	LIQ	1
	6			TOOTSIE ROLL MIDGEES	3.25	02	02-02-5020	LIQ	1
	7			TOOTSIE CHILD PLAY BAG	9.02	01	01-05-5020	LIQ	1
	8			TOOTSIE CHILD PLAY BAG	9.02	02	02-02-5020	LIQ	1
	9			TOOTSIE CHILD PLAY BAG	9.02	02	02-04-5020	LIQ	1
	10			BIC BLUE PENS	7.22	01	01-00-5020	LIQ	1
	11			PEN RETRACT 24 PACK	10.70	01	01-00-5020	LIQ	1
	12			BANKERS BOX	45.39	01	01-00-5020	LIQ	1
	13			PAD LEGAL	17.49	01	01-00-5020	LIQ	1
	14			3/4 HEAVY DUTY STAPLES	11.59	01	01-00-5020	LIQ	1
				INVOICE TOTAL	143.56				
				VENDOR TOTAL	143.56				

3947 RENSENHOUSE

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
3947 RENSENHOUSE									
OCTOBER	1	10/30/23	10/04/23	CHRISTMAS LIGHTS	1,575.00	02	02-04-5023	LIQ	1
	2			DIM TRANS WARM WHITE	585.00	02	02-04-5023	LIQ	1
	3			CHRISTMAS LIGHTS	2,100.00	02	02-04-5023	LIQ	1
	4			50W LT FX	1,182.40	02	02-04-5014	LIQ	1
	5			DIM TRANS WARM WHITE	585.00	02	02-04-5023	LIQ	1
	6			DIM TRANS WARM WHITE	975.00	02	02-04-5023	LIQ	1
	7			CHRISTMAS LIGHTS	2,625.00	02	02-04-5023	LIQ	1
	8			CHRISTMAS LIGHTS	2,625.00	02	02-04-5023	LIQ	1
	9			LED TOWER LIGHT	229.00	02	02-01-5020	LIQ	1
				INVOICE TOTAL	12,481.40				
				VENDOR TOTAL	12,481.40				
84 SALINA SUPPLY COMPANY									
INV# S100252687/S100	1	10/30/23	10/12/23	PVC BUSH TXT	16.88	02	02-02-5020	LIQ	1
	2			PRE RINSE ASSEMBLY	416.18	01	01-10-5021	LIQ	1
	3			DELIVERY FEE	10.00	01	01-10-5021	LIQ	1
				INVOICE TOTAL	443.06				
				VENDOR TOTAL	443.06				
1192 VERIZON WIRELESS									
INV# 9947220119	1	10/30/23	10/19/23	6202666051	28.99	01	01-00-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	2			6202666055	24.76	01	01-16-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	3			6203810019	41.46	01	01-55-5089 E-PAYMNT 1309197 10/30/23	LIQ	1
	4			6203810212	28.99	01	01-00-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	5			6203810309	29.89	01	01-00-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	6			6203810647	28.99	01	01-00-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	7			6203810716	52.27	01	01-00-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	8			6203810928	29.89	01	01-00-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	9			6203810967	28.99	01	01-00-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	10			6203811285	41.46	01	01-00-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	11			6203813101	24.30	01	01-14-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	12			6203813240	28.99	01	01-16-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	13			6203814043	24.76	01	01-75-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	14			6203814631	40.01	01	01-14-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	15			6203814663	40.01	01	01-14-5015 E-PAYMNT 1309197 10/30/23	LIQ	1
	16			6203814706	40.01	01	01-14-5015 E-PAYMNT 1309197 10/30/23	LIQ	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	17			6203814714	40.01	01	E-PAYMNT 1309197 10/30/23 01-14-5015	LIQ	1
	18			6203814891	40.01	01	E-PAYMNT 1309197 10/30/23 01-14-5015	LIQ	1
	19			6203822355	28.99	02	E-PAYMNT 1309197 10/30/23 02-02-5015	LIQ	1
	20			6203822442	24.76	01	E-PAYMNT 1309197 10/30/23 01-75-5015	LIQ	1
	21			6203822561	9.66	02	E-PAYMNT 1309197 10/30/23 02-04-5015	LIQ	1
	22			6203822561	9.66	02	E-PAYMNT 1309197 10/30/23 02-01-5015	LIQ	1
	23			6203822561	9.67	01	E-PAYMNT 1309197 10/30/23 01-10-5015	LIQ	1
	24			6203822651	41.46	01	E-PAYMNT 1309197 10/30/23 01-14-5015	LIQ	1
	25			6203823425	30.79	01	E-PAYMNT 1309197 10/30/23 01-05-5015	LIQ	1
	26			6203823732	8.25	02	E-PAYMNT 1309197 10/30/23 02-04-5015	LIQ	1
	27			6203823732	8.25	02	E-PAYMNT 1309197 10/30/23 02-01-5015	LIQ	1
	28			6203823732	8.26	01	E-PAYMNT 1309197 10/30/23 01-10-5015	LIQ	1
	29			6203823770	9.66	01	E-PAYMNT 1309197 10/30/23 01-10-5015	LIQ	1
	30			6203823770	9.66	02	E-PAYMNT 1309197 10/30/23 02-01-5015	LIQ	1
	31			6203823770	9.67	02	E-PAYMNT 1309197 10/30/23 02-04-5015	LIQ	1
	32			6203823993	24.76	01	E-PAYMNT 1309197 10/30/23 01-00-5015	LIQ	1
	33			6203826670	41.46	02	E-PAYMNT 1309197 10/30/23 02-04-5089	LIQ	1
	34			6203826671	41.46	02	E-PAYMNT 1309197 10/30/23 02-01-5089	LIQ	1
	35			6203829134	69.31	01	E-PAYMNT 1309197 10/30/23 01-25-5015	LIQ	1
				INVOICE TOTAL	999.52				
				VENDOR TOTAL	999.52				
INV# 1213011012023	1	10/30/23	10/25/23	3841 VISION CARE DIRECT NOVEMBER PREMIUM	15.90	257	02-00-2457 E-PAYMNT 1309198 10/30/23	LIQ	1
	2			NOVEMBER PREMIUM	25.46	257	02-00-2457 E-PAYMNT 1309198 10/30/23	LIQ	1
	3			NOVEMBER PREMIUM	46.24	257	02-00-2457 E-PAYMNT 1309198 10/30/23	LIQ	1
				INVOICE TOTAL	87.60				
				VENDOR TOTAL	87.60				

# SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				CENTRAL NATIONAL BANK TOTAL	41,745.04				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	15,619.11				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	26,125.93				
				GRAND TOTALS	41,745.04				



October 25, 2023

City of Marion  
Mayor Mayfield & City Council  
208 East Sante Fe Street  
Marion, KS 66861

Re: Invitation to Participate in KPP Energy Solar Project

Dear Mayor Mayfield and City Council:

KPP Energy submitted a Letter of Interest under the Powering Affordable Clean Energy (PACE) program with Rural Utilities Services and USDA to install approximately 20MW of Solar generation in nine KPP Energy cities. We have been invited to submit a full application, which is due by December 4<sup>th</sup>.

KPP Energy staff have performed a system analysis on each of the 24 KPP Energy communities and have determined that the City of Marion would qualify to participate in this project. The energy produced from these solar resources will be shared by the whole KPP Energy membership pool and provide an inexpensive renewable energy resource in the KPP Energy portfolio. The solar facility constructed on each site would be a KPP Energy asset, which KPP Energy will construct, manage, and maintain.

The maximum amount of additional generation that would be allowable behind the meter in Marion has been determined to be 1 megawatt (MW). Solar generation requires approximately 6-7 acres per MW. If Marion is agreeable to participating, we ask the City Council to determine the location of the required acreage and any terms or conditions that would be desired. Once, we receive all the answers from the invitees, KPP Energy staff will determine the next steps.

We invite the City of Marion to participate in this project. Please indicate your intention to participate and state any conditions on the following page. Due to the very compressed timeframe needed to submit the PACE application, we must receive your answer by November 10<sup>th</sup>.

Respectfully,



Colin Hansen, CEO & General Manager



City of Marion

Accept/Decline	
Location/Address	
Acreage Available	
Conditions	

ATTEST: I affirm that the information provided reflects the action taken by the city's governing body to designate the intention and conditions (if any) to participate in the KPP Energy Solar Project

City: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Clerk: \_\_\_\_\_

Date: \_\_\_\_\_





October 26, 2023

Dear KPP Members:

Thank you for taking the time to attend the meeting we held today to discuss the various components of the KPP Energy PACE USDA Application. As you can see, KPP Energy needs your willingness to participate to make this project a success. We truly appreciate the feedback and want to work with each of you to determine the best path.

During the meeting, KPP Staff was directed to follow-up with answers to questions that could be used to explain and inform each member's governing body.

1. **What are the operation and maintenance requirements by the City?** – KPP Energy will prepare an agreement between each participating city and KPP Energy that will compensate for the time a city employee has to perform any tasks called upon. It is our understanding there will be a minimal amount of maintenance required and KPP Energy will also enter into a maintenance agreement with the solar developer to manage the operational and long-term maintenance requirements. However, there may be a time that a city is called upon to do a certain task relating to the solar facility and we will compensate for these instances.
2. **What are the costs incurred by the City?** – In order to take advantage of the PACE loan program, the solar facility being constructed in each community will be considered a KPP Energy asset. We will take care of any costs associated with this project, including site prep, upgrades, equipment, etc. We do not anticipate for the city to cover any of the costs of the project.
3. **Will there be zoning considerations?** – It may be possible, that the site you have selected would need to go through the proper channels for appropriate zoning in your community. We may ask each participate for assistance with this step. If there are any tax implications due to zoning changes, due to increases in valuations, KPP Energy will intend to cover those costs of increase of taxes.
4. **Will the City be compensated for the use of the land at the solar facility?** – During the meeting, there were various ideas on how to compensate a city fairly and the tax implications of doing various methods. KPP Energy is interested in compensating fairly and evenly among the participating members. KPP Energy is most interested in securing an easement on these sites and paying an annual amount (to be determined) as a credit on the KPP Energy billing.



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## 5. What are the benefits of having a KPP Energy solar facility in my community?

- This is an opportunity to bring a renewable energy resource into your community. We are finding that industrial customers are asking about the portfolio mix of KPP Energy and how much renewable resources we have. This is a very positive optic for those who find clean energy appealing. Also, KPP Energy will assist with the educational element among the community relating to the solar facility.
- This is also an opportunity to bring online – very affordable power. The rates we have estimated that will be charged to the members are much lower than if KPP Energy went out and purchased paper capacity. Everyone in the pool will benefit from these facilities. In 2025, KPP Energy may be looking to fill a capacity gap and these facilities will allow us to fill that gap until the Walnut Energy Center is online.
- It is reasonable to say, that after the installation of the facilities in a community, it could solve problems of providing an offset to load and helping a system in need from time to time. This information will become more evident after a feasibility study has been completed.

Again, we want to thank you for your time and consideration. As we have mentioned, we need to move quickly to submit our Application by December 4<sup>th</sup>. We look forward to hearing your reply by November 10<sup>th</sup>. If you have any other questions in the meantime, please let us know.

Respectfully,

Colin Hansen, CEO & General Manager



City Limits



Low Density Residential



Limited Commercial



Heavy Industrial



Medium Density Residential



General Commercial



Airport



High Density Residential Development Overlay District



General Commercial with Central Business District Overlay



Agriculture



Elderly Housing



Light Industrial



Conditional Use Permit





**Recommendation on how to proceed with Manure dumpster service:**

This service came to my attention as our Public Works Director Tim told me about it after he had received a call to have this service dumped. At this current time the service is provided to the business free of charge. I believe the City needs to re-evaluate this and assess a cost to this service. After talking with Tim and the members of our trash collection service the sheer amount of time and resources (truck, dumpster and personnel) this service takes to complete is reason enough to seek appropriate compensation. With that said I believe that the city should implement a base rate charge for the service to be paid on a monthly basis. After reviewing the frequency of pickups and the time it takes to complete this service I recommend we implement a base fee of \$50.00 dollars a month for the service to continue.



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Brogan Jones M.P.A.

October 16 - 20

- Per request, emailed realtor five links to grants available in Kansas for historic restoration.
- Also sent the realtor an invite to a Facebook page on Restoring Historic Houses.
- Sent Brogan the sign regs with five proposed changes in "red" that the PC will review Tuesday.
- Per request, asked if businessowner is selling their building. Let party know it's not for sale.
- Let a businessowner know we're glad to include him when we're promoting events going on.
- Someone inquired about one of the empty buildings downtown, so connected them with owner.
- Researched several questions for property up for sale to determine options for potential buyer.
- Drove by property in question to view surrounding properties, etc. Visited with Brogan.
- Visited with member of Baptist Church about their annual Trunk or Treat on Halloween.
- Visited with businessowner about helping with Art in the Park & coming to Merchant meetings.
- Requested invoice for billboard from Chingawassa Days & forwarded to Peabody folks to pay.
- Per request asked guys to drop off traffic cones and caution tape to Bill & Essie's lot for event.
- Also reminded guys they need porta potties for Saturday's event.
- Visited with planning commission chairman to let him know realtor & buyer will attend meeting.
- Visited with James about realtor questions concerning possible property sale.
- Realtor called to update that proposed buyer is having second thoughts. She'll get back to me.
- Visited with planning commission chairman again to update him on property in question.
- Let interested couple know the business park lots are on the agenda for city council meeting.
- Let Megan know Frank is dropping off cones by Brookens, & Megan's lot to block Main Street.
- Reviewed with James two violations. The violators will be notified.
- Answered school rec director about when Santa will be at upcoming events and activities.
- Attended City Council meeting.
- Sent the Record the activity schedule for this Saturday evening's downtown event.
- Answered question from FACT who you contact for info to be put on the electronic sign.
- Returned a wallet that was found downstairs.
- Reviewed several state statues in preparation for Planning Commission meeting.
- Per request of chairman, reviewed sizes of sandwich board signs in preparation for meeting.
- Prepared copies of meeting information for board members for Planning Commission meeting.
- Prepared zoning regulations and other information in a notebook for the new board member.
- Assisted boiler inspection guys and reported findings to Brogan, Tim, Steven, Landon & Becky.
- Used GIS program to locate lots in Business Park, print maps, and identify which lot is which.
- Attended Planning Commission meeting.
- Typed up meeting minutes from Planning Commission. And updated Sign Regulations.
- Took the name of a family needing holiday assistance, referred by a food bank volunteer.
- Handed in the signed copy of the meeting minutes from August for the Planning Commission.
- Visited with Brogan to update him after the Planning Commission meeting.
- Updated James after the Planning Commission meeting, and reviewed two violation notices.
- Communicated with yoga instructor about wedding in the building this weekend. Just FYI.
- Visited with Brogan and James about lots in Business Park.
- Had the building cleaned prior to wedding in the Ballroom this weekend.
- Sent Brogan a business plan to review.
- Confirmed for Frank an okay location for the porta potties for this weekend's event.
- Sandy updated the city web page and asked me to proof it, so I did. Great job, Sandy! Thanks!
- Helped family prepare for wedding in the building this weekend.

- Check the building calendar for 2 separate event requests, but both dates are already booked.
- Called the county to ask the dimensions of the lots along north end of the Business Park.
- Reorganized table cloths and chair covers. Started a pile to take to the laundromat.
- Made sure restrooms well stocked with paper products, soap, cleaning supplies & trash bags.
- Forwarded youth basketball tournament information to school officials.
- Sent businessowner a message offering an option for closeout inventory sales.
- Visited with businessowner about current plans for operation.

#### October 24 - 26

- Communicated with organizer for hospital banquet. Asked wedding party to leave tables up.
- Updated Holly Jolly event schedule.
- Per request asked what happened at Falloween with one vendor' s food service requirements.
- Received and submitted three invoices from Falloween to be reimbursed from bed tax funds.
- Communicated with hospital official about Yoga class at 5 on Sunday, after hospital banquet.
- Received notice and marked Peabody Fall Festival paid for sharing Walton billboard.
- Per request asked if anyone knows if a certain building is for sale, or not.
- Attended Maron Merchant's meeting.
- Noted change in date for City Court in December, and made change on building calendar.
- Allowed non-profit singing group to practice in Ballroom one evening in November.
- Visited with businessowner about location, bank loan, and applying for E-Community funds.
- Sent businessowner application for applying for E-Community funds.
- Asked price for running half page ad for Holly Jolly Christmas event, as we did last year.
- Asked Sandy to print a dozen more Jingle Junk flyers in color.
- Communicated with organizer for event next weekend. Asked hospital to put tables up.
- Visited with a businessowner who missed the Merchant meeting and wanted an update.
- Sent contact info, etc., for a boat storage facility by the reservoir to a new resident in town.
- Saw local company on facebook and referred them to local family looking for this service.
- Also let Becky know about the local company making benches, as we get memorial requests.
- Connected with hospital banquet organizer to give building key and answer questions.
- Asked Landon to have one of the guys clean up the dead animal on Third Street by the Coop.
- Checked to see if Brogan & James can meet with businessowners next Wednesday with me.
- Had the building cleaned prior to the hospital's annual banquet this weekend.
- Made sure all bathrooms are well stocked with paper products, cleaning supplies & trash bags.
- Reminded the hospital event organizer that the ice machine is not working in the kitchen.
- Drove by several properties to check on activity related to zoning or code violations.
- Tried to contact chairman of Board of Zoning Appeals again to check on board terms.
- Visited with Sandy about updating revised/approved zoning regulations on the city's web page.
-