



## COUNCIL MEETING AGENDA

Monday, August 7th, 2023, 4:30 p.m.

Community Center – **Lower Level**

203 N. 3rd, Marion Kansas 66861

### REGULAR CITY COUNCIL MEETING

1. Flag Salute - Mayor Mayfield.
2. Call the Regular City Council meeting to order – Mayor Mayfield
3. Approval of Agenda -Mayor Mayfield
4. Approval of consent agenda
  - Approval of the Minutes of August 7<sup>th</sup>, 2023 Council Meeting
  - Approval of warrants in the amount of \$ 25,370.75
  - Approval of payroll in the amount of \$37,276.13
  - Approval of May/June Treasurer Report
5. Appointment of Jones of the City of Marion to the Kansas League of Municipalities voting delegation – Mayfield
6. Liquor/Caterer License for Chef's Parlor 1886 – Kara Newel
7. Resolution to demolish, 202 Miller – Masters
8. Christmas Lighting Fee Structure
5. Councilor, Department, & Staff Reports
6. Public Forum (1)
7. Motion to Adjourn Council Meeting

The next City Council meeting on August 21st, 2023 @ 4:30 p.m.

#### **Council Meeting Procedures**

- Please silence your personal electronic devices (cell phones, tablets, watches, etc.). Emergency responders are to have their radios on vibrate.
- Please stand for the invocation and Pledge of Allegiance when requested by the Mayor or Vice Mayor at the beginning of the meeting.
- The council is interested in questions, concerns and comments from the public and has established a Public Forum agenda item at the beginning and end of the meeting. This is a time for individuals or groups to address the council. Generally, there is a three (3) minute presentation time allowed. Questions by councilors, mayor or city staff are not included in the three (3) minute presentation.
- (1) Presentation is limited to three (3) minutes. City Council will not act or discuss the topic at this time. Topics are limited to City Council business. Public comment is not permitted on personnel matters or legal matters. Items introduced may become agenda items at a future date.
- Please refrain from individual conversations during the council meeting & please be courteous and respectful at all times to your elected officials, appointed officials, city staff, and fellow residents. While we all may not agree, civil discourse will lead to better understanding and brighter future for our community.

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City Council Meeting  
Monday, July 24th, 2023  
Monday, 4:30 p.m.

The meeting of the City Council for the City of Marion, Kansas was held July 26th, 2023 at 203 N. 3rd, Marion, KS in the lower level at 4:30 p.m. with David Mayfield presiding as Mayor, Council Members, Ruth Herbel, Jerry Kline, Kevin Burkholder, and Zach Collett. Also in attendance were City Clerk, Janet Robinson, City Administrator, Brogan Jones, Police Chief, Gideon Cody, Margo Yates, Officer Zach Hudlin, Brendon Kraus, Tim Makovec, Michael Powers, and Erich Meyer with the Marion County Record.

Call to Order: Mayor Mayfield called the meeting to order following the Pledge of Allegiance.

Agenda: Herbel moved to approve the agenda; Kline 2<sup>nd</sup>; motion carried 5-0.

Approval of Consent Agenda: Herbel moved to approve the Consent Agenda; Burkholder 2<sup>nd</sup>; Motion carried 5-0.

New Maintenance Pickup: Tim Makovec asked for permission to purchase a 2013 Chevy 3500 diesel pickup with a odometer reding of 95,000 miles. Makovec stated that the funding for the pickup would be the left over funds from the purchase of the sewer machine. After discussion, Mayor Mayfield made a motion to purchase the 2023 Chevy Pickup using the leftover funds from the sewer machine; motion died from lack of a 2<sup>nd</sup>.

Oversite Committee for Police Department: Chief Cody asked council members to approve the appointment of the City Council as the Bias-Based Policing Community Advisory Board. Cody stated that the policy is established in accordance with the K.S.A. 22-4610(d) that was implemented in 2002, in which the City Council would ensure accountability along with transparency in the case there were bias-based policing concerns within the police department. Mayor Mayfield made a motion to appoint the Marion City Council as the Bias-Based Policing Community Advisory Board; Zach Collett 2<sup>nd</sup>, pending approval of the City Attorney; motion carried 5-0.

Water Contract: Collett made a motion to approve the Water Purchase Contract No. 23-1; Kline 2<sup>nd</sup>. Motion carried 5-0.

Spur Ridge Solar Update: Herbel made a motion to grandfather Brendan Krause into the original agreement for net metering; Kline 2<sup>nd</sup>; after additional discussion, Herbel amended motion to grandfather in the original net metering agreement with Brendan Kraus and to credit from January to present average energy cost for amount owed to Brendan. The average shall be based on the city cost for the life of the solar panels; Kline agreed with the amended motion and 2<sup>nd</sup>; motion carried 5-0.

KOMA Training Options: Jones told council members that there were 2 dates for council members to get the KOMA training provided by the League of Municipalities, August 23, 2023, virtual training would be offered, and August 16<sup>th</sup>, 2023, in person training in Olathe, Kansas. Council members will let Jones know which training they would like to attend.

Hach Contract Renewal: Collett made a motion to approve the renewal of the Hach Contract that expires October 10<sup>th</sup>, 2023; Kline 2<sup>nd</sup>; motion carried 5-0.

Appointment to Airport Board: Mayor Mayfield made a motion to approve the appointment of Eric Wessel to the Airport Board; Herbel 2<sup>nd</sup>; motion carried 5-0.

Councilor, Department & Staff Reports: Herbel questioned why the County Clerk was notified about the intent of Marion exceeding the RNR rate when council members were not aware of it nor did they vote on it. Jones explained that when the Special Meeting that was held on July 5<sup>th</sup>, 2023, Scot Loyd had told council members that the RNR rate would be exceeded just as it has in previous years, and council members did not question what Loyd said, and therefore the County Clerk was notified by the deadline of the Cities intent to exceed the RNR. Jones explained that there is not a vote necessary to inform the County Clerk of the intentions.

Kline nothing further to report.

Burkholder asked for a report on the airport runway. Brogan stated that he was waiting on Circle C to give an accurate dollar amount for filling the more serious cracks but estimated the cost would be around \$35,000.

Mayor Mayfield asked Herbel why she had sent a letter to the accountant regarding moving the  $\frac{3}{4}$  Sales Tax Fund out of the general fund or she would hold him personally responsible. Herbel responded she had sent a letter to Loyd, but denied saying she would hold him personally responsible. Mayor Mayfield questioned what agreements, payments, and documents Herbel was referencing to in the Marion County Record as being lost. Discussion was held.

Collett nothing further to report.

Yates told council members that a public hearing would be held July 27<sup>th</sup>, 2023 regarding sign regulations.

Jones reported that he would be attending the upcoming League of Municipalities annual conference. Jones stated the city was eligible for a KPWSLF loan in the amount of 1.2 million to be used for the water plant, and also told council members that the property owners of 418 N. Coble would like to give the property back to the City.

Robinson nothing further to report.

Public Forum: Bob Crawford addressed the council asking that the roads going in and out of the City Shop could be asphalted to cut down on the dust.

Kline made a motion to adjourn the meeting; Mayor Mayfield 2<sup>nd</sup>; meeting adjourned.

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David Mayfield, Mayor

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Janet Robinson, City Clerk

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
CENTRAL NATIONAL BANK									
INV# 5913	1	8/07/23	7/24/23	3813 56 EXPRESS TIRE & SERVICE TIRE REPAIR	18.00	01	01-10-5020	LIQ	1
	2			SHOP SUPPLES	.25	01	01-10-5020	LIQ	1
				INVOICE TOTAL	18.25				
INV# 6027	1	8/07/23	8/01/23	TIRE REPAIR	50.00	01	01-65-5413	LIQ	1
	2			SHOP SUPPLIES	.50	01	01-65-5413	LIQ	1
	3			SALES TAX	4.17	01	01-65-5413	LIQ	1
				INVOICE TOTAL	54.67				
				VENDOR TOTAL	72.92				
171 AFLAC									
717933	1	8/07/23	7/26/23	AUGUST PREMIUM	22.70	156	01-00-2456 E-PAYMNT 1309081 8/07/23	LIQ	1
	2			AUGUST PREMIUM	26.92	156	01-00-2456 E-PAYMNT 1309081 8/07/23	LIQ	1
	3			AUGUST PREMIUM	60.98	256	02-00-2456 E-PAYMNT 1309081 8/07/23	LIQ	1
	4			AUGUST PREMIUM	26.92	256	02-00-2456 E-PAYMNT 1309081 8/07/23	LIQ	1
	5			AUGUST PREMIUM	26.52	156	01-00-2456 E-PAYMNT 1309081 8/07/23	LIQ	1
	6			AUGUST PREMIUM	45.32	156	01-00-2456 E-PAYMNT 1309081 8/07/23	LIQ	1
	7			AUGUST PREMIUM	52.76	156	01-00-2456 E-PAYMNT 1309081 8/07/23	LIQ	1
				INVOICE TOTAL	262.12				
				VENDOR TOTAL	262.12				
3420 ALTEC CAPITAL SERVICES, LLC									
INV# 01740332	1	8/07/23	7/11/23	LEASE RENTAL 2019 FORD F550	1,688.70	21	21-00-5450	LIQ	1
				INVOICE TOTAL	1,688.70				
				VENDOR TOTAL	1,688.70				
853 ANIMAL HEALTH CENTER, INC									
JULY STATEMENT1	1	8/07/23	7/20/23	7/7/23 SCHAFER HUSKIES	36.00	01	01-00-5085	LIQ	1
				INVOICE TOTAL	36.00				
				VENDOR TOTAL	36.00				
4 AT & T									
INV# 0770327406-0721	1	8/07/23	7/25/23	WATER TOWER	78.01	02	02-02-5015	LIQ	1
				INVOICE TOTAL	78.01				
				VENDOR TOTAL	78.01				
3062 AUNT BEE'S FLORAL, GARDEN CENT									
7/2023	1	8/07/23	7/28/23	PLANT-COSTELLO FUNERAL	55.00	01	01-00-5010	LIQ	1
				INVOICE TOTAL	55.00				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				VENDOR TOTAL	55.00				
INV# 926708154	1	8/07/23	7/26/23	55 BORDER STATES INDUSTRIES, INC. STAPLE KIT	542.74	02	02-04-5020	LIQ	1
				INVOICE TOTAL	542.74				
				VENDOR TOTAL	542.74				
JULY STATEMENT	1	8/07/23	7/11/23	522 CARLSONS' GROCERY HEINZ VINEGAR	6.65	01	01-10-5021	LIQ	1
				INVOICE TOTAL	6.65				
				VENDOR TOTAL	6.65				
PREMIUM AUDIT 4/1/22	1	8/07/23	7/24/23	40 CASE & SON INSURANCE, INC. 4/1/22-4/1/23 AUDIT	3,564.00	02	02-02-5065	LIQ	1
				INVOICE TOTAL	3,564.00				
				VENDOR TOTAL	3,564.00				
INV# 4163435277	1	8/07/23	8/02/23	1931 CINTAS CORPORATION #451 3X5 MAT ENGO	21.25	01	01-10-5020	LIQ	1
	2			SMALL SHOP TWL	52.20	01	01-10-5020	LIQ	1
	3			SMALL SHOP TWL	24.01	01	01-10-5020	LIQ	1
	4			SERVICE CHARGE	18.81	01	01-10-5020	LIQ	1
				INVOICE TOTAL	116.27				
				VENDOR TOTAL	116.27				
INV# 3827	1	8/07/23	8/07/23	3916 CITY OF HERINGTON JULY SERVICES JAMES MASTERS	1,890.00	01	01-11-5278	LIQ	1
				INVOICE TOTAL	1,890.00				
				VENDOR TOTAL	1,890.00				
ELM/LOCUST DRAINAGE	1	8/07/23	7/27/23	3282 EVANS, BIERLY, HUTCHISON & ASSO SERVICES FROM 2/26/23-7/22/23	1,923.75	26	26-00-5650	LIQ	1
				INVOICE TOTAL	1,923.75				
				VENDOR TOTAL	1,923.75				
6/27/23-7/27/23	1	8/07/23	8/07/23	451 EVERGY US 50 AND SUNFLOWER	39.19	02	02-04-5015	LIQ	1
	2			US 50 AND SUNFLOWER	27.03	02	E-PAYMNT 1309082 8/07/23 02-04-5015	LIQ	1
	3			1000 SUNFLOWER	28.19	02	E-PAYMNT 1309082 8/07/23 02-04-5015	LIQ	1
				INVOICE TOTAL	94.41		E-PAYMNT 1309082 8/07/23		
				VENDOR TOTAL	94.41				
8/1/23	1	8/07/23	8/01/23	35 FLINT HILLS R.E.C.A. HWY 77 SIGN	11.07	02	02-04-5015	LIQ	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	2			1825 UPLAND	139.40	01	E-PAYMNT 1309083 8/07/23 01-16-5015	LIQ	1
	3			PUMP STATION	43.19	02	E-PAYMNT 1309083 8/07/23 02-02-5015	LIQ	1
	4			STREET LIGHTS	250.95	02	E-PAYMNT 1309083 8/07/23 02-04-5015	LIQ	1
	5			HWY 56 AND TIMBER	47.67	02	E-PAYMNT 1309083 8/07/23 02-04-5014	LIQ	1
				INVOICE TOTAL	492.28		E-PAYMNT 1309083 8/07/23		
				VENDOR TOTAL	492.28				
INV# 118330	1	8/07/23	7/20/23	1231 HILLSBORO FORD-MERCURY RESTOCK RADIATOR ASY	120.00	02	02-04-5409	LIQ	1
				INVOICE TOTAL	120.00				
				VENDOR TOTAL	120.00				
8/1/23	1	8/07/23	8/02/23	66 HOCH PUBLISHING CO INC. ORDINANCE NO 1504	96.00	01	01-85-5028	LIQ	1
	2			AFFIDAVIT	5.00	01	01-85-5028	LIQ	1
	3			ORDINANCE NO 1505	96.00	01	01-85-5028	LIQ	1
	4			AFFIDAVIT	5.00	01	01-85-5028	LIQ	1
				INVOICE TOTAL	202.00				
				VENDOR TOTAL	202.00				
INV# 3070366	1	8/07/23	7/31/23	461 KANSAS ONE-CALL SYSTEM, INC REGULAR LOCATE FEES	6.40	02	02-01-5042	LIQ	1
	2			REGULAR LOCATE FEES	6.40	02	02-03-5042	LIQ	1
	3			REGULAR LOCATE FEES	6.40	02	02-04-5042	LIQ	1
				INVOICE TOTAL	19.20				
				VENDOR TOTAL	19.20				
INV# 10088	1	8/07/23	8/01/23	3345 KARSTETTER & BINA, LLC 7/7/23 CITY ATTORNEY FEES	210.00	01	01-00-5350	LIQ	1
	2			7/10/23 CITY ATTORNEY FEES	45.00	01	01-00-5350	LIQ	1
	3			7/10/23 CITY ATTORNEY FEES	90.00	01	01-00-5350	LIQ	1
	4			7/13/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	5			7/14/23 CITY ATTORNEY FEES	45.00	01	01-00-5350	LIQ	1
	6			7/21/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	7			7/25/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	8			7/25/23 CITY ATTORNEY FEES	60.00	01	01-00-5350	LIQ	1
	9			7/26/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	10			7/26/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	11			7/26/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	12			7/26/23 CITY ATTORNEY FES	15.00	01	01-00-5350	LIQ	1
				INVOICE TOTAL	555.00				
				VENDOR TOTAL	555.00				

3348 KDHE-BUREAU OF WATER

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
9/2023-9/2024	1	8/07/23	8/01/23	3348 KDHE-BUREAU OF WATER COBLE STREET WATER PERMIT	60.00	01	01-11-5024	LIQ	1
				INVOICE TOTAL	60.00				
				VENDOR TOTAL	60.00				
APR MAY JUNE 2023	1	8/07/23	8/07/23	1371 KS DEPT OF REVENUE CLEAN DRINKING WATER FEE	763.41	02	02-02-5462	LIQ	1
				INVOICE TOTAL	763.41				
				VENDOR TOTAL	763.41				
INV# 7135	1	8/07/23	7/24/23	122 LEAGUE OF KS MUNICIPALITIES STO COMBO ELECTRONIC/HARD COPY	65.00	01	01-85-5020	LIQ	1
	2			UPOC COMBO ELECTRONIC/HARD COP	65.00	01	01-85-5020	LIQ	1
	3			SHIPPING	6.17	01	01-85-5020	LIQ	1
				INVOICE TOTAL	136.17				
				VENDOR TOTAL	136.17				
AUGUST BILL	1	8/07/23	7/21/23	3682 LIBERTY NATIONAL AUGUST PREMIUM	12.00	0245	02-00-2445 E-PAYMNT 1309084 8/07/23	LIQ	1
	2			AUGUST PREMIUM	32.59	0245	02-00-2445 E-PAYMNT 1309084 8/07/23	LIQ	1
				INVOICE TOTAL	44.59				
				VENDOR TOTAL	44.59				
JULY STATEMENT1	1	8/07/23	8/07/23	3425 MARION COUNTY HARDWARE ACE LED 4PK	6.99	02	02-04-5020	LIQ	1
	2			ACE LED 2PK	9.99	02	02-04-5020	LIQ	1
	3			INT P&P SG NB 1 GAL	22.50	10	10-00-5062	LIQ	1
	4			CK&ROYAL	44.99	10	10-00-5062	LIQ	1
	5			FASTENERS/SCREWS/BOLTS	26.99	01	01-65-5259	LIQ	1
	6			CLAMP	3.99	01	01-65-5259	LIQ	1
	7			TAP CUBE GRND POLZ	9.99	01	01-16-5020	LIQ	1
	8			HOOKS WIRE	14.99	01	01-05-5020	LIQ	1
	9			OUTDOOR WINDOW HOOK	7.99	01	01-05-5020	LIQ	1
	10			ADAPTER TRIPLEX WHITE	3.44	01	01-05-5020	LIQ	1
	11			PICTURE HANG STRIPS	9.99	01	01-05-5020	LIQ	1
	12			WORK CREW GLOVE	18.99	01	01-10-5020	LIQ	1
	13			BUTTON BATTERY SILVER	6.59	01	01-10-5020	LIQ	1
	14			WINDOW AC	379.99	01	01-15-5020	LIQ	1
				INVOICE TOTAL	567.42				
				VENDOR TOTAL	567.42				
7/2023	1	8/07/23	8/07/23	1470 MARION COUNTY IMP. DIST. NO. 2 WATER AT AIRPORT	36.26	01	01-16-5015	LIQ	1
				INVOICE TOTAL	36.26				
				VENDOR TOTAL	36.26				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
JULY STATEMENT	1	8/07/23	8/01/23	3576 MATHESON TRI-GAS INC. TELEMETRY SYSTEM	379.50	02	02-02-5046	LIQ	1
				INVOICE TOTAL	379.50				
				VENDOR TOTAL	379.50				
INV#333115	1	8/07/23	7/12/23	324 MCPHERSON BUSINESS MACH. COPY COUNT	25.00	01	01-55-5255	LIQ	1
				INVOICE TOTAL	25.00				
				VENDOR TOTAL	25.00				
INV# 486255	1	8/07/23	7/14/23	3399 OFFICE OF STATE FIRE MARSHAL INSPECTION FEE	60.00	01	01-05-5259	LIQ	1
	2			CERT FEE	30.00	01	01-05-5259	LIQ	1
				INVOICE TOTAL	90.00				
				VENDOR TOTAL	90.00				
R2387043212	1	8/07/23	7/31/23	3952 ECHOSAT, INC SPG 7010A ATM SPG GATEWAY	300.00	01	01-16-5015	LIQ	1
	2			UPS GROUND SHIPPING	30.70	01	E-PAYMNT 1309085 8/07/23 01-16-5015	LIQ	1
	3			PAYSAFE CONNECT	45.00	01	E-PAYMNT 1309085 8/07/23 01-16-5015	LIQ	1
				INVOICE TOTAL	375.70		E-PAYMNT 1309085 8/07/23		
				VENDOR TOTAL	375.70				
JULY MOWING	1	8/07/23	8/01/23	3912 PLENERT MOWING & OUTDOOR SERVI JULY 6TH MOW AND TRIM	410.00	01	01-16-5300	LIQ	1
	2			JULY 19TH MOW AND TRIM	410.00	01	01-16-5300	LIQ	1
				INVOICE TOTAL	820.00				
				VENDOR TOTAL	820.00				
SEPTEMBER BILLS1	1	8/07/23	8/07/23	3687 POSTALOCITY SEPTEMBER BILLS	137.50	02	02-02-5020	LIQ	1
	2			SEPTEMBER BILLS	137.50	02	02-03-5020	LIQ	1
	3			SEPTEMBER BILLS	137.50	02	02-03-5020	LIQ	1
	4			SEPTEMBER BILLS	137.50	02	02-06-5020	LIQ	1
	5			SEPTEMBER BILLS	137.50	02	02-02-5016	LIQ	1
	6			SEPTEMBER BILLS	137.50	02	02-06-5016	LIQ	1
	7			SEPTEMBER BILLS	137.50	02	02-03-5016	LIQ	1
	8			SEPTEMBER BILLS	137.50	02	02-04-5016	LIQ	1
				INVOICE TOTAL	1,100.00				
				VENDOR TOTAL	1,100.00				
INV# 2306119	1	8/07/23	6/06/23	1843 PSYCHOLOGICAL RESOURCES PSYCH EVALUATION	150.00	01	01-14-5250	LIQ	1
				INVOICE TOTAL	150.00				



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	TYPE	CK SQ
				VENDOR TOTAL	150.00				
				3069 QUILL CORPORATION					
INV# 33667614	1	8/07/23	7/25/23	WIRELESS MOUSE	19.99	02	02-02-5020	LIQ	1
	2			KLEENEX	7.59	01	01-05-5020	LIQ	1
				INVOICE TOTAL	27.58				
				VENDOR TOTAL	124.04				
				3947 RENSENHOUSE					
INV# 1996-1045459	1	8/07/23	7/28/23	18V SEARCH LIGHT	210.00	02	02-04-5020	LIQ	1
				INVOICE TOTAL	210.00				
				VENDOR TOTAL	210.00				
				1685 ROBINSON TRUCKING					
INV# 3278	1	8/07/23	7/31/23	AB3	302.08	26	26-00-5190	LIQ	1
	2			FREIGHT	126.45	26	26-00-5190	LIQ	1
	3			AB3	255.64	26	26-00-5190	LIQ	1
	4			FREIGHT	107.01	26	26-00-5190	LIQ	1
	5			AB3	299.28	26	26-00-5190	LIQ	1
	6			FREIGHT	125.28	26	26-00-5190	LIQ	1
	7			AB3	294.66	26	26-00-5190	LIQ	1
	8			FREIGHT	123.35	26	26-00-5190	LIQ	1
	9			AB3	253.27	26	26-00-5190	LIQ	1
	10			FREIGHT	106.02	26	26-00-5190	LIQ	1
	11			AB3	252.30	26	26-00-5190	LIQ	1
	12			FREIGHT	105.62	26	26-00-5190	LIQ	1
	13			AB3	249.83	26	26-00-5190	LIQ	1
	14			FREIGHT	104.58	26	26-00-5190	LIQ	1
	15			AB3	258.32	26	26-00-5190	LIQ	1
	16			FREIGHT	108.14	26	26-00-5190	LIQ	1
	17			AB3	297.88	26	26-00-5190	LIQ	1
	18			FREIGHT	124.70	26	26-00-5190	LIQ	1
	19			KGE	249.70	01	01-10-5022	LIQ	1
	20			FREIGHT	110.16	01	01-10-5022	LIQ	1
	21			KGE	243.58	01	01-10-5022	LIQ	1
	22			FREIGHT	107.46	01	01-10-5022	LIQ	1
	23			KGE	245.11	01	01-10-5022	LIQ	1
	24			FREIGHT	108.14	01	01-10-5022	LIQ	1
	25			KGE	239.90	01	01-10-5022	LIQ	1
	26			FREIGHT	105.84	01	01-10-5022	LIQ	1
	27			KGE	246.64	01	01-10-5022	LIQ	1
	28			FREIGHT	108.81	01	01-10-5022	LIQ	1
	29			KGE	250.51	01	01-10-5022	LIQ	1
	30			FREIGHT	110.52	01	01-10-5022	LIQ	1
				INVOICE TOTAL	5,620.78				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
VENDOR TOTAL					5,620.78				
AUGUST JUDGE FEE	1	8/07/23	8/07/23	3929 ROY-BACHMAN, BRANDY AUGUST JUDGE FEE	350.00	01	01-85-5001	LIQ	1
INVOICE TOTAL					350.00				
VENDOR TOTAL					350.00				
INV# S100241806.002	1	8/07/23	8/07/23	84 SALINA SUPPLY COMPANY 90 DEGREE ELL, CTS COMP	439.71	02	02-01-5020	LIQ	1
INVOICE TOTAL					439.71				
VENDOR TOTAL					439.71				
INV# 63805	1	8/07/23	7/14/23	3359 VAN DIEST SUPPLY COMPANY MALATHION 5EC	546.00	01	01-10-5305	LIQ	1
	2			BVA 13 FORMULATION OIL	260.00	01	01-10-5305	LIQ	1
INVOICE TOTAL					806.00				
VENDOR TOTAL					806.00				
9939991954	1	8/07/23	7/19/23	1192 VERIZON WIRELESS 6202666051	28.65	01	01-00-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	2			6202666055	24.37	01	01-16-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	3			6203810019	41.35	01	01-55-5089 E-PAYMNT 1309086 8/07/23	LIQ	1
	4			6203810212	28.65	01	01-00-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	5			6203810309	29.55	01	01-00-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	6			6203810647	28.65	01	01-00-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	7			6203810716	52.15	01	01-00-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	8			6203810967	28.65	01	01-00-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	9			6203810928	29.55	01	01-00-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	10			6203811285	41.35	01	01-55-5089 E-PAYMNT 1309086 8/07/23	LIQ	1
	11			6203813101	24.20	01	01-14-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	12			6203813240	28.65	01	01-16-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	13			6203814043	24.37	01	01-75-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	14			6203814631	40.01	01	01-14-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	15			6203814663	40.01	01	01-14-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	16			6203814706	40.01	01	01-14-5015 E-PAYMNT 1309086 8/07/23	LIQ	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	17			6203814714	40.01	01	01-14-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	18			6203814891	40.01	01	01-14-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	19			6203822355	28.65	02	02-02-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	20			6203822442	24.37	01	01-75-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	21			6203822561	9.55	02	02-04-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	22			6203822561	9.55	02	02-01-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	23			6203822561	9.55	01	01-10-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	24			6203822651	41.35	02	02-06-5089 E-PAYMNT 1309086 8/07/23	LIQ	1
	25			6203823425	30.45	01	01-05-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	26			6203823732	8.12	01	01-10-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	27			6203823732	8.12	02	02-01-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	28			6203823732	8.13	02	02-04-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	29			6203823770	9.55	01	01-10-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	30			6203823770	9.55	02	02-01-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	31			6203823770	9.55	02	02-04-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	32			6203823993	24.37	01	01-00-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
	33			6203826670	41.35	02	02-04-5089 E-PAYMNT 1309086 8/07/23	LIQ	1
	34			6203826671	41.35	02	02-01-5089 E-PAYMNT 1309086 8/07/23	LIQ	1
	35			6203829134	110.19	01	01-25-5015 E-PAYMNT 1309086 8/07/23	LIQ	1
				INVOICE TOTAL	1,033.94				
				VENDOR TOTAL	1,033.94				
1213008012023				3841 VISION CARE DIRECT					
	1	8/07/23	7/25/23	AUGUST PREMIUM	46.24	157	01-00-2457 E-PAYMNT 1309087 8/07/23	LIQ	1
	2			AUGUST PREMIUM	25.46	257	02-00-2457 E-PAYMNT 1309087 8/07/23	LIQ	1
	3			AUGUST PREMIUM	15.90	257	02-00-2457 E-PAYMNT 1309087 8/07/23	LIQ	1
				INVOICE TOTAL	87.60				
				VENDOR TOTAL	87.60				
				3314 VYVE BROADBAND					

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
AUGUST	1	8/07/23	8/01/23	3314 VYVE BROADBAND INTERNET AT MUSEUM	69.95	01	01-25-5015	LIQ	1
	2			INTERNET AT AIRPORT	39.43	01	01-16-5015	LIQ	1
				INVOICE TOTAL	109.38				
				VENDOR TOTAL	109.38				
INV# FLO-147351	1	8/07/23	7/10/23	844 WILLIAMS SERVICE, INC. PARK CONT VLV	218.36	02	02-06-5402	LIQ	1
	2			SINGLE SHAFTER BLOWER MOTOR	85.43	01	01-10-5456	LIQ	1
	3			FREIGHT	18.41	01	01-10-5456	LIQ	1
				INVOICE TOTAL	322.20				
				VENDOR TOTAL	322.20				
				CENTRAL NATIONAL BANK TOTAL	25,370.75				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	2,500.02				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	22,870.73				
				GRAND TOTALS	25,370.75				

**City of Marion**  
Verification of GL/BK Balancing  
May 2023

Balance Sheet (Cash) 2,272,316.64  
Outstanding Transaction Register (231,960.52)  
**2,504,277.16**

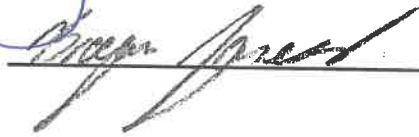
Certificate of Deposit -  
Checking Account (CNB) 2,503,197.93  
Checking Account (MNB) 347.03  
Grant Account (CNB) 132.60  
Grant Account (MNB) 599.60  
**2,504,277.16**

See notes below if difference  
- difference

Prepared By:

  
\_\_\_\_\_

Reviewed By:

  
\_\_\_\_\_

**City of Marion**  
Verification of GL/BK Balancing  
June 2023

Balance Sheet (Cash)	2,895,547.97
Outstanding Transaction Register	(164,726.59)
	<b>2,730,821.38</b>

Certificate of Deposit	-
Checking Account (CNB)	2,729,742.09
Checking Account (MNB)	347.09
Grant Account (CNB)	132.60
Grant Account (MNB)	599.60
Bank Statement Totals	<b>2,730,821.38</b>

See notes below if difference  
- difference

Prepared By:



Reviewed By:



Published in the Marion County Record on the 16<sup>th</sup> day of August, 2023.

**RESOLUTION NO. 23-02**

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED UPON LOT 150, MILLERS SECOND ADDITION, ORIGINAL TOWN OF THE CITY OF MARION, MARION COUNTY, KANSAS, COMMONLY KNOWN AS 202 MILLER STREET, CITY OF MARION, MARION COUNTY, KANSAS IS UNSAFE OR DANGEROUS AND DIRECTING THAT THE STRUCTURE BE DEMOLISHED AND THE PARCEL BE MADE SAFE AND SECURE.

WHEREAS, the Building Official of the City of Marion, Kansas, did notify the governing body of said city, a statement in writing that the structure, hereinafter described, is unsafe and dangerous; and,

WHEREAS, the governing body did by Resolution No. 22-25 dated the 30<sup>th</sup> day of November, 2022, fix the time and place of a hearing at which the owner, his or her agent, and lien-holders, any occupants should not be condemned and ordered demolished, and provided for giving notice thereof as provided by law; and,

WHEREAS, Resolution No. 22-25 was published in the official city paper on the 14<sup>th</sup> day of December, 2022, and on the 21st day of December, 2022, and a copy of said resolution was served upon all persons entitled thereto as provided by law; and,

WHEREAS, on the 6<sup>th</sup> day of February, 2023, the governing body did conduct the hearing scheduled in Resolution No. 22-25 to which public input was received. The following parties in interest appeared: None appeared.

WHEREAS, at said scheduled hearing the governing body found the following facts in support of the determination that the structure is dangerous, unsafe or unfit for human use or habitation:

The walking surface of any aisle, passageway, stairway, exit or other means of egress in the structure are so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.

Portions of the building, structure or appurtenance that have been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.

Portions of the building, or any member, appurtenance or ornamentation on the exterior thereof are not of sufficient strength or stability, or are not so anchored, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value

WHEREAS, at said scheduled hearing the owner of such structure was directed via an Order to Repair or Demolish to alleviate the above-referenced conditions and complete said project on or before the 1<sup>st</sup> day of May, 2023. Owner was instructed to have the demolition completed on or before the 1<sup>st</sup> day of July, 2023.

AND WHEREAS, at a regular meeting of the City Council held on the 10<sup>th</sup> day of July, 2023, the Governing Body instructed Neighborhood Services Director James Masters to present this resolution to the Governing Body at the regular meeting of the City Council held on the 7<sup>th</sup> day of August, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MARION, KANSAS, THAT:

1. The owner has failed to completely alleviate the conditions rendering the structure dangerous, unsafe, or unfit for human use or habitation by May 1<sup>st</sup>, 2023, which was more than thirty (30) days from the date of publication of the ordered resolution. The Governing Body shall cause the structure to be razed and removed and the costs of razing and removing, less salvage if any, shall be collected in the manner provided by K.S.A. 12-1, 1115, and amendments thereto or shall be assessed as a special assessment against the lot or parcel of land upon which the structure is located or by both, all as provided by law.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published once in the official city paper and mail a copy to the owners, agents, lien-holders, occupants, and other parties in interest.

Adopted this 7<sup>th</sup> day of August, 2023.

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Mayor David Mayfield

ATTEST:

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City Clerk, Janet Robinson



# UTILITIES

Description	Amount
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**REFUSE:**

Refuse Hauler License	\$50.00
Trash Bags	\$13.00 (1 roll Free annually)

**COMMERCIAL DUMPSTER FEES:**

	2 Pickups	3	4	5	6	7
Bags:	\$20.50	\$24.50	\$26.50	\$30.00	\$34.00	\$38.00
1 ½ Yard:	\$31.50	\$41.50	\$51.50	\$61.50	\$71.50	\$81.50
2 Yard:	\$39.50	\$49.50	\$59.50	\$69.50	\$82.50	\$95.50
3 Yard:	\$46.50	\$57.50	\$69.50	\$82.50	\$99.50	\$129.50

**CHRISTMAS LIGHTING:**

Christmas Bulb Replacement	\$2.50
Christmas Light Installation/Repair (per Foot)	\$8.00 (includes materials)

**WHOLE HOUSE SURGE PROTECTOR:**

Surge Protector & Installed by City	\$229.00
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**August 7<sup>th</sup>, 2023 City Council Meeting**

**Neighborhood Services Director Report  
From July 5<sup>th</sup>, 2023, 2023 to August 2<sup>nd</sup>, 2023  
James Masters**

**There were 13 complaint with 27 inspections**

**Tall Grass Violations**

- 1. 16 grass inspections**
- 2. 5 grass violations**
- 3. 4 cut order**

**Currently there are 6 City Code violations being prosecuted in Municipal Court.**

- 1. Abatement for 413 S Roosevelt (yard) and 415 S 3<sup>rd</sup> (garage) was ordered.**
- 2. Abatements to take place in 60 days ordered by the judge**
  - a. 656 N Cedar**
  - b. 700 N Cedar**
  - c. 407 S Roosevelt**

**Building permits**

- 1. Issued building permit with 2 inspection**
- 2. Issued 1 electrical permit with 1 inspection**
- 3. Issued 0 plumbing permits with 0 inspection**
- 4. Issued 1 demolition permit for a house that is now complete**

## Community Enrichment Director/Interim Zoning Administrator City Council Report – August 4, 2023

### July 24 – July 27

- Confirmed approval for using a business's parking lot for handicap at Art in the Park, as usual.
- Scheduled set up time for gymnastic class next week in the Ballroom. Also noted class times.
- Scheduled cleaning the building twice next month. August is busy with building activities.
- Attended City Council meeting.
- Per request gave copy of landlords in the area. Took contact info in case I hear of an opening.
- Thanked the guys for fixing the pot hole at the end of the post office driveway.
- Attended Marion Merchant's meeting.
- Gave two people info about a rental house that is available on North Lincoln.
- Continue working on Art in the Park local food vendors and their menus.
- Drove by a rental house to see if it has a garage. Let the person looking know, no garage.
- Asked Zach if he has heard of the KATT (Kansas Association of Trail Towns), and if interested.
- Prepared meeting materials for planning commission members.
- Attended planning commission meeting.
- Attended staff meeting.
- Reached out to the school asking if they have a Career Day scheduled for this school year.
- School doesn't have a Career Day scheduled for the school year. Told Brogan and the guys.
- Handed in at the city office signed minutes from the June planning commission meeting.
- Typed up minutes from the July planning commission meeting.
- Visited with James and signed off on two permits.
- Visited with Peggy about a new trails organization, and emailed Zach asking if he's aware.
- Directed someone needing to rent the porta potties to the guy's cell number.
- Visited with a realtor about a couple of buildings downtown that are on the market.
- Added some information to the planning commission meeting minutes on materials reviewed.
- Had building quickly cleaned, prior to several activities next week.
- Continue searching for and inviting new vendors to Art in the Park.
- Sent Zach photos of path in Abilene thru a garden. Our trail could go thru Community Garden?
- Assisted someone needing a cell number for a businessowner.
- Scheduled a tour of the building for a possible booking through the Elgin for a large wedding.
- Learned a downtown business is closing their doors.

### July 31 – August 3

- Re-sent a receipt to a vendor from Hillsboro for last year's Art in the Park booth space.
- Reached out to vendor asking if they will attend this year's show, or another vendor is interested.
- Assisted gymnastics class instructor with setting up in the Ballroom for four days of classes.
- Looked up info for someone on Congressman's visit on Tuesday afternoon to Kari's Kitchen.
- Let 3 business owners know they need to respond to questions on their posts that I shared.
- Heard from a business that they're struggling, and due to a hard last two months they may close.
- Heard an auction is planned for another business that is closing. Owners are at retirement age.
- Visited with Brogan about current activities with businesses.
- Promoted and advertised for vendors for Art in the Park on five group pages for craft vendors.
- Continuing to recruit and register vendors for Art in the Park.
- Took Art in the Park flyers to the County Lake to promote this weekend at Bluegrass Festival.
- Visited with a volunteer for Art in the Park.
- Continue working on food vendors for Art in the Park. The Fire Department is not coming.
- Sent Art in the Park info to six vendors who reached out overnight via email or messaging.

- Called Landon to be sure they knew someone crashed into the sewer pond fence. He knew.
- Took several Art in the Park flyers out to the Reservoir. Torey Hett puts them up in each park.
- Continue putting Art in the Park flyers up around town.
- Emailed the state revenue department to send me the Art in the Park sales tax info for vendors.
- Messaged with businessowner late evening about AC issues and needing to move venue.
- Visited with businessowner first thing next morning, trying to help them refigure plans for event.
- Brogan and Janet helped with questions from businessowner about moving event to Ballroom.
- Asked Janet for budget info on Art in the Park income and expenses, to keep budget in line.
- Checked current status of upcoming county tax sale properties.
- Reached out to the flipping houses crew, to check activity and remind about upcoming tax sale.
- Asked Becky about a small lot located just north of Bown Corby Apartments that's on tax sale.
- Had the building cleaned prior to two events this coming weekend.
- Continue working on Art in the Park and lining up vendors.