



COUNCIL MEETING AGENDA
Monday June 27, 2022 @ 4:30pm
Community Center – **Lower Level**
203 N. 3rd, Marion Kansas 66861

REGULAR CITY COUNCIL MEETING

1. Flag Salute - Mayor Mayfield.
2. Call the Regular City Council meeting to order – Mayor Mayfield.
3. Approval of Agenda
4. Public Forum – Limited to Agenda Items, please (1)
5. Approval of consent agenda
 - Approval of the minutes or the June 9th, 2022 Special City Council Meeting.
 - Approval of the minutes of the June 13th, 2022 Public Hearing Meeting.
 - Approval of the minutes of the June 13th, 2022 Regular City Council Meeting.
 - Approval of the minutes of the June 13th, 2022 Budget Workshop Meeting.
 - Approval of the minutes or the June 15th, 2022 Special City Council Meeting.
 - Approval of warrants in the amount of \$339,042.49.
 - Approval of payroll in the amount of \$36,614.26.
 - Business License for Ramirez Auto Sales LLC at 214 E. Main, Marion.
 - Caterer's License for Tap Truck Kansas LLC.
6. EMC Insurance Dividend Check Presentation – Alex Case.
7. Property Maintenance Plan for 413 S. 4th – Ashley & Justin Loomis.
8. Approval of Intent to Exceed RNR Notice for the 2023 Municipal Budget – Mayor Mayfield.
9. Adoption of the IRS Optional Standard Mile Rates for the remainder of 2022 – Roger Holter.
10. Approval of modification to the Code Enforcement & Building Inspection Job Description – Roger Holter.
11. Ordinance 1489 Refuse & Recycling process modifications discussion and approval – Roger Holter.
12. Discussion regarding Bond issuance for Street Improvements – Mayor Mayfield.
13. Discussion regarding downtown sign regulations – Councilor Collett.
14. Councilor, Department, & Staff Reports.
15. Public Forum (1)
16. 15-minute Executive Session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for the purpose of discussion regarding applicant's request. – Mayor Mayfield.
17. Motion to Adjourn the Regular Council Meeting.

Next Regular City Council Meeting on Monday July 11th, 2022 @4:30

Council Meeting Procedures

- Please silence your personal electronic devices (cell phones, tablets, watches, etc.). Emergency responders are to have their radios on vibrate.
- Please stand for the Invocation and Pledge of Allegiance when requested by the Mayor or Vice Mayor at the beginning of the meeting.
- The council is interested in questions, concerns and comments from the public and has established a Public Forum agenda item at the beginning and end of the meeting. This is a time for individuals or groups to address the council. Generally, there is a three (3) minute presentation time allowed. Questions by councilors, mayor or city staff are not included in the three (3) minute presentation.
- (1) Presentation is limited to three (3) minutes. City Council will not act or discuss the topic at this time. Topics are limited to City Council business. Public comment is not permitted on personnel matters or legal matters. Items introduced may become agenda items at a future date.
- Please refrain from individual conversations during the council meeting & please be courteous and respectful at all times to your elected officials, appointed officials, city staff, and fellow residents. While we all may not agree, civil discourse will lead to better understanding and brighter future for our community.

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City Council Special Meeting
Thursday, June 9, 2022
4:30 PM

The special meeting of the City Council for the City of Marion, Kansas was held Thursday, June 9, 2022 at 203 N 3rd, Marion KS in the Community Center lower level at 4:30pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Ruth Herbel and Jerry Kline in attendance. Also, in attendance were: Roger Holter, City Administrator; Tiffany Jeffrey, City Clerk and

Call Meeting to Order: Mayfield called the special meeting to order at 4:30pm.

Approval of Agenda: Herbel moved to approve agenda; Collett seconded; motion carried 4-0.

60-minute Executive Session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1). Session to include Governing Body and Mr. Osenbaugh only.: Mayfield moved to enter into 60-minute executive session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) session to include Governing Body and Mr. Osenbaugh ; Herbel seconded; motion carried 4-0. 4:35-5:35pm.

Regular session resumed at 5:35pm. Phyllis Zorn, Marion Record joined meeting.

Mayfield moved to enter back into executive session for an additional 15 minutes to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) to include Governing Body and Mr. Osenbaugh from 5:40pm until 5:55pm; Herbel seconded; motion carried 4-0.

Regular session resumed at 5:55pm. Phyllis Zorn, Marion Record rejoined the meeting. No action taken.

Adjournment: Kline moved to adjourn meeting at 6:00pm; Collett seconded; motion carried 4-0.

David Mayfield, Mayor

ATTEST: _____
Tiffany Jeffrey, City Clerk

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Public Hearing - 413 S 4th
Monday, June 13, 2022
4:30 PM

The public hearing of the City Council for the City of Marion, Kansas was held Monday, June 13, 2022 at 203 N 3rd, Marion KS in the lower level at 4:30pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Chris Costello, Ruth Herbel and Jerry Kline in attendance. Also, in attendance were: Roger Holter, City Administrator; Clinton Jeffrey, Police Chief; Tiffany Jeffrey, City Clerk; Margo Yates, Parks & Recreation Director; Zach Strella, City Attorney; Phyllis Zorn, Marion Record; Ashley Loomis, Justin Loomis, Elora Robinson, Margaret Wilson and Morgan Wheeler.

Call to Order: Called meeting to order at 4:30pm.

Public Comments: Ashley Loomis addressed Council and advised that they are working on cleaning up the property and have locked up the house. She advised that her and her brother have recently both gotten a job and they will continue to work on the property when time would allow on the weekends.

Adjournment: Public hearing adjourned at 4:31pm.

ATTEST: _____
Tiffany Jeffrey, City Clerk

David Mayfield, Mayor

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Regular Council Meeting
Monday, June 13, 2022
4:31 PM

The regular meeting of the City Council for the City of Marion, Kansas was held Monday, June 13, 2022 at 203 N 3rd, Marion KS in the lower level at 4:31pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Ruth Herbel and Jerry Kline in attendance. Also, in attendance were: Roger Holter, City Administrator; Clinton Jeffrey, Police Chief; Tiffany Jeffrey, City Clerk; Margo Yates, Parks & Recreation Director; Zach Strella, City Attorney; Phyllis Zorn, Marion Record; Ashley Loomis, Justin Loomis, Elora Robinson, Margaret Wilson and Morgan Wheeler.

Call to Order: Mayfield called the regular meeting to order at 4:31pm.

Approval of agenda: Herbel moved to approve agenda; Collett seconded; motion carried 5-0.

Public Forum – Limited to Agenda Items: No public wished to address Council.

Consent Agenda: Costello moved to approve consent agenda; Herbel seconded; motion carried 5-0.

- Approval of the Minutes of the May 31, 2022 Regular City Council Meeting.
- Approval of Warrants in the amount of \$48,142.80.
- Approval of payroll in the amount of \$32,604.74.
- Approval of Fireworks License for TMN, LLC for 202 E Main.

USD #408 Pool Support Invoices Approval: T. Jeffrey presented the USD 408 pool support invoices per the agreement with USD 408. Herbel moved to approve the \$50,000 finance agreement with USD 408; Costello seconded; motion carried 5-0. Herbel moved to approve the invoice in the amount of \$18,000 for operations and maintenance with USD 408; Collett seconded; motion carried 5-0.

Ordinance 1488 – Designating Moulton & Roosevelt as a controlled intersection: Chief Jeffrey presented Ordinance 1488 designating a controlled intersection at Moulton & Roosevelt Street. Mayfield moved to approve Ordinance 1488 establishing a controlled intersection with a stop sign at the corner of Mouton Street and Roosevelt; Kline seconded; motion carried 5-0.

Development Discussion with Rural Community Development LLC: Holter gave background of Coble Street housing project. Holter advised that the Phase 1 developer, Strawn Construction advised that he is not able to continue with our project. Holter advised that Morgan Wheeler's company Rural Community Development LLC has been approved by the State and they are able to build a 4 bedroom, 2 bath, 2 car garage with a storm shelter with zero entry for ADA compliance. Holter asked for Council's approval for the development of one home with Rural Community Development LLC and they ask for the City's assistance to trench the electrical and sewer to the back of home and trench water line to meter pit. Council did not oppose. Discussion held. David moved to approve the transfer of deed for the property located 418 N Coble to John & Morgan Wheeler DBA Rural Community Development LLC; Kline seconded; motion carried 5-0.

Brad & Anita Seacat arrived at 4:37pm.

Resolution 22-16 – Designees to execute the Lease Purchase Documents on the Motor Grader: T. Jeffrey presented Resolution 22-16 designating the authorized signatures for execution of the lease

purchase agreement with MNB on the motor grader purchase. Mayfield moved to approve Resolution 22-16 approving the lease purchase agreement with Marion National Bank; Costello seconded; motion carried 5-0.

Resolution 22-17 – Calling for the Condemnation of the property at 413 S. 4th: Strella presented Resolution 22-17 and Chief Jeffrey gave presentation on the current property conditions and provided pictures of the property from the status of the property at the start of the process versus now. Chief Jeffrey advised they have made progress on the property and it is Council decision as to what they wish to do moving forward. Ashley Loomis addressed Council and advised that the house is not livable but she does plan on fixing the house up for her daughter to live in, in the future. Loomis advised that she isn't sure of the timeframe because they can only work on the weekends but they do intend on cleaning up the property. Discussion held. Council advised Loomis to put together a plan and come back to Council on June 27th with an accountability plan. Collett moved to approve Resolution 22-17 approve the condemnation of the property located at 413 S 4th; Costello seconded; motion carried 5-0.

Code Enforcement & Building Inspection Proposal: Holter advised that we have asked internal employees and no one is interested in code enforcement. Holter advised there was an outside individual that is interested in the part time position only if they were able to have the benefit of KPERS. Holter reported KPERS does not allow for part time positions to contribute into KPERS. Holter advised it would be better if the nuisance cases civil cases versus police department criminal cases. Herbel and Kline advised that they would like to keep the money local with a local contractor. Herbel asked for Brad Seacat to addressed Council and advised that KPERS is not required and he does have CPI and is willing to get the ICC certification. Seacat advised that he would work for \$100/hour and advised that he would be willing to negotiate. Discussion held. Collett moved to approve the contract for code enforcement and inspection services with City of Herington and authorize the Mayor to execute all documentation required; Costello seconded; Herbel expressed concern about sending money out of County. Motion carried 3-2 with Herbel and Kline opposed.

Tim Makovec & Steve Hart arrived at 5:06pm.

Mayoral & Council Report: Nothing further to report.

Administrator Report: Nothing further to report.

Community Enrichment Report: Yates thanked everyone for Chingawassa Days and looking forward to next year. Costello asked how the park looked after all of the rain. Yates advised it's ok, there was a lot of water.

City Clerk Report: Nothing further to report.

Police Chief Report: Nothing further to report.

City Attorney Report: Nothing further to report.

Public Works Report: Nothing further to report.

Economic Development Report: N/A

Public Forum: Elora Robinson addressed Council regarding fireworks issue and expressed concern about fireworks being shot off in her neighborhood. Brought a bag of fireworks that were picked up from her front yard from last year's fireworks. Margaret Wilson who lives around the corner and also expressed concern regarding the fireworks in their neighborhood. Discussion held. Chief Jeffrey advised that if Council wants this strictly enforced, they would not give warnings like has been done in the past. Discussion held.

Adjournment: Kline moved to adjourn meeting at 5:37pm; Mayfield seconded; motion carried 5-0.

David Mayfield, Mayor

ATTEST: _____
Tiffany Jeffrey, CMC, City Clerk

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2023 Budget Workshop
Monday, June 13, 2022
5:56 PM

The workshop of the City Council for the City of Marion, Kansas was held Monday, June 13, 2022 at 203 N 3rd, Marion KS in the Community Center lower level at 5:56pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Chris Costello, Ruth Herbel and Jerry Kline in attendance. Also, in attendance were: Roger Holter, City Administrator; Tiffany Jeffrey, City Clerk; Clinton Jeffrey, Police Chief; Margo Yates, Community Development Director; Tim Makovec, Public Works Director; Steve Hart, Electrical Supervisor and Phyllis Zorn, Marion Record.

Topics covered during the 2023 budget workshop included:

- Budget Process Overview
- County Clerk's Revenue Neutral Rate and Valuation Estimates
- Department Head Budget Requests
- Council review of Draft Budget and Discussion
- Determination on RNR notice to County Clerk

Chief Jeffrey and T. Jeffrey left work session at 6:10pm.

2023 Budget Workshop adjourned at 7:00pm.

David Mayfield, Mayor

ATTEST: _____
Tiffany Jeffrey, CMC, City Clerk

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City Council Special Meeting
Wednesday, June 15, 2022
1:00 PM

The special meeting of the City Council for the City of Marion, Kansas was held Wednesday, June 15, 2022 at 203 N 3rd, Marion KS in the Community Center lower level at 1:00pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Chris Costello, Ruth Herbel and Jerry Kline in attendance. Also, in attendance was Don Osenbaugh.

Call Meeting to Order: Mayfield called the special meeting to order at 1:00pm.

Approval of Agenda: Herbel moved to approve the agenda; Costello seconded; motion carried 5-0.

60-minute Executive Session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only.: Mayfield moved to enter into executive session at 1pm for 60-minutes to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only; Kline seconded; motion carried 5-0.

Regular session resumed at 2pm. 15-minute recess. Regular session resumed at 2:15pm.

60-minute Executive Session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only.: Mayfield moved to enter into executive session at 2:15pm for 60-minutes to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only; Collett seconded; motion carried 5-0.

Regular session resumed at 3:15pm. 15-minute recess. Regular session resumed at 3:30pm.

60-minute Executive Session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only.: Mayfield moved to enter into executive session at 3:30pm for 60-minutes to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only; Costello seconded; motion carried 5-0.

Regular session resumed at 4:30pm. 15-minute recess. Regular session resumed at 4:45pm.

60-minute Executive Session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to

include Governing Body, Applicant and Mr. Osenbaugh only.: Mayfield moved to enter into executive session at 4:45pm for 60-minutes to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only; Collett seconded; motion carried 5-0.

Regular session resumed at 5:45pm. 15-minute recess. Regular session resumed at 6pm.

60-minute Executive Session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for the purpose of identifying the candidate to engage in employment contract negotiations for the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only.: Mayfield moved to enter into executive session at 6pm for 30-minutes to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only; Herbel seconded; motion carried 5-0.

Regular session resumed at 6:30pm.

Mayfield moved to re-enter into executive session at 6:30pm for an additional 15-minutes to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) for interview of applicant to the position of City Administrator. Session to include Governing Body, Applicant and Mr. Osenbaugh only; Herbel seconded; motion carried 5-0.

Regular session resumed at 6:45pm.

Adjournment: Kline moved to adjourn meeting at 7pm; Mayfield seconded; motion carried 5-0.

ATTEST: _____
Tiffany Jeffrey, City Clerk

David Mayfield, Mayor

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
CENTRAL NATIONAL BANK									
3813 56 EXPRESS TIRE & SERVICE									
INV# 2298	1	6/27/22	6/27/22	NEW TIRE	330.88	02	02-04-5409	LIQ	1
	2			TIRE TAX	.25	02	02-04-5409	LIQ	1
	3			TIRE DISPOSAL	14.00	02	02-04-5409	LIQ	1
	4			SALES TAX	28.80	02	02-04-5409	LIQ	1
	5			SHOP SUPPLIES	3.45	02	02-04-5409	LIQ	1
	6			HAZMAT CHARGE	.70	02	02-04-5409	LIQ	1
				INVOICE TOTAL	378.08				
				VENDOR TOTAL	378.08				
4 AT & T									
JULY 2022	1	6/27/22	6/27/22	6203822150	116.44	01	01-16-5015 E-PAYMNT 1308596 6/27/22	LIQ	1
	2			6203822280	105.40	01	01-00-5015 E-PAYMNT 1308596 6/27/22	LIQ	1
	3			6203823704	105.40	01	01-00-5015 E-PAYMNT 1308596 6/27/22	LIQ	1
				INVOICE TOTAL	327.24				
				VENDOR TOTAL	327.24				
38 ATMOS ENERGY									
MAY2022	1	6/27/22	6/20/22	MARION MUSEUM	54.23	01	01-25-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	2			MARION WATER WORKS	35.18	01	01-10-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	3			MARION WATER WORKS	35.18	02	02-01-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	4			MARION WATER WORKS	35.18	02	02-04-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	5			MARION CITY HALL	79.88	01	01-05-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	6			MARION CITY SHOP	20.71	01	01-10-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	7			MARION CITY SHOP	20.71	02	02-01-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	8			MARION CITY SHOP	20.71	02	02-04-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	9			MARION FIRE	54.23	01	01-65-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	10			MARION FIRE/PD	42.11	01	01-65-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	11			MARION FIRE/PD	18.04	01	01-14-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
				INVOICE TOTAL	416.16				
				VENDOR TOTAL	416.16				
9 BLUE CROSS/BLUE SHIELD									
JULY 2022	1	6/27/22	6/21/22	JULY 2022 ADMIN	44.56	152	01-00-2452 E-PAYMNT 1308598 6/27/22	LIQ	1
	2			JULY 2022 ADMIN	1,039.78	152	01-00-2452	LIQ	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
CENTRAL NATIONAL BANK									
3813 56 EXPRESS TIRE & SERVICE									
INV# 2298	1	6/27/22	6/27/22	NEW TIRE	330.88	02	02-04-5409	LIQ	1
	2			TIRE TAX	.25	02	02-04-5409	LIQ	1
	3			TIRE DISPOSAL	14.00	02	02-04-5409	LIQ	1
	4			SALES TAX	28.80	02	02-04-5409	LIQ	1
	5			SHOP SUPPLIES	3.45	02	02-04-5409	LIQ	1
	6			HAZMAT CHARGE	.70	02	02-04-5409	LIQ	1
				INVOICE TOTAL	378.08				
				VENDOR TOTAL	378.08				
4 AT & T									
JULY 2022	1	6/27/22	6/27/22	6203822150	116.44	01	01-16-5015 E-PAYMNT 1308596 6/27/22	LIQ	1
	2			6203822280	105.40	01	01-00-5015 E-PAYMNT 1308596 6/27/22	LIQ	1
	3			6203823704	105.40	01	01-00-5015 E-PAYMNT 1308596 6/27/22	LIQ	1
				INVOICE TOTAL	327.24				
				VENDOR TOTAL	327.24				
38 ATMOS ENERGY									
MAY2022	1	6/27/22	6/20/22	MARION MUSEUM	54.23	01	01-25-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	2			MARION WATER WORKS	35.18	01	01-10-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	3			MARION WATER WORKS	35.18	02	02-01-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	4			MARION WATER WORKS	35.18	02	02-04-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	5			MARION CITY HALL	79.88	01	01-05-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	6			MARION CITY SHOP	20.71	01	01-10-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	7			MARION CITY SHOP	20.71	02	02-01-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	8			MARION CITY SHOP	20.71	02	02-04-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	9			MARION FIRE	54.23	01	01-65-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	10			MARION FIRE/PD	42.11	01	01-65-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
	11			MARION FIRE/PD	18.04	01	01-14-5015 E-PAYMNT 1308597 6/27/22	LIQ	1
				INVOICE TOTAL	416.16				
				VENDOR TOTAL	416.16				
9 BLUE CROSS/BLUE SHIELD									
JULY 2022	1	6/27/22	6/21/22	JULY 2022 ADMIN	44.56	152	01-00-2452 E-PAYMNT 1308598 6/27/22	LIQ	1
	2			JULY 2022 ADMIN	1,039.78	152	01-00-2452	LIQ	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ		
	3			JULY 2022 POLICE	1,084.35	152	E-PAYMNT 1308598 6/27/22 01-00-2452	LIQ	1		
	4			JULY 2022 POLICE	542.05	152	E-PAYMNT 1308598 6/27/22 01-00-2452	LIQ	1		
	5			JULY 2022 POLICE	1,544.16	152	E-PAYMNT 1308598 6/27/22 01-00-2452	LIQ	1		
	6			JULY 2022 S&A	1,230.18	152	E-PAYMNT 1308598 6/27/22 01-00-2452	LIQ	1		
	7			JULY 2022 WATER DIST	313.98	252	E-PAYMNT 1308598 6/27/22 02-00-2452	LIQ	1		
	8			JULY 2022 WATER PLANT	514.72	252	E-PAYMNT 1308598 6/27/22 02-00-2452	LIQ	1		
	9			JULY 2022 WATER PLANT	1,131.99	252	E-PAYMNT 1308598 6/27/22 02-00-2452	LIQ	1		
	10			JULY 2022 SEWER	542.05	252	E-PAYMNT 1308598 6/27/22 02-00-2452	LIQ	1		
	11			JULY 2022 ELECTRIC	1,131.99	252	E-PAYMNT 1308598 6/27/22 02-00-2452	LIQ	1		
	12			JULY 2022 ELECTRIC	1,029.44	252	E-PAYMNT 1308598 6/27/22 02-00-2452	LIQ	1		
	13			JULY 2022 ELECTRIC	560.12	252	E-PAYMNT 1308598 6/27/22 02-00-2452	LIQ	1		
	14			JULY 2022 REFUSE	514.72	252	E-PAYMNT 1308598 6/27/22 02-00-2452	LIQ	1		
	15			JULY 2022 REC	514.72	152	E-PAYMNT 1308598 6/27/22 01-00-2452	LIQ	1		
	16			JULY 2022 LIBRARY	586.61	152	E-PAYMNT 1308598 6/27/22 01-00-2452	LIQ	1		
	17			JULY 2022 PARK	514.72	152	E-PAYMNT 1308598 6/27/22 01-00-2452	LIQ	1		
	18			JULY 2022 CEMETERY	475.80	152	E-PAYMNT 1308598 6/27/22 01-00-2452	LIQ	1		
				INVOICE TOTAL	13,315.94						
				VENDOR TOTAL	13,315.94						
				55 BORDER STATES INDUSTRIES, INC.							
INV# 21030	1	6/27/22	6/13/22	MIL	858.50	02	02-04-5020	LIQ	1		
	2			TAX	70.83	02	02-04-5020	LIQ	1		
	3			UNIT HUB	79.30	02	02-04-5020	LIQ	1		
	4			SVC ENTR CAP	241.87	02	02-04-5020	LIQ	1		
	5			WHITE CODING TAPE	67.90	02	02-04-5020	LIQ	1		
	6			RED CODING TAPE	54.32	02	02-04-5020	LIQ	1		
	7			BLUE CODING TAPE	67.90	02	02-04-5020	LIQ	1		
	8			YELLOW CODING TAPE	67.90	02	02-04-5020	LIQ	1		
	9			GREEN CODING TAPE	67.90	02	02-04-5020	LIQ	1		
	10			ORANGE CODING TAPE	67.90	02	02-04-5020	LIQ	1		
	11			THHN	1,467.30	02	02-04-5020	LIQ	1		
	12			INS SPLICE	226.00	02	02-04-5020	LIQ	1		
	13			ALCU SLV	131.25	02	02-04-5020	LIQ	1		
	14			TAX	20.32	02	02-04-5020	LIQ	1		
	15			SHIPPING	20.25	02	02-04-5020	LIQ	1		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	16			SHIPPING	20.16	02	02-04-5020	LIQ	1
	17			TAX	12.48	02	02-04-5020	LIQ	1
	18			TAX	185.60	02	02-04-5020	LIQ	1
	19			GRAY CODING TAPE	67.90	02	02-04-5020	LIQ	1
				INVOICE TOTAL	3,795.58				
				VENDOR TOTAL	3,795.58				
JUNE 2022				40 CASE & SON INSURANCE, INC.					
	1	6/27/22	6/08/22	CHINGA LIABILITY POLICY	1,483.00	01	01-15-5022	LIQ	1
	2			LIQUOR LIABILITY POLICY	758.00	01	01-15-5022	LIQ	1
				INVOICE TOTAL	2,241.00				
				VENDOR TOTAL	2,241.00				
INV# 861450				3845 DUTTON-LAINSON COMPANY					
	1	6/27/22	6/17/22	CENTRON FM2S	329.18	02	02-04-5020	LIQ	1
	2			UPS	14.97	02	02-04-5020	LIQ	1
				INVOICE TOTAL	344.15				
				VENDOR TOTAL	344.15				
INV# 8100019721				3423 EUROFINS EATON ANALYTICAL, INC					
	1	6/27/22	6/08/22	MONTHLY BROMATE	100.00	02	02-02-5012	LIQ	1
				INVOICE TOTAL	100.00				
				VENDOR TOTAL	100.00				
INV# 6200709				3208 HAWKINS INC.					
	1	6/27/22	5/31/22	AQUA HAWK	4,635.46	02	02-02-5310	LIQ	1
	2			FREIGHT	39.50	02	02-02-5310	LIQ	1
	3			SODIUM PERMANGANATE	3,092.47	02	02-02-5310	LIQ	1
	4			PUMP	1,100.00	02	02-02-5310	LIQ	1
	5			CHLORINE CYLINDER	130.00	02	02-02-5310	LIQ	1
				INVOICE TOTAL	8,997.43				
				VENDOR TOTAL	8,997.43				
INV# 7132-22-161				3906 JOE GODDARD ENTERPRISES LLC					
	1	6/27/22	6/16/22	SERVICE CALL/LABOR INSPECT UNI	300.00	02	02-04-5027	LIQ	1
				INVOICE TOTAL	300.00				
				VENDOR TOTAL	300.00				
MAY 2022				3243 KANSAS POWER POOL					
	1	6/27/22	6/15/22	TRANSMISSION CHARGE	35,091.81	02	02-04-5551	LIQ	1
	2			ADMINISTRATIVE	13,887.77	02	02-04-5551	LIQ	1
	3			CAPACITY DEMAND	45,912.88	02	02-04-5551	LIQ	1
	4			ENERGY	38,723.45	02	02-04-5551	LIQ	1
	5			FEB 2021 STORM CHARGE	14,951.14	02	02-04-5551	LIQ	1
	6			DISTRIBUTION FACILITY CHARGE	98.93	02	02-04-5551	LIQ	1
	7			VOLTAGE UPGRADE	18,510.29	02	02-04-5553	LIQ	1
				INVOICE TOTAL	167,176.27				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				VENDOR TOTAL	167,176.27				
5/2022	1	6/27/22	6/21/22	52 KS DEPT OF REVENUE MAY 2022 SALES TAX	4,834.92	01	01-07-5500 E-PAYMNT 1308599 6/27/22	LIQ	1
	2			MAY 2022 AVIATION TAX	40.58	01	01-16-5303 E-PAYMNT 1308599 6/27/22	LIQ	1
				INVOICE TOTAL	4,875.50				
				VENDOR TOTAL	4,875.50				
INV# 474911419	1	6/27/22	6/14/22	1798 KONICA MINOLTA BUSINESS SOLUTI CONTRACT PAYMENT	127.29	01	01-00-5255	LIQ	1
	2			BLACK AND WHITE OVERAGE	35.88	01	01-00-5255	LIQ	1
	3			COLOR OVERAGE	83.63	01	01-00-5255	LIQ	1
	4			SUPPLY FREIGHT	7.00	01	01-00-5255	LIQ	1
	5			LATE CHARGE	12.73	01	01-00-5255	LIQ	1
				INVOICE TOTAL	266.53				
				VENDOR TOTAL	266.53				
INV# 12602	1	6/27/22	6/08/22	36 LEITH SERVICE GASKET	15.09	01	01-10-5448	LIQ	1
	2			AIR FILTER	25.16	01	01-10-5448	LIQ	1
	3			LABOR	80.00	01	01-10-5448	LIQ	1
	4			WASTE DISPOSAL	3.00	01	01-10-5448	LIQ	1
				INVOICE TOTAL	123.25				
				VENDOR TOTAL	123.25				
JULY PREMIUM	1	6/27/22	6/22/22	3682 LIBERTY NATIONAL JULY PREMIUM	12.00	0145	01-00-2445 E-PAYMNT 1308600 6/27/22	LIQ	1
				INVOICE TOTAL	12.00				
				VENDOR TOTAL	12.00				
#3 APP 2022	1	6/27/22	6/21/22	145 MARION CITY LIBRARY APPROPRIATION TO LIBRARY	29,180.03	17	17-00-5033	LIQ	1
				INVOICE TOTAL	29,180.03				
				VENDOR TOTAL	29,180.03				
MAY STATEMENT	1	6/27/22	6/13/22	1255 MARION CO. SHERIFF'S DEPT 5/9/22 HEATHCOCK FTA	45.00	01	01-85-5349	LIQ	1
	2			5/29/22 BEISLY DWS	70.00	01	01-85-5349	LIQ	1
				INVOICE TOTAL	115.00				
				VENDOR TOTAL	115.00				
SEMI-ANNUAL POOL EXP	1	6/27/22	5/27/22	419 MARION USD 408 SEMI ANNUAL POOL EXPENSES	18,000.00	01	01-20-5022	LIQ	1
	2			1/2 ANNUAL POOL ASSESSMENT	50,000.00	01	01-20-5021	LIQ	1
				INVOICE TOTAL	68,000.00				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				VENDOR TOTAL	68,000.00				
INV# 61495	1	6/27/22	6/02/22	1848 MIDWEST ELECTRIC TRANSFORMERS FAMILY DOLLAR TRANSFORMER	12,500.00	02	02-04-5043	LIQ	1
	2			TAX	937.50	02	02-04-5043	LIQ	1
				INVOICE TOTAL	13,437.50				
				VENDOR TOTAL	13,437.50				
BALLROOM AC	1	6/27/22	6/14/22	3389 MODERN AIR CONDITIONING, INC. SERVICE CALL	125.00	01	01-05-5259	LIQ	1
	2			LABOR	250.00	01	01-05-5259	LIQ	1
	3			FUSE CARTRIDGE	40.00	01	01-05-5259	LIQ	1
	4			MILEAGE	110.25	01	01-05-5259	LIQ	1
				INVOICE TOTAL	525.25				
				VENDOR TOTAL	525.25				
JUNE STATEMENT	1	6/27/22	6/10/22	1128 PITNEY BOWES POSTAGE SUPPILES	69.75	01	01-00-5016	LIQ	1
				INVOICE TOTAL	69.75				
				VENDOR TOTAL	69.75				
INV# 25660413	1	6/27/22	6/03/22	3069 QUILL CORPORATION CHARMS MINI POPS	18.99	01	01-05-5020	LIQ	1
	2			SHARPIE MARKER 5 PK	7.39	01	01-00-5020	LIQ	1
	3			WIRELESS MOUSE	21.99	01	01-00-5020	LIQ	1
				INVOICE TOTAL	48.37				
				VENDOR TOTAL	48.37				
CANDIDATE TRAVEL EXP	1	6/27/22	6/16/22	3909 MARK SKILES MILEAGE	108.23	01	01-00-5040	LIQ	1
	2			MEAL	40.00	01	01-00-5040	LIQ	1
				INVOICE TOTAL	148.23				
				VENDOR TOTAL	148.23				
INV#5352608-01	1	6/27/22	6/14/22	140 STANION WHOLESALE ELECTRIC CO ALLIED METER RISER	373.02	02	02-04-5020	LIQ	1
	2			TAX	31.25	02	02-04-5020	LIQ	1
	3			ALLIED METER RISER	159.87	02	02-04-5020	LIQ	1
	4			DELIVERY	5.00	02	02-04-5020	LIQ	1
	5			TAX	13.79	02	02-04-5020	LIQ	1
				INVOICE TOTAL	582.93				
				VENDOR TOTAL	582.93				
INV# 100212	1	6/27/22	6/10/22	580 SWAN'S REFRIGERATION WATER FILTER	662.80	01	01-05-5259	LIQ	1
	2			SHIPPING	21.00	01	01-05-5259	LIQ	1
				INVOICE TOTAL	683.80				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				VENDOR TOTAL	683.80				
				99 WESTERN ASSOCIATES, INC.					
INV# 101134-1	1	6/27/22	6/14/22	METAL 3 PIECE SIGN	1,000.00	01	01-11-5276	LIQ	1
	2			TAX	82.50	01	01-11-5276	LIQ	1
				INVOICE TOTAL	1,082.50				
				VENDOR TOTAL	1,082.50				
				CENTRAL NATIONAL BANK TOTAL	316,542.49				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	18,946.84				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	297,595.65				
				GRAND TOTALS	316,542.49				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				CENTRAL NATIONAL BANK					
				1303 MARION CO. CLERK					
06162022	1	6/16/22	6/16/22	1997 CAT 120H MOTOR GRADER	12,500.00	21	21-00-5464	LIQ	1
				INVOICE TOTAL	12,500.00				
				VENDOR TOTAL	12,500.00				
				CENTRAL NATIONAL BANK TOTAL	12,500.00				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	12,500.00				
				GRAND TOTALS	12,500.00				



BUSINESS LICENSE

This License is Issued to:

*Ramirez Auto Sales LLC
214 E Main
Marion, KS 66861*

Owner: Jonathan & Leora M. Ramirez
Purpose of business: Auto Sales
Issue Date: June 27, 2022

(SEAL)

CITY CLERK

DATE

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee: \$50.00

No.: 2022040

CATERER LICENSE

From: June 27, 2022

To: June 20, 2024

To All Whom It May Concern:

License is hereby granted to
Tap Truck Kansas LLC
424 E Main St
Marion, KS 66861

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

The License will expire June 20, 2024, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, this 27th day of June, 2022.

Countersigned:

Mayor

City Treasurer

City Clerk

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE

The governing body of
City of Marion
will meet on August 22, 2022 at 4:30 PM at City Hall - 208 E. Santa Fe. for the purpose of hearing and
answering objections of taxpayers relating to revenue neutral rate and proposed tax rate, as required by KSA 79-2988.

SUPPORTING COUNTIES
Marion County

Revenue Neutral Rate*	67.960	Proposed Tax Rate	71.911
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Tax Rates are expressed in mills

* Revenue Neutral Rate as defined by KSA 79-2988

Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF CITY OF MARION, HEREBY NOTIFIES THE MARION COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

X

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is 71.911. The date of our hearing is August 22, 2022 at 4:30 PM and will be held at 203 N Third address in Marion, Kansas.

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 20__.

WITNESS my hand and official seal on _____, 20__.

(Seal)

Clerk or Officer of Governing Body



Budget Narrative

2023 Municipal Budget Proposal

Your Elected Officials and City Staff are facing the same challenges created in times of excessive inflationary pressure in this season of planning for next year's budget.

We understand the needs of your family and our responsibility to control the inflationary items impacting you and your household budget. To that end, the budget proposal we are submitting will hold the line and not raise the Mill Levy being accessed by the City for 2023.

The City's current total levy is 71.944 mills and we are planning on a slight reduction, lowering to 71.911 mills.

While we are lowering the current mill levy and attempting to curb inflation on your property taxes, we will be exceeding the "Revenue Neutral Rate" established by the State and County. This formula is based on what happens to property valuation changes over the prior year and determines a targeted mill levy rate to replace the former Tax Lid provisions set by the State. This City Council decision is allowing us to invest \$43,000 in needed repairs without increasing your tax rate.

The budget being supported by your elected governing body is leveraging the available tax revenues to meet the challenges of inflation that is impacting the cost of goods and services necessary to continue to provide services you have grown to expect from the City.

Fuel (up 42%) and Material Costs (up 38%) have been the most significant challenges in being able to continue current service levels while NOT increasing the mills levy on your home and business.

Fortunately, this budget will continue to support our efforts and commitments to systemically address our aging infrastructure in the City of Marion.

This Budget funds a plan to increase road repair & roadway replacement funds by 25% in the coming year. We plan to install the road system in the Industrial Park to promote business growth with 9 additional development site access.

We continue to invest in the development and expertise of our municipal workers through on-going training and apprenticeship programs. We are proud of our Electrical Team which now has two State Certified Journeyman Lineman with another individual closing in on completion of his apprenticeship program.

Thank you for your continued support in investing in the future of our community. Working together we can continue to grow our community.

Sincerely,



Mayor David Mayfield

2023

CERTIFICATE
 To the Clerk of Marion County, State of Kansas
 We, the undersigned, officers of
City of Marion

certify that: (1) the hearing mentioned in the attached publication was held;
 (2) after the Budget Hearing this budget was duly approved and adopted as the
 maximum expenditures for the various funds for the year 2023; and
 (3) the Amount(s) of 2022 Ad Valorem Tax are within statutory limitations.

			2023 Adopted Budget		
Table of Contents:			Budget Authority	Amount of	Final Tax Rate
	Page No.		for Expenditures	2022 Ad Valorem Tax	(County Clerk's Use Only)
Allocation of MVT, RVT, and 16/20M Vehicle	2				
Schedule of Transfers	3				
Statement of Indebtedness	4				
Statement of Lease-Purchases	5				
Computation to Determine State Library Grant	7				
Fund	K.S.A.				
General	12-101a	7	1,872,949	642,549	
Debt Service	10-113	8	259,105	58,137	
Library	12-1220	8	98,491	82,807	
Special Highway		9	85,000		
Special Parks		9	10,000		
Equipment Reserves		10	80,000		
Land Bank		10	1,350		
Utility Fund		11	3,978,505		
Capital Improvement		11	1,233,100		
Special Law Enforcement		12	26,700		
		12			
Totals	xxxxxx		7,645,200	783,493	
Budget Hearing Notice		13			County Clerk's Use Only
Combined Rate and Budget Hearing Notice		14			
RNR Hearing Notice		15			
Neighborhood Revitalization		16			

Revenue Neutral Rate 67.960

Assisted by: _____

Address: _____

Email: _____

Attest: _____ 2022 _____

County Clerk Governing Body

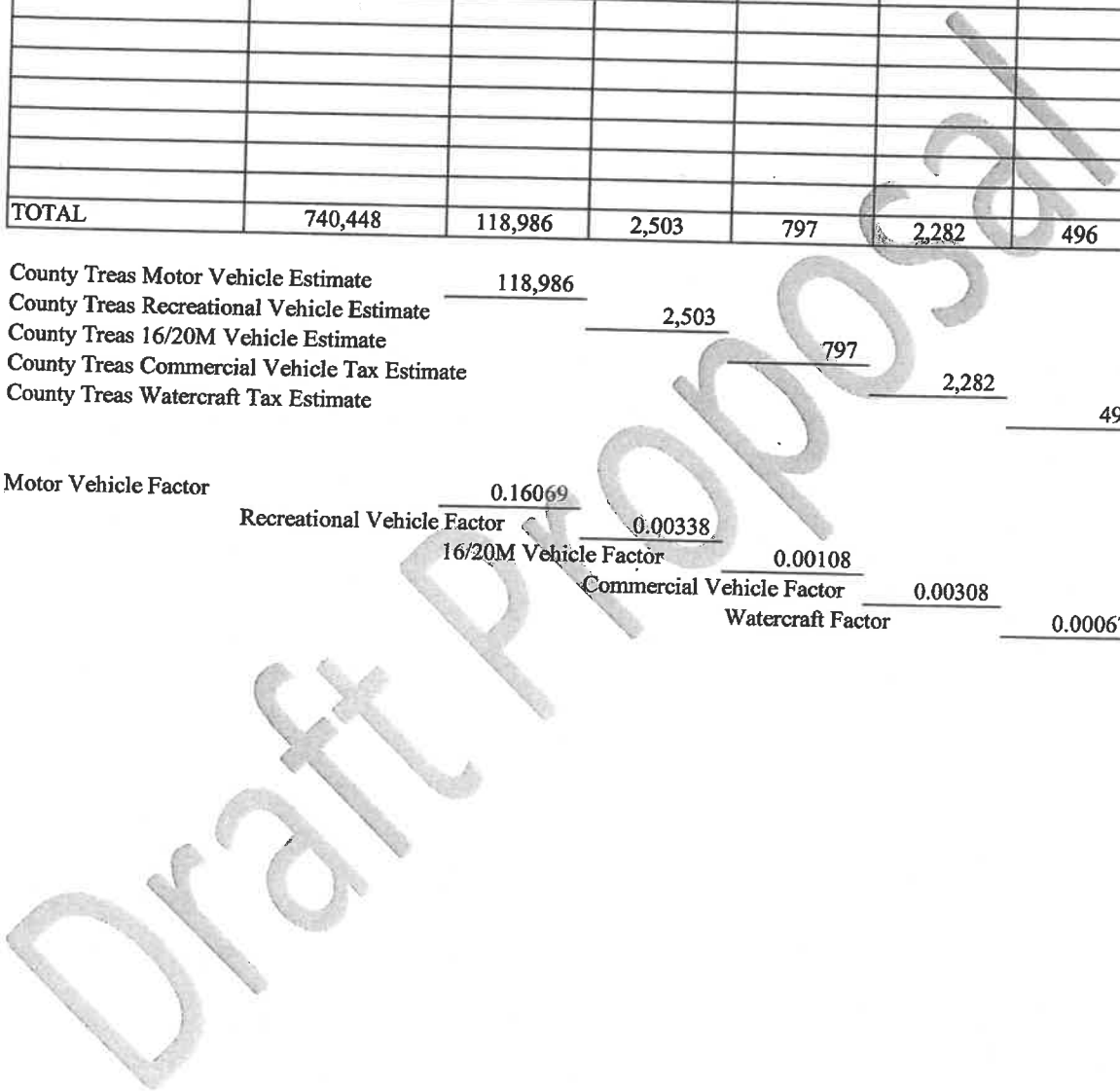
CPA Summary

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Funds for 2022	Ad Valorem Levy Tax Year 2021	Allocation for Year 2023				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	605,944	97,372	2,048	652	1,868	406
Debt Service	52,678	8,465	178	57	162	35
Library	81,826	13,149	277	88	252	55
TOTAL	740,448	118,986	2,503	797	2,282	496

County Treas Motor Vehicle Estimate	<u>118,986</u>				
County Treas Recreational Vehicle Estimate		<u>2,503</u>			
County Treas 16/20M Vehicle Estimate			<u>797</u>		
County Treas Commercial Vehicle Tax Estimate				<u>2,282</u>	
County Treas Watercraft Tax Estimate					<u>496</u>

Motor Vehicle Factor	<u>0.16069</u>				
Recreational Vehicle Factor		<u>0.00338</u>			
16/20M Vehicle Factor			<u>0.00108</u>		
Commercial Vehicle Factor				<u>0.00308</u>	
Watercraft Factor					<u>0.00067</u>



STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Outstanding Amount Jan 1, 2022	Date Due		Amount Due 2022		Amount Due 2023	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Series 2012	10/25/2012	9/1/2040	2.0-4.0	2,230,000	1,370,000	3/1 & 9/1	9/1	46,000	105,000	43,375	105,000
Series 2013	9/25/2013	10/1/2028	.6-3.8	840,000	430,000	4/1 & 10/1	10/1	14,750	55,000	13,155	55,000
Series 2023 - Ind Park St.	2/1/2023	2/1/2038	4.0-5.5	850,000	0			0	0	23,700	18,875
Total G.O. Bonds					1,800,000			60,750	160,000	80,230	178,875
Revenue Bonds:											
Total Revenue Bonds					0			0	0	0	0
Other:											
KPWSLF Loan	12/5/2011	8/1/2022	2.43	108,451	11,491	2/1 & 8/1	2/1 & 8/1	219	11,995	0	0
KWPCBLF Jex Loan	1/4/2012	9/1/2033	2.42	346,482	218,080	3/1 & 9/1	3/1 & 9/1	5,318	16,282	4,921	16,678
KPWSLF Waterline Loan	1/3/2020	2/1/2041	1.31	3,934,478	3,934,478	2/1 & 8/1	2/1 & 8/1	4,640	227,360	47,103	125,714
USD 408 Agreement	3/22/2021	7/1/2024	0.00	548,609	408,000	n/a	2/1 & 7/1	0	136,000	0	136,000
Total Other					4,572,049			10,177	391,637	52,024	278,392
Total Indebtedness					6,372,049			70,927	551,637	132,254	457,267

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2022	Payments Due 2022	Payments Due 2023
828 Roosevelt Building	6/10/2013	240	3.25	235,200	149,970	18,671	0
2020 Police Intreceptor	1/1/2021	24	4.72	35,000	18,236	18,236	0
KPP Voltage Upgrade	5/17/2021	240	4.00	2,880,000	2,880,000	221,135	216,486
Totals					3,048,206	258,042	216,486

***If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND
REGIONAL LIBRARY SYSTEMS**

Budgeted Year: 2023

Library found in: City of Marion
Marion County

As provided in KSA 75-2553 *et seq.*, two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year <u>2022</u>	Proposed Year <u>2023</u>
Ad Valorem Tax	\$80,353	\$82,807
Delinquent Tax	\$0	\$0
Motor Vehicle Tax	\$12,665	\$13,149
Recreational Vehicle Tax	\$247	\$277
16/20M Vehicle Tax	\$84	\$88
LAVTR	\$0	\$0
	<u>\$0</u>	<u>\$0</u>
TOTAL TAXES	\$93,349	\$96,321
Difference in Total Taxes:	\$2,972	
Qualify for grant:	Qualify	

Second test:

Assessed Valuation	\$10,291,809	\$10,895,217
Did Assessed Valuation Decrease?	No	
Levy Rate	7.95	7.600
Difference in Levy Rate:	(0.350)	
Qualify for grant:	Not Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

City of Marion

FUND PAGE - GENERAL

Adopted Budget

General

	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Resources Available:	1,666,645	1,814,982	1,241,537
Expenditures:			
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
Sub-Total detail page	0	0	0
General Administration	293,689	287,866	294,734
Sales Tax	61,320	60,000	63,000
Housing Authority	67,896	69,619	72,959
Cemetery	35,440	66,408	68,343
City Building	19,432	20,195	23,148
Flood/Weed Control	3,946	12,300	12,308
Fire Department	32,603	44,445	51,052
Library	69,301	81,826	82,354
Museum	13,314	12,600	16,600
Parks	61,786	86,192	85,052
Municipal Court	11,753	13,027	13,873
Street & Alley	182,017	230,846	288,400
Swimming Pool	40,609	36,000	36,000
Economic Development	76,936	85,110	85,110
Planning & Zoning	1,530	11,000	37,800
Juvenile Intake Building	1,883	1,650	1,650
Law Enforcement	347,201	373,906	417,993
Airport	20,041	19,211	29,000
Baseball Complex (Utility Cost Share)	14,926	500	0
Community Enrichment	90,989	73,283	78,573
Lease Purchase	119,969	100,000	100,000
Equipment Reserve Transfer	0	10,625	15,000
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,566,581	1,696,609	1,872,949
Unencumbered Cash Balance Dec 31	100,064	118,373	XXXXXXXXXXXXXXXXXXXX
2021/2022/2023 Budget Authority Amount:	1,649,713	1,696,609	1,872,949
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			1,872,949
Tax Required			631,412
Delinquent Comp Rate: 1.8%			11,137
Amount of 2022 Ad Valorem Tax			642,549

CPA Summary

City of Marion

2023

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	9,946	11,653	2,131
Receipts:			
Ad Valorem Tax	53,209	51,730	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax	2,284	837	948
Motor Vehicle Tax	9,056	8,489	8,465
Recreational Vehicle Tax	195	165	178
16/20M Vehicle Tax	47	56	57
Commercial Vehicle Tax	172	210	162
Watercraft Tax	46	41	35
Transfer from Spec Highway	50,000		40,000
Transfer from Utility Fund	208,750	150,000	150,000
Interest on Idle Funds			
Neighborhood Revitalization Rebate	-727		0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	323,032	211,528	199,845
Resources Available:	332,978	223,181	201,976
Expenditures:			
Principal Payments	255,000	160,025	80,230
Interest Payments	66,325	61,025	178,875
Cash Basis Reserve (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	321,325	221,050	259,105
Unencumbered Cash Balance Dec 31	11,653	2,131	XXXXXXXXXXXXXXXXXXXX
2021/2022/2023 Budget Authority Amount	321,325	221,050	259,105
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			259,105
Tax Required			57,129
Delinquent Comp Rate: 1.8%			1,008
Amount of 2022 Ad Valorem Tax			58,137

Adopted Budget Library	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	3,223	3,223	3,298
Receipts:			
Ad Valorem Tax	79,375	80,353	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax	3,347		
Motor Vehicle Tax	13,449	12,665	13,149
Recreational Vehicle Tax	289	247	277
16/20M Vehicle Tax	68	84	88
Commercial Vehicle Tax	255	313	252
Watercraft Tax	71	62	55
Interest on Idle Funds			
Neighborhood Revitalization Rebate	(1,085)		0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	95,769	93,724	13,821
Resources Available:	98,992	96,947	17,119
Expenditures:			
Appropriation to Library Board	95,769	93,649	98,491
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	95,769	93,649	98,491
Unencumbered Cash Balance Dec 31	3,223	3,298	XXXXXXXXXXXXXXXXXXXX
2021/2022/2023 Budget Authority Amount	99,299	93,649	98,491
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			98,491
Tax Required			81,372
Delinquent Comp Rate: 1.8%			1,435
Amount of 2022 Ad Valorem Tax			82,807

CPA Summary

City of Marion

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	27,193	28,551	37,151
Receipts:			
State of Kansas Gas Tax	51,007	48,600	49,350
County Transfers Gas		0	0
Spec Assessments-Streets	351	0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	51,358	48,600	49,350
Resources Available:	78,551	77,151	86,501
Expenditures:			
Transfer to B&I	50,000	40,000	40,000
Transfer to Capital Improvements			45,000
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	50,000	40,000	85,000
Unencumbered Cash Balance Dec 31	28,551	37,151	1,501
2021/2022/2023 Budget Authority Amount	50,000	50,000	85,000

Adopted Budget

Special Parks	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	4,897	7,284	8,684
Receipts:			
Liquor Tax - State of Kansas	2,387	2,400	2,451
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,387	2,400	2,451
Resources Available:	7,284	9,684	11,135
Expenditures:			
Transfer to Capital improvements	0		
Commodities		1,000	10,000
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	1,000	10,000
Unencumbered Cash Balance Dec 31	7,284	8,684	1,135
2021/2022/2023 Budget Authority Amount	1,200	1,200	10,000

CPA Summary

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City of Marion

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Equipment Reserves	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	45,063	48,151	7,551
Receipts:			
Transfer from Utilities	100,500	45,500	80,000
Township Reimbursement		60,000	
Drainage Board Reimbursement		20,000	
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	100,500	125,500	80,000
Resources Available:	145,563	173,651	87,551
Expenditures:			
Capital Outlay for Equipment	97,412	166,100	
Sewer Machine & Trailer			80,000
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	97,412	166,100	80,000
Unencumbered Cash Balance Dec 31	48,151	7,551	7,551
2021/2022/2023 Budget Authority Amount	100,500	166,100	80,000

Adopted Budget

Land Bank	Prior Year	Current Year	Proposed Budget
	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	5,685	3,580	2,680
Receipts:			
Property Sales	0	500	
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	500	0
Resources Available:	5,685	4,080	2,680
Expenditures:			
House Demo	2,105		
Legal Publications		150	100
Operations & Maintenance		1,000	1,000
Professional services		100	100
Legal & Filing Fees		150	150
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,105	1,400	1,350
Unencumbered Cash Balance Dec 31	3,580	2,680	1,330
2021/2022/2023 Budget Authority Amount	2,400	2,400	1,350

CPA Summary

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City of Marion

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Utility Fund	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	1,128,398	1,163,485	1,476,609
Receipts:			
Electrical	2,415,470	2,616,700	2,520,700
Refuse	166,994	172,500	172,500
Sewer	309,768	320,000	315,000
Water	577,058	695,000	685,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	3,469,290	3,804,200	3,693,200
Resources Available:	4,597,688	4,967,685	5,169,809
Expenditures:			
Electrical	479,885	492,199	609,141
KPP Power Purchases	1,602,056	1,620,556	1,650,480
12.5 Upgrade Charges			216,487
Refuse	116,650	129,548	153,824
Sewer	151,962	219,646	236,948
Water	524,400	633,627	681,625
Operating Transfers	559,250	395,500	430,000
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	3,434,203	3,491,076	3,978,505
Unencumbered Cash Balance Dec 31	1,163,485	1,476,609	1,191,304
2021/2022/2023 Budget Authority Amount	3,712,740	3,712,740	3,978,505

Adopted Budget

Capital Improvement	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	88,629	316,790	352,982
Receipts:			
SRLF Loan	2,664,046		
CDBG Grants	567,500		
ARPA-SLFRF Grant	135,441	135,442	
Utility Transfers	200,000		
KDOT Grant		42,750	
KHRC Grant		100,000	
Spec Hwy Transfer			45,000
Moulton & Industrial Park Bonds			850,000
Memorials/Fed Project Grants	158,204		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	3,725,191	278,192	895,000
Resources Available:	3,813,820	594,982	1,247,982
Expenditures:			
Waterline Replacement Project	2,943,679		
ARPA-SLFRF Water Tower Project	136,313	0	134,600
Fiber Optic Project	162,544		
KHRC Buyers Assistance Program	75,000	50,000	75,000
CDBG-CV Grant program	42,596		
Streets Projects	117,467	150,000	150,000
KDOT Aviation		30,000	11,500
Moulton & Industrial Park Project			850,000
Capital Outlay Projects - Memorials	19,431	12,000	12,000
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	3,497,030	242,000	1,233,100
Unencumbered Cash Balance Dec 31	316,790	352,982	14,882
2021/2022/2023 Budget Authority Amount	4,289,740	7,289,974	1,233,100

CPA Summary

City of Marion

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Law Enforcement	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	11,856	19,628	25,728
Receipts:			
Vin Inspections	15,460	15,000	15,000
SPV Permits	3,297	1,600	3,300
Tech Fees	1,066	1,000	1,000
Forfeited Property	350	3,100	
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	20,173	20,700	19,300
Resources Available:	32,029	40,328	45,028
Expenditures:			
Equipment - VIN Fund	10,655	12,000	25,000
Vin Inspections Books	1,546	2,500	1,500
SPV Fund Expenses	200	100	200
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	12,401	14,600	26,700
Unencumbered Cash Balance Dec 31	19,628	25,728	18,328
2021/2022/2023 Budget Authority Amount	14,600	14,600	26,700

Adopted Budget

0	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2021/2022/2023 Budget Authority Amount	0	0	0

CPA Summary

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

The governing body of
City of Marion
will meet on August 22, 2022 at 4:30 PM at City Hall - 208 E. Santa Fe. for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds, the amount of ad valorem tax, and the Revenue Neutral Rate. Detailed budget information is available at City Hall - 208 E. Santa Fe. and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2021		Current Year Estimate for 2022		Proposed Budget for 2023		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	1,566,581	58.875	1,696,609	58.876	1,872,949	642,549	58.975
Debt Service	321,325	5.118	221,050	5.118	269,105	58,137	5.336
Library	95,769	7.951	93,649	7.950	98,491	82,807	7.600
Special Highway	50,000		40,000		85,000		
Special Parks			1,000		10,000		
Equipment Reserves	97,412		166,100		80,000		
Land Bank	2,105		1,400		1,350		
Utility Fund	3,434,203		3,491,076		3,978,505		
Capital Improvement	3,497,030		242,000		1,233,100		
Special Law Enforcement	12,401		14,600		26,700		
Totals	9,076,826	71.944	5,967,484	71.944	7,645,200	783,493	71.911
					<i>Revenue Neutral Rate**</i>		67.960
Less: Transfers	707,750		498,875		387,500		
Net Expenditure	8,369,076		5,468,609		7,257,700		
Total Tax Levied Assessed Valuation	740,448		740,448		XXXXXXXXXXXXXXXXXXXX		
Outstanding Indebtedness, January 1,	2020		2021		2022		
G.O. Bonds	2,310,000		2,055,000		1,800,000		
Revenue Bonds	0		0		0		
Other	290,333		4,197,863		4,572,049		
Lease Purchase Principal	235,198		203,641		3,048,206		
Total	2,835,531		6,456,504		9,420,255		

*Tax rates are expressed in mills
** Revenue Neutral Rate as defined by KSA 79-2988

Tiffany Jeffrey
Official Title: City Clerk

Optional Standard Mileage Rates

Announcement 2022-13

This announcement informs taxpayers that the Internal Revenue Service is modifying Notice 2022-3, 2022-2 I.R.B. 308, by revising the optional standard mileage rates for computing the deductible costs of operating an automobile for business, medical, or moving expense purposes and for determining the reimbursed amount of these expenses that is deemed substantiated. This modification results from recent increases in the price of fuel.

The revised standard mileage rates are:

- | | |
|------------------------|---------------------|
| (1) Business | 62.5 cents per mile |
| (2) Medical and moving | 22 cents per mile |

The mileage rate that applies to the deduction for charitable contributions is fixed under § 170(i) of the Internal Revenue Code (Code) at 14 cents per mile.

The revised standard mileage rates set forth in this announcement apply to deductible transportation expenses paid or incurred for business, medical, or moving expense purposes on or after July 1, 2022, and to mileage allowances that are paid

both (1) to an employee on or after July 1, 2022, and (2) for transportation expenses paid or incurred by the employee on or after July 1, 2022.

The standard mileage rates set forth in Notice 2022-3 continue to apply to deductible transportation expenses paid or incurred for business, medical, or moving expense purposes before July 1, 2022, and to mileage allowances paid (1) to an employee before July 1, 2022, or (2) with respect to transportation expenses paid or incurred by the employee before July 1, 2022. All other provisions of Notice 2022-3 remain in effect.

Note that § 11045 of Public Law 115- 97, 131. Stat. 2054 (December 22, 2017), commonly referred to as the Tax Cuts and Jobs Act (TCJA), suspends all miscellaneous itemized deductions that are subject to the two-percent of adjusted gross income floor under § 67 of the Code, including unreimbursed employee travel expenses, for taxable years beginning after December 31, 2017, and before January 1, 2026. Thus, the revised business standard mileage rate provided in this announcement cannot be used to claim an itemized deduction for unreimbursed employee travel expenses during the suspension. Notwithstanding the foregoing suspension of miscellaneous itemized deductions, deductions for expenses that are deductible in determining adjusted gross income are not suspended. For example, members of a reserve component of the Armed Forces of the United States (Armed Forces), state or local government officials paid on a fee basis, and certain performing artists are entitled to deduct unreimbursed employee travel expenses as an adjustment to total income on line 12 of Schedule 1 of Form 1040 (2021), *U.S. Individual Income Tax Return*, not as an itemized deduction on Schedule A of Form 1040 (2021), and therefore may use the revised business standard

mileage rate provided in this announcement.

Further, § 11049 of the TCJA suspends the deduction for moving expenses for taxable years beginning after December 31, 2017, and before January 1, 2026.

However, the suspension does not apply to members of the Armed Forces on active duty who move pursuant to a military order and incident to a permanent change of station. Thus, except for taxpayers to whom § 217(g) of the Code applies, the revised standard mileage rate provided in this announcement is not applicable for the use of an automobile as part of a move occurring during the suspension.

EFFECT ON OTHER DOCUMENTS

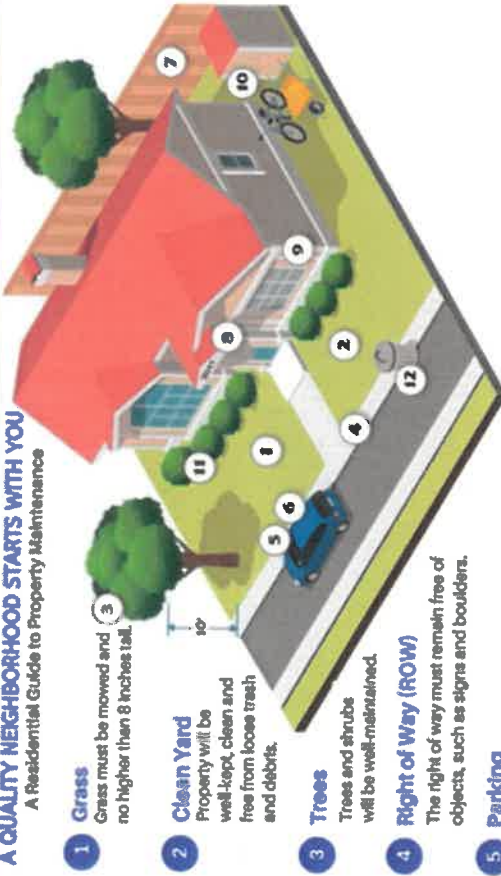
Notice 2022-3 is modified.

DRAFTING INFORMATION

The principal author of this announcement is Christian Lagorio of the Office of Chief Counsel (Income Tax and Accounting). For further information regarding this announcement contact Mr. Lagorio at (202) 317-7005 (not a toll-free number).

In-Person service and consultation available on
Monday and Wednesday.

A QUALITY NEIGHBORHOOD STARTS WITH YOU
A Residential Guide to Property Maintenance



- 1 Grass**
Grass must be mowed and no higher than 8 inches tall.
- 2 Clean Yard**
Property will be well-kept, clean and free from loose trash and debris.
- 3 Trees**
Trees and shrubs will be well-maintained.
- 4 Right of Way (ROW)**
The right of way must remain free of objects, such as signs and boulders.
- 5 Parking**
All vehicles must be parked on an approved surface. No vehicles are allowed to be parked on the grass. Vehicle for sale signs are also not permitted.
- 6 Vehicles**
Vehicles must be in working condition, fully assembled and have current license and registration information. Junk and inoperable vehicles are not permitted.
- 7 Fences**
All fences must be well-maintained and in vertical position. Incomplete fencing is not permitted.
- 8 Paint and Siding**
Paint must be well-maintained without chipping, and siding must be intact and in good repair.
- 9 Gutters and Drainage**
All gutters must be in good working condition. Storm water must be discharged so that it does not pond in yards, courts or open areas. This includes drainage from sump pumps.
- 10 Outdoor Storage**
Lawn furniture, firewood and landscape material must be stored in a neat and orderly manner. All other items, including lawn maintenance tools and trash, may not be stored outside.
- 11 Landscaping**
Landscaping must be well-maintained. Cultivated beds must be regularly maintained by planting and tending, along with the removal of excessive weed growth.
- 12 Trash**
Trash cans may not be set out at the curb earlier than 12 noon the day before collection, and must be removed from the curb within 12 hours of service. All trash, recycling and yard waste containers must be stored inside and out of public view when not out for collection.

**A Residential Guide to Property
Maintenance in the City of Marion**



For More Information Contact:
**Neighborhood Services
Department**
Code Enforcement

James Masters - (620) 381-1285
www.marionks.net

Our Code Enforcement Officers are available to receive reports of hazards & complaints concerning any of the following:
Open Storage, Property Maintenance Issues, Parking on the Lawn, Building without Permits, and Zoning Violations



Our Mission :

As Representatives of the City of Marion Neighborhood Services department, we pledge to provide our services in a fair and consistent approach with the highest level of professionalism possible. We are dedicated to upholding the City's adopted plans, codes, and ordinances to ensure a safe, sustainable, and enjoyable community for the present and future residents along with visitors.

Code & Ordinance Enforcement :

Our Code Enforcement Officers strive to reduce blight and remove all unsafe conditions throughout the city. We have a responsibility to protect the health and safety of the individual citizens as well as the general public.

It is our goal to make the city a cleaner and healthier community. The beauty and charm of our neighborhoods are among our most precious assets. With cooperation and assistance, we can make our community a more desirable place to live and assure all of us a better community for future generations of neighbors.

Our code enforcement officers investigate complaints generated by residents and patrol the community recording violations. This process entails documentation and digital photography.

Residents may submit complaints to City hall at any time. This can be done in person, via phone, email/ mail or on our website.

www.marionks.net

Please understand that the process to remedy any given situation generally takes several weeks or longer.

Violations

Violations of City Ordinances are a civil matter, and are enforced through the Civil Infraction Process. This usually requires that an individual be afforded a reasonable opportunity to address the violation before a civil infraction citation is issued.

If you receive a violation notice and need additional time to remedy the situation, please contact James Master immediately. Our officers make every attempt to ensure the property rights of both the complainant and the violator.

The following steps are taken to resolve code violations:

Complaint Review: When a complaint is received, the officer will determine if it is a violation of the City Code.

Investigation: If the issue is a violation of the City Code, a code enforcement officer will visit the property to verify and document the problem.

Property Owner Notification: If a violation is found, the property owner will receive a notice of violation letter detailing the necessary corrective actions and a deadline to make the corrections.

Re-Inspection: An officer will reinspect at the end of the deadline.

Legal Action: When compliance cannot be reached, a citation is issued and a court date is scheduled at Municipal Court.

BUILDING, HEALTH & SAFETY OFFICER

Planning Department

POSITION SUMMARY

Under the supervision of the City *Administrator* ~~Council~~, the Building, Health & Safety Officer is a *Contracted non-exempt* position under FLSA. This employee is responsible for exercising judgment as to the details of assigned work within the prescribed operating procedures. The building, health & safety officer is responsible for enforcing zoning ordinances and regulations and overseeing building, electrical, and plumbing codes as adopted by the City of Marion.

ESSENTIAL FUNCTIONS

- Administer and enforces the terms and providing of zoning ordinances and regulations and makes inspections to determine compliance with said zoning ordinances of the property and uses within the City of Marion;
- Issues occupancy permits prior to change and use or occupancy in an existing building or newly constructed building;
- Assists the Board of Zoning Appeals as needed;
- Keeps record of certificates of occupancy on file in the Office of the City Clerk and furnishes copies on request to any person having a proprietary or tenancy interest in lands and buildings affected by such certificate of occupancy;
- The building, health and safety officer has the power and authority to interpret the meaning and effect of zoning ordinances and regulations as it applies to individual instances, subject to review thereof by the Board of Zoning Appeals;
- Reports violations of zoning ordinances to the *City Administrator &* Governing Body of the City of Marion, Kansas, who shall then determine the manner of procedure under the penalty provisions of the ordinances;
- Updates and maintains *the Building Codes and Regulations and assists with recommendations on* zoning ordinances, regulations, and zoning map as needed;
- Keeps a *weekly* ~~daily~~ log of all activities;
- Ensures that all improvements and construction is following the building, electrical, and plumbing codes as adopted by the city;
- Monitors property within the city limits of Marion, Kansas for the accumulations of trash or junk;
- Available to the public for reports of unfit structures for human use or habitation or any lots, yards or grounds have accumulated junk, trash or are of unsightly appearance to the extent of being a public nuisance and eyesore and dangerous to the health and welfare of residents of the City;
- Responsible to inspect and determine if property conditions violate ordinances;
- Responsible for issuing a municipal notice to appear to the party responsible for the premises charging a municipal civil infraction for violation of zoning ordinances;

MARGINAL FUNCTIONS

- Assists other departments as the need arises;
- Other related duties as deemed necessary.

***BUILDING, HEALTH & SAFETY OFFICER
POSITION REQUIREMENTS***

Experience: Two to four years of similar or related experience is preferred. Employee is expected to have acquired the necessary information and skills to perform the job reasonably well within six months to one year of employment.

Education: A high school diploma or GED is required, and a technical degree or some college credits from a Vocation Technology School is preferred. *Maintains accredited certification on building inspection and Code Enforcement recognized by the State of Kansas.* This employee must possess a valid Kansas Driver's License.

Technical Skills: A working knowledge of electricity, plumbing, construction techniques, fire prevention and safety procedures. This employee must be able to operate city owned vehicles and electrical testing equipment. The ability to read and interpret written instructions, diagrams, maps, and blueprints is required. This employee must possess strong communication and mechanical skills.

Problem Solving: Independent problem solving is involved in this position. This employee encounters problems with equipment malfunctions, and customer dissatisfaction.

Decision Making: Independent decision making is involved in this position. This employee makes decisions about making necessary corrections to projects/repairs and performing daily duties in the safest and most efficient manner.

Supervision: This employee works with minimal supervision from the *City Administrator* ~~Department Supervisor~~. This employee does not exercise any supervisory responsibilities over subordinate personnel.

Financial Accountability: This employee is responsible for the safe operation of department equipment. This employee does not participate in the annual budget process.

Personal Relations: Daily contact with the general public, co-workers, and supervisory personnel is expected.

Working Conditions: Some adverse working conditions exist within this position. Possible exposure to electrical shock, blood borne pathogens, hazardous chemicals, heavy machinery, excessive noise, required to work in confined spaces, at heights, and all types of weather conditions is expected.

Physical Requirements: Manual labor including lifting and carrying heavy objects, bending, kneeling, climbing, and the ability to operate department equipment is required daily in this position.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully perform the job.

THIS JOB DESCRIPTION WAS LAST UPDATED ON *JUNE 17, 2022* ~~SEPTEMBER 30, 2013~~

2022 Trash/Recycle Schedule

JANUARY						
S	M	T	W	T	F	S
2	3	4	5	6	7	1/8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
2	3	4	5	6	7	1/8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Monday Trash - North of Main St & West of Cedar St
- Tuesday Trash - South of Main St & West of Cedar St
- Recycle Pick up-Commercial & Residential-Recyclables are to be loose in container
- Thursday Trash - North of Main St & East of Cedar St
- Friday Trash - South of Main St & East of Cedar St
- Monday-Valley Trash, Tuesday - N. Hill Trash, Wednesday, S. Hill Trash
- Wednesday-Valley Trash, Thursday - N. Hill Trash, Friday - S. Hill Trash

Please have containers placed at your designated pick up location by 8:00am on designated collection day.

First published in the Marion County Record; July 6, 2022) 1 t.

ORDINANCE NO. 1489

AN ORDINANCE DECLARING THE ACCUMULATION OF GARBAGE, RUBBISH AND TRASH UPON PUBLIC OR PRIVATE PREMISES TO BE UNLAWFUL; PROHIBITING THE BURNING OF GARBAGE, RUBBISH AND TRASH EXCEPT UPON APPLICATION TO THE CITY OF MARION, KANSAS; PROVIDING FOR DISPOSAL OF GARBAGE, RUBBISH AND TRASH AND PROHIBITIONS CONCERNING SAME; REQUIRING GARBAGE, RUBBISH AND TRASH TO BE SECURELY FASTENED AND CONTAINED; PROHIBITING THE HAULING OF GARBAGE OR RUBBISH EXCEPT BY AUTHORIZED PERSONS; PROHIBITING THE OVER-SETTING OR DESTRUCTION OF GARBAGE AND RUBBISH CONTAINERS; PROVIDING PENALTIES FOR VIOLATION OF THE PROHIBITIONS CONTAINED HEREIN; SETTING FORTH MEANS FOR PAYMENT OF COSTS OF CITY COLLECTION OF GARBAGE, RUBBISH AND TRASH; SETTING FORTH REGULATIONS CONCERNING CITY DISPOSAL OF SAME; AND REPEALING AND REPLACING ORDINANCES NUMBERED 651, 789, 856, 870, 894, 952, 1003, 1051, 1101, 1125, 1140, 1223, 1312, 1323, 1343, 1396 1414, 1447 AND 1462.

Be it ordained by the Governing Body of the City of Marion, Kansas;

1. DEFINITIONS: The following words when used in this ordinance, for the purpose of this ordinance, shall be interpreted in light of the following definitions:

(a) Commercial establishments, shall include, among others, the operation of storage, mercantile, industrial, business, institutional, hotels, motels, and other establishments commonly designated as such, and the premises used for such purposes.

(b) Dwelling Unit shall mean a building or structure forming a single habitable unit with facilities to be used for living, sleeping, cooking and eating.

(c) Person shall include any person, firm, partnership, association, corporation or governmental body or agency.

(d) Garbage shall mean putrescible animal and vegetable wastes resulting from the preparing, handling, cooking and consumption of food or food produce.

(e) Rubbish shall mean nonputrescible wastes consisting of miscellaneous materials including paper, tin cans, glass, fabrics, utensils, pliable cartons and boxes, excelsior, sweepings of dust and dirt.

(f) Trash shall mean and include all other putrescible and nonputrescible wastes, except body wastes, and include among other things wood, non-pliable crating, barrels, shrubbery and tree trimmings, discarded furniture, bedding, tires, abandoned automobile bodies, junk, rocks, ashes, branches, leaves and other vegetation. Items described by this definition encompass all offal and materials not suitable for compression and processing by city sanitary equipment. Trash shall not include excavation materials building materials.

(g) Refuse shall mean and include all garbage, rubbish, and trash.

(h) Recycling shall mean and include only clean/rinsed and grease free:

- (1) glass jars & bottles
- (2) plastic bottles
- (3) aluminum, tin, or steel cans
- (4) rigid plastic food containers
- (5) junk mail
- (6) books (hard cover or paperback)
- (7) paper bags
- (8) cardboard (flattened & stacked)(pizza boxes not accepted)
- (9) magazines, catalogs, newspapers & inserted ads
- (10) office paper & file folders

(i) Premises shall mean and include a lot, plot, or parcel of land including buildings and structures thereon.

2. PROHIBITION OF CERTAIN ACTS AND CONDUCT WITHIN THE CITY LIMITS OF THE CITY OF MARION, KANSAS

(a) It shall be unlawful for any person to throw, place, deposit or allow to accumulate, leave or cause to be thrown, placed, deposited or left upon any parking, sidewalk, gutter, street, alley, thoroughfare, park or other public grounds or city owned property, any refuse, or litter of any kind. Provided, however, that nothing shall prevent persons receiving permission from the City of Marion, from encumbering streets or alleys with building materials or earth for the purpose of construction, remodeling, or reconstruction or repairing of any building or structure, however, such persons shall remove such materials within 10 days of completion of said work and shall leave streets and alleys in the same condition prior to its use thereof.

(b) Every person including the owner and occupant of any premises within the city limits of the City of Marion, Kansas shall maintain his/her premises in a clean and sanitary manner free from unsightly and putrescible accumulations of refuse, or litter of any kind.

(c) Every owner or occupant of any premises within the city limits of Marion, Kansas, shall dispose of all garbage and rubbish in a clean and sanitary manner by placing same in an approved container, hereinafter defined, and contracting for the disposal of same with the City of Marion, Kansas or a city licensed contractor; Provided however nothing herein shall prevent the use of sink garbage disposal grinders.

(d) It shall be unlawful to burn refuse within the city limits of Marion, Kansas; Provided however, that if the City of Marion shall affirmatively find upon timely application filed, considering need, effect on adjoining premises and facilities provided therefore, permission may be granted for the periodic burning of rubbish.

(e) It shall be unlawful for any person to collect and transport trash on city streets within the city limits of the City of Marion, Kansas, in any vehicle unless such trash be securely fastened or contained to prevent scattering along streets and alleys. In the event any such trash shall fall upon adjacent property or city streets the transporter of such trash shall immediately pick up and remove same.

(f) It shall be unlawful to intentionally upset, turn over, remove or carry away any container owned by another or to mutilate or cause destruction to such containers used for storage of garbage or rubbish.

3. PENALTIES: Any person violating any of these provisions shall upon notice and conviction thereof, be fined in the sum of not less than \$10.00 or more than \$100.00: and failure to comply with any of the provisions for subsequent 24-hour periods shall each day constitute a separate violation.

4. GARBAGE AND RUBBISH, RIGHT OF CITY: The City of Marion, Kansas, shall collect and dispose of garbage and rubbish within the city limits as a necessary function of its municipal police power.

5. FREQUENCY OF REMOVAL; Garbage and rubbish shall be collected and removed once each week from residential districts and two to six days a week from commercial establishments which contract for such services.

Single Stream recycling shall be collected once each week from the residential districts and commercial establishments that have selected and paid for this service..

6. CONTAINERS; SPECIFICATIONS: It shall be the duty of every person in contract with the City of Marion for removal of garbage and rubbish from any premises to provide suitable containers for holding such garbage and rubbish. Said containers shall not exceed a 33-gallon capacity, unless approval for larger containers is obtained from the City of Marion, Kansas. All containers are to be wind proof, watertight and tightly fitted with a cover or lid, at all times.

7. PLACING AND MAINTENANCE OF CONTAINERS: All containers shall be placed at a suitable location at the edge of any available alley or such other location arranged for with the city personnel. Person or persons in charge thereof shall maintain containers in a clean manner. Garbage shall be drained and wrapped before depositing in said container. Both garbage and rubbish may be placed in the same container. The owner or occupant shall use such disposal bags provided for garbage and rubbish by the City of Marion, Kansas. Such bags when full shall be closed for convenient handling.

8. LICENSED GARBAGE AND RUBBISH COLLECTION: Any person or company desiring to engage in the business of garbage and rubbish collection shall make timely application in writing to the City of Marion, Kansas, a license therefore. There shall be an annual license fee by said person or company in the sum of \$100.00, upon satisfactory proof of the suitability of equipment and reliability of the licensee, collection equipment shall include a system of compaction of refuse collected. Upon failure of any licensee to satisfactorily perform his or her contractor's obligations; said license may be cancelled without notice.

9. COLLECTION AND BILLING: All fees and charges provided for by this ordinance shall be collected by the city clerk of the City of Marion, Kansas, and such charges shall be added to and paid in the same manner as utility bills. Any stoppage of services by the city for non-payment of utility billings shall not relieve any person of his or her responsibility to abide by the terms of this ordinance.

10. CHARGES FOR CITY SERVICE: The City of Marion in providing these services of garbage and rubbish control and collection, in order to prevent unsanitary, unsightly and dangerous conditions caused by the accumulation of garbage and rubbish shall collect a service charge to defray the costs and maintenance of services which shall be computed on the following basis:

Residential services shall be applied at the rate of \$10.50 per month.
Residential & Commercial recycling services shall be applied at the rate of \$8.00 per month.

Commercial Unit	2 Pickups	3 Pickups	4 Pickups	5 Pickups	6 Pickups	7 or More
2 Trash Bags	\$20.50	\$24.50	\$26.50	\$30.00	\$34.00	\$38.00
1 ½ Yard Container	\$31.50	\$41.50	\$51.50	\$61.50	\$71.50	\$81.50
2 Yard Container	\$39.50	\$49.50	\$59.50	\$69.50	\$82.50	\$95.50
3 Yard Container	\$46.50	\$57.50	\$69.50	\$82.50	\$99.50	\$129.50

All ordinances or parts of ordinances conflicting with any of the provision of this ordinance are hereby replaced and repealed including ordinance numbers 651, 789, 856, 870, 894, 952, 1003, 1051, 1101, 1125, 1140, 1223, 1312, 1323, 1343, 1396,1414,1447 and 1462.

This ordinance shall be in full force and effect with August of 2022 utility billing cycle and after its passage and one publication in the Marion County Record, the official city newspaper. Residential once a week refuse/trash pick commenced on July 20,2020 and shall remain in effect.

PASSED AND APPROVED by the Governing body of the City of Marion, Kansas, this 27th day of July 2022.

David Mayfield, Mayor

ATTEST:

Tiffany Jeffrey, City Clerk

First published in the Marion County Record; July 6, 2022) 1 t.

ORDINANCE NO. 1489(a)

AN ORDINANCE DECLARING THE ACCUMULATION OF GARBAGE, RUBBISH AND TRASH UPON PUBLIC OR PRIVATE PREMISES TO BE UNLAWFUL; PROHIBITING THE BURNING OF GARBAGE, RUBBISH AND TRASH EXCEPT UPON APPLICATION TO THE CITY OF MARION, KANSAS; PROVIDING FOR DISPOSAL OF GARBAGE, RUBBISH AND TRASH AND PROHIBITIONS CONCERNING SAME; REQUIRING GARBAGE, RUBBISH AND TRASH TO BE SECURELY FASTENED AND CONTAINED; PROHIBITING THE HAULING OF GARBAGE OR RUBBISH EXCEPT BY AUTHORIZED PERSONS; PROHIBITING THE OVER-SETTING OR DESTRUCTION OF GARBAGE AND RUBBISH CONTAINERS; PROVIDING PENALTIES FOR VIOLATION OF THE PROHIBITIONS CONTAINED HEREIN; SETTING FORTH MEANS FOR PAYMENT OF COSTS OF CITY COLLECTION OF GARBAGE, RUBBISH AND TRASH; SETTING FORTH REGULATIONS CONCERNING CITY DISPOSAL OF SAME; AND REPEALING AND REPLACING ORDINANCES NUMBERED 651, 789, 856, 870, 894, 952, 1003, 1051, 1101, 1125, 1140, 1223, 1312, 1323, 1343, 1396 1414, 1447 AND 1462.

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PASSED AND APPROVED by the Governing body of the City of Marion, Kansas, this 27th day of July 2022.

David Mayfield, Mayor

ATTEST:

Tiffany Jeffrey, City Clerk



112 N. 5th Street | Marion, KS 66861 | Phone (620) 382-2651 | Fax (620) 382-2699

Weekly Press Release

June 6, 2022 to June 12, 2022

June 6, 2022 – Officers responded to a report of a fox under a shed, contacted individual to put live trap. Officers provided three VIN inspections. Officers spoke with individuals reference a delayed disturbance report. Officers responded to the 500 block of north Coble for the report of a possible scam. Two traffic stops were made where warnings were issued for speed over posted. Officers provided foot patrol checking businesses.

June 7, 2022 – Officers provided a VIN inspection. Officers responded to a report of trespassing in the 100 block of north Cedar, no one was located at the residence. Officers checked on a reported suspicious vehicle in the park, officers met with the individual and everything was okay. Officers met with individuals about trespassing and landlord tenant issues. Officers issued a trespass warning. A traffic stop was made where a warning was issued for speed over posted.

At 10:43PM on Tuesday June 7, 2022 K9 Officer Aaron Slater conducted a traffic stop on Highway 56 near Remington Road on a vehicle that was traveling 77 mph in a 65 mph zone. After contact was made with the driver a visible open container was located. A further investigation led to the location of open containers of alcoholic beverages, marijuana and drug paraphernalia. Subsequently Channing L. Wall, 28, Hillsboro, Kansas was arrested on charges of Driving Under the Influence, Transportation of an Open Container, Possession of Marijuana, Possession of Drug Paraphernalia, no proof of liability insurance and speed over posted.

June 8, 2022 – Officers returned a phone call reference a vehicle towed from the previous night. Officers provided a VIN inspection. Officers responded to an "irate" citizen, Firetruck caused ruts in yard and individual was upset, no action was taken. A traffic stop was made on Cedar near Highway 56 where a citation was issued for no proof of liability insurance. A traffic stop was made where a warning was issued for speed over posted. Officers checked on suspicious activity near Rhino Wash, everything was okay.

June 9, 2022 – Officers provided three VIN inspections. Officers responded to a residential alarm in the 600 block of south Third, was false alarm. Officers checked the area of Main and Third for a report of individual trying to flag down vehicles and get in, no one was located. Officers responded to reports of an out-of-control juvenile in the 400 block of south Roosevelt, no action was taken.

June 10, 2022 – Officers provided a VIN inspection. A parking complaint was made near Lawrence and Eisenhower, owner was contacted and moved vehicle. Officers attended district court. K9 Blue was deployed on a traffic stop for Sheriff's Deputies. Two traffic stops were made where warnings were issued for equipment violations. Officers provided foot patrol checking business doors.

Clinton Jeffrey, Chief of Police
c.jeffrey@marionks.net

Steven Janzen, Assistant Chief
s.janzen@marionks.net

MPD

MARION POLICE

112 N. 5th Street | Marion, KS 66861 | Phone (620) 382-2651 | Fax (620) 382-2699

June 11, 2022 – A dog at large was reported in the 400 block of south Roosevelt, dog was returned home and a citation was issued for dog at large. Officers served mowing letters. Three traffic stops were made where warnings were issued for speed over posted. K9 Blue was deployed on a traffic stop for Sheriff's Deputies. Officers provided foot patrol checking business doors.

June 12, 2022 – Officers were dispatched to alley behind Fourth and Main to assisted individual whose wheel chair was stuck. A traffic stop was made where a warning was issued for speed over posted.



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Weekly Press Release

June 13, 2022 to June 19, 2022

June 13, 2022 – Officers met with individual reference eviction questions. Officers provided a welfare check in the 300 block of Elm, everything was okay. Officers provided two VIN inspections. Officers checked on vehicle left behind business in the 1200 block of east Main, everything was okay. Officers met with individual reference suspicious activity the night prior. Officers provided foot patrol checking business doors.

June 14, 2022 – Officers checked on a barking dog complaint near First and Washington. Officers responded to a report of a car alarm going off in the 1500 block of east Main, none was located. Officers met with individual advising they were going to do a property exchange. Officers responded to a report of a child custody issue in the 600 block of south Cedar.

June 15, 2022 – Officers checked a residence in the 400 block of south Fourth at the owners request for an individual trespassing, no one was located and residence was secured. Officers served a notice to appear in municipal court for nuisance violations. Officers issued an SPV permit. Officers provided nine VIN inspections. Officers checked on a 911 disconnect in the 200 block of south Cedar. Officers attended District Court. Two traffic stops were made where warnings were issued for equipment violations. Officers responded to a disturbance in the 500 block of Walnut, no action taken. Officers assisted Hillsboro Police with a disturbance. Officers provided foot patrol checking business doors.

June 16, 2022 – Officers assisted Deputies with a DUI stop. Officers passed on a message for another agency. Officers provided a welfare check in the 100 block of Elm, everything was okay. Officers responded to an accident in the 1000 block of east Main, incident occurred on private property. Officers served several mowing letters. Three traffic stops were made where warnings were issued for speed over poste and equipment violations. Officers assisted Sheriff's Deputies with a welfare check. Officers provided foot patrol checking business doors.

June 17, 2022 – A traffic stop was made near Cedar and Sherman where a citation was issued for speed over posted 35 mph in a 20 mph zone. Officers were dispatched to check suspicious person on south Commercial, no one was located. Officers checked individual sleeping in vehicle in the 500 block of east Main, everything was okay. Officers escorted a slow moving turtle across Main. Officers worked a non-injury accident in the 300 block of south Freeborn. Officers provided two VIN inspections. Officers jump started a vehicle in the 400 block of Arbor. Officers were dispatched to two separate calls reference scams, no loss had occurred. Officers responded to a driving complaint near Main and Lincoln, no vehicle was located.

MPD

MARION POLICE

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June 18, 2022 – A delayed report of a possible impaired driver was made, no vehicle was located. A report of possible burglary was made, nothing was taken. A traffic stop was made near Main and Fifth where a citation was issued for speed over posted 34 mph in a 20 mph zone. Officers checked on a vehicle in the Industrial Park, everything was okay.

June 19, 2022 – A traffic stop was made where a warning was issued for equipment. Officers worked on administrative paperwork in the office.

Clinton Jeffrey, Chief of Police
c.jeffrey@marionks.net

Steven Janzen, Assistant Chief
s.janzen@marionks.net

Community Enrichment/Interim Zoning Administrator City Council Report – June 24, 2022

June 13 - 17

- *Visited with business owner about September promotion.*
- *Visited with business owner about use of lot and related concerns.*
- *Visited with business owner about possibly working with the city.*
- *Prepared material for city council meeting and budget workshop.*
- *Attended city council meeting and budget workshop.*
- *Updated meeting materials for upcoming planning commission meeting later this month.*
- *Continue helping vendors with questions about Art in the Park and Craft Show.*
- *Prepared some info and materials for Marion Merchant's meeting Tuesday morning.*
- *Attended Merchant's meeting.*
- *Called Bike Across Kansas to ask if they need help with water stop in park. Gave my numbers.*
- *Let DuWayne know riders are coming to park, so bathrooms are ready.*
- *Asked PD to have park bathrooms unlocked by 6 a.m. for BAK riders.*
- *Showed office to new residents to rent for a couple of months. Wrote up rental agreement.*
- *Put different chair in office for rent.*
- *Visited with Debbie from Marion Record about city ad in upcoming tabloid.*
- *Checked zoning for new business on Main Street.*
- *Visited with zoning chairman about agenda item for next meeting to address misuse of lot.*
- *Checked on delivery of metal panels for highway sign. Were delivered to shop last Tuesday.*
- *Added resolutions and ordinances to July Newsletter that were approved at council meeting.*
- *Visited with business owner about final financial details for purchasing downtown properties.*
- *Helped officer get in touch with county lake resident.*
- *Directed new residents to police department so they may register their golf cart. Let PD know.*
- *Helped the school district with contact info in Viola, Ks, where we purchased Red Shale.*
- *Hadn't received response from DuWayne so made sure he knows bike riders coming to park.*
- *Looked for a grant per request of business owner and banker for renewed business downtown.*
- *Found grant for downtown business and working to apply for \$50,000 in funding for renovation.*
- *Officer unavailable to open park bathrooms, but DuWayne came in early to clean & open them.*
- *I stopped by the park and visited with officials and riders. We were first stop, so pretty quick.*
- *Visited with business owner about downtown project and possible grant. Worked on grant.*
- *Let the folks know the culverts are in for the RV and Boat Storage facility.*
- *Visited with another new resident about renting the office on the lower level of our building.*
- *Visited with organizer of event in neighboring town per request to pick my brain for information.*
- *Received bill for metal panels for highway sign, but only enough panels for one side of sign.*
- *Asked Tim to check package delivered to shop last week. Asked WA to fix order for other side.*
- *Reached out to Rosemary to ask about T-Mobile Grant to ensure no conflict of interest, etc.*

June 20 - 23

- *Rosemary says the T-Mobile Grant will not work, so I am searching for another opportunity.*
- *Prepared planning commission meeting info packet & sent it out for next week's meeting.*
- *Met with Tammy to discuss upcoming event. Gave Tammy more resource guides for Elgin.*
- *Took more state travel guides to city office.*
- *Met with Debbie at Marion Record to review rough draft for ad copy for next tabloid.*
- *Continue to help vendors get signed up for Art in the Park.*
- *Continued communicating with both parties interested in renting the lower-level office space.*
- *Have first office space renter in place and second one on the waiting list for when it opens up.*
- *Tried a new program for creating flyers and made one for a new upcoming event downtown.*

- *Visited with insurance agent about requirements for individuals renting community center.*
- *Updated the list of businesses for the city.*
- *Attended Staff meeting.*
- *Looked for company to refurbish concrete in park fountain.*
- *Visited with business owner about downtown project.*
- *Visited with business owners about participating in Second Saturday event on July 9.*