



COUNCIL MEETING AGENDA
Monday, January 23, 2023 @ 4:30pm
Community Center – **Lower Level**
208 E. Santa Fe, Marion Kansas 66861

REGULAR CITY COUNCIL MEETING

1. Flag Salute - Mayor Mayfield.
2. Call the Regular City Council meeting to order – Mayor Mayfield
3. Approval of Agenda
4. Approval of consent agenda
 - Approval of the minutes of January 9th 2023 council Meeting.
 - Approval of warrants in the amount of \$193,801.04(2022 Encumbrances)
 - Approval of warrants in the amount of \$142,206.12
 - Approval of payroll in the amount of \$44,079.81
 - Approval of fourth quarter 2022 financial report
 - Approval of December 2022 Treasurer’s report
 - Approval of 2023 CMB License for Family Dollar Store #33272
5. Approval of liquidation of city equipment on Purple wave-Tim Makovec & Duane McCarty
6. Swearing in of Municipal Judge Brandy Roy-Bachman- David Mayfield
7. Approval of CDBG draw down request #1- Rose Mary Saunders
8. Approval of Vogt’s Construction Co payment request #1- Rose Mary Saunders
9. Councilor, Department, & Staff Reports
10. Public Forum (1)
11. Motion to Adjourn Council Meeting

Next Regular City Council Meeting on February 06, 2023 @4:30pm

Council Meeting Procedures

- Please silence your personal electronic devices (cell phones, tablets, watches, etc.). Emergency responders are to have their radios on vibrate.
- Please stand for the Invocation and Pledge of Allegiance when requested by the Mayor or Vice Mayor at the beginning of the meeting.
- The council is interested in questions, concerns and comments from the public and has established a Public Forum agenda item at the beginning and end of the meeting. This is a time for individuals or groups to address the council. Generally, there is a three (3) minute presentation time allowed. Questions by councilors, mayor or city staff are not included in the three (3) minute presentation.
- (1) Presentation is limited to three (3) minutes. City Council will not act or discuss the topic at this time. Topics are limited to City Council business. Public comment is not permitted on personnel matters or legal matters. Items introduced may become agenda items at a future date.
- Please refrain from individual conversations during the council meeting & please be courteous and respectful at all times to your elected officials, appointed officials, city staff, and fellow residents. While we all may not agree, civil discourse will lead to better understanding and brighter future for our community.

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Regular Council Meeting
Monday January 9th, 2023
4:30PM

The regular meeting of the City Council for the City of Marion, Kansas was held Monday, January 09, 2023 at 208 E Santa Fe, Marion KS in the lower level at 4:30pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Chris Costello, Ruth Herbel in attendance. Kline was absent. Also, in attendance were: Rebecca Makovec, Assistant City Clerk; Tim Makovec, Public Works director; Duane McCarty, Police Officer; Margo Yates, Community Enrichment Director; Zach Hudlin, Police Officer; Landon Pederson, Riley Hake, Dustin Looney, City Employees; Jeff Soyez, Marion Co. Sherriff; Kelly Leister, BCBS; Misty Bruckner, Andrew Myers, WSU Representatives; Ruth and Larry Lange, Lloyd Meier, Margaret Wilson, Peggy Blackman, Jeremiah and Danielle Lange, Morgan Looney, Paul and Kathy Swan, Keith and Mary Ann Conyers, Sondra Mayfield, Jeff Mayfield, Jami Mayfield, Eric Meyer, Deb Gruver, Marion Record.

Call to Order: Mayfield called the meeting to order following the pledge of allegiance.

Approval of agenda: Herbel moved to approve the agenda; Collett seconded; motion carried 4-0.

Consent Agenda: Herbel moved to approve; Collett seconded; motion carried 4-0.

- Approval of the Minutes of the December 23, 2022 Council Meeting.
- Approval of Warrants in the amount of \$135,346.16.
- Approval of payroll in the amount of \$32,882.72.

Executive Session Information: Mayfield presented information on proper protocol on the varies types of executive session.

Appointment of Interim City Clerk: Mayfield presented to appoint Rebecca Makovec as interim city Clerk. Herbel moved to approve; Collett seconded; motion carried 4-0.

Appointment of Freedom of information Officer: Mayfield presented to appoint Rebecca Makovec as Freedom of Information Officer. Mayfield moved to approve; Collett and Herbel seconded; motion carried 4-0.

Appointment of Interim Police Chief: Mayfield presented to approve Duane McCarty as interim Police Chief. Mayfield moved to approve; Herbel seconded; motion carried 4-0.

Approval of 2023 BCBS Renewal: Kelly Leister presented the new 2023 renewal rates for the City. Kelly recommended the city stay with the current grandfathered plan for the new year since the increase will only be at 5.1%. Mayfield moved to approve; Herbel seconded; Motion carried 4-0.

Adoption of 2023 IRS Mileage Rate: Mayfield presented the IRS Mileage increase of \$.03 a mile. Mayfield moved to approve the increase; Collett seconded, Motion carried 4-0.

Approval of Membership Renewal with League of KS Municipalities: Mayfield made the motion to approve; Collett seconded; Motion carried 4-0.

Approval of Workers Comp Renewal with KMI: Mayfield moved to approve; Collett seconded, Motion carried 4-0.

Resolution 23-01 GAAP Waiver for 2023: Mayfield moved to approve; Collett seconded; Motion carried 4-0.

Sale of K9 Dog to Marion County Sherriff's Dept.: Herbel requested a discussion, Mayfield requested Sheriff Jeff Soyez come to the front to answer questions. Discussion was held. Mayfield moved to approve sale; Collett seconded; Motion carried 3-1, Herbel opposed.

Annual Forfeiture Report: Duane McCarty presented the forfeiture report to council. No action taken.

Annual Land Bank Report: Mayfield presented the report. No action taken

Strategic Planning Update: Misty Bruckner presented the slideshow with the goals and plans of the committee. She presented the survey that will be distributed in the third or fourth week of January to residents of Marion. No other action taken.

Mayor & Council Report: Herbel requested to speak about the previous executive session topic.

Community Enrichment Report: Nothing further to report.

City Attorney Report: Nothing further to report.

Public Works Report: Nothing further to report.

Public Forum: Jami Mayfield addressed her concerns regarding previous executive session discussions released by a council member.

Adjournment: Collett moved to adjourn meeting at 5:23pm. Costello seconded; motion carried 4-0.

David Mayfield, Mayor

ATTEST: _____
Rebecca Makovec, Interim City Clerk

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
CENTRAL NATIONAL BANK 3916 CITY OF HERINGTON									
12/2022	1	12/31/22	12/31/22	DECEMBER SERVICES	1,800.00	01	01-11-5278	INVC	1
				INVOICE TOTAL	1,800.00				
				VENDOR TOTAL	1,800.00				
21 COOPERATIVE GRAIN & SUP.									
12/2022	1	12/31/22	12/31/22	ADMIN FUEL	16.93	01	01-00-5025	INVC	1
	2			SEWER FUEL	74.37	02	02-03-5025	INVC	1
	3			POLICE FUEL	31.34	01	01-14-5025	INVC	1
	4			S&A FUEL	190.73	01	01-10-5025	INVC	1
	5			PARK FUEL	52.47	01	01-10-5025	INVC	1
				INVOICE TOTAL	365.84				
				VENDOR TOTAL	365.84				
451 EVERGY									
12/2022	1	12/31/22	12/31/22	US50/SUNFLOWER	41.28	02	02-04-5015	INVC	1
	2			US50/SUNFLOWER	29.70	02	E-PAYMNT 1308844 12/31/22 02-04-5015	INVC	1
	3			1000 SUNFLOWER	35.29	02	E-PAYMNT 1308844 12/31/22 02-04-5015	INVC	1
				INVOICE TOTAL	106.27		E-PAYMNT 1308844 12/31/22		
				VENDOR TOTAL	106.27				
35 FLINT HILLS R.E.C.A.									
12/2022	1	12/31/22	12/31/22	1825 UPLAND	119.82	01	01-16-5015	INVC	1
	2			PUMP STATION	171.43	02	E-PAYMNT 1308845 12/31/22 02-02-5015	INVC	1
	3			STREET LIGHTS	247.60	02	E-PAYMNT 1308845 12/31/22 02-04-5015	INVC	1
	4			HWY 56 AND TIMBER	44.03	02	E-PAYMNT 1308845 12/31/22 02-04-5014	INVC	1
	5			HWY 77 SIGN	10.31	02	E-PAYMNT 1308845 12/31/22 02-04-5015	INVC	1
				INVOICE TOTAL	593.19		E-PAYMNT 1308845 12/31/22		
				VENDOR TOTAL	593.19				
66 HOCH PUBLISHING CO INC.									
12/2022	1	12/31/22	12/31/22	NOTICE OF BUDGET	119.60	01	01-00-5028	INVC	1
	2			LEGAL NOTICE	5.00	01	01-00-5028	INVC	1
	3			RESOLUTION NO 22-25	5.00	01	01-00-5028	INVC	1
	4			RESOLUTION NO 22-25	328.90	01	01-00-5028	INVC	1
				INVOICE TOTAL	458.50				
				VENDOR TOTAL	458.50				
461 KANSAS ONE-CALL SYSTEM, INC									
12/2022	1	12/31/22	12/31/22	LOCATE FEE	2.80	02	02-01-5042	INVC	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ		
	2			LOCATE FEE	2.80	02	02-03-5042	INVC	1		
	3			LOCATE FEE	2.80	02	02-04-5042	INVC	1		
				INVOICE TOTAL	8.40						
				VENDOR TOTAL	8.40						
				3243 KANSAS POWER POOL							
12/2022	1	12/31/22	12/31/22	TRANSMISSION CHARGE	28,331.37	02	02-04-5551	INVC	1		
	2			ADMINISTRATIVE	11,212.29	02	02-04-5551	INVC	1		
	3			CAPACITY DEMAND	37,067.76	02	02-04-5551	INVC	1		
	4			ENERGY	47,156.00	02	02-04-5551	INVC	1		
	5			ENERGY COST ADJUSTMENT	24,392.20	02	02-04-5551	INVC	1		
	6			FEB 21 STORM SURCHARGE	16,962.59	02	02-04-5551	INVC	1		
	7			DISTRIBUTION FACILITY	89.76	02	02-04-5551	INVC	1		
	8			VOLTAGE UPGRADE	20,178.44	02	02-04-5553	INVC	1		
				INVOICE TOTAL	185,390.41						
				VENDOR TOTAL	185,390.41						
				3345 KARSTETTER & BINA, LLC							
12/2022	1	12/31/22	12/31/22	12/01-12/29/22 CITY ATRNY FEES	2,565.00	01	01-00-5350	INVC	1		
				INVOICE TOTAL	2,565.00						
				VENDOR TOTAL	2,565.00						
				176 KS DEPT OF HEALTH & ENVIR							
12/2022	1	12/31/22	12/31/22	WATER SAMPLING	579.00	02	02-02-5012	INVC	1		
				INVOICE TOTAL	579.00						
				VENDOR TOTAL	579.00						
				68 MARION AUTO SUPPLY							
12/2022	1	12/31/22	12/31/22	ADAPTER	6.98	01	01-65-5020	INVC	1		
	2			COUPLER	27.98	01	01-65-5020	INVC	1		
				INVOICE TOTAL	34.96						
				VENDOR TOTAL	34.96						
				1932 MARION CO. TRANSFER STATION							
12/2022	1	12/31/22	12/31/22	RECYCLING	102.50	02	02-06-5040	INVC	1		
	2			RECYCLING	134.48	02	02-06-5040	INVC	1		
	3			RECYCLING	46.74	02	02-06-5040	INVC	1		
				INVOICE TOTAL	283.72						
				VENDOR TOTAL	283.72						
				3576 MATHESON TRI-GAS INC.							
12/2022	1	12/31/22	12/31/22	TELEMETRY SYSTEM	379.50	02	02-02-5046	INVC	1		
				INVOICE TOTAL	379.50						
				VENDOR TOTAL	379.50						
				324 MCPHERSON BUSINESS MACH.							
12/2022	1	12/31/22	12/31/22	COPY COUNT	25.00	01	01-55-5255	INVC	1		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				INVOICE TOTAL	25.00				
				VENDOR TOTAL	25.00				
				CENTRAL NATIONAL BANK TOTAL	192,589.79				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	699.46				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	191,890.33				
				GRAND TOTALS	192,589.79				

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				CENTRAL NATIONAL BANK					
				1147 GPC&N LLC					
12/2022	1	12/31/22	12/31/22	MONTHLY GATEWAY AUDIT	95.00	01	01-00-5022	INVC	1
	2			SECURITY FOR EMAIL SERVER	142.50	01	01-00-5022	INVC	1
	3			BACK UP FOR SKILES	47.50	01	01-00-5022	INVC	1
	4			EMAIL QUARENTINE	23.75	01	01-00-5022	INVC	1
	5			ARCHIVE DATA	142.50	01	01-00-5022	INVC	1
	6			ANTISPAM	71.25	01	01-00-5022	INVC	1
	7			ACCOUNT FORWARDING	47.50	01	01-14-5022	INVC	1
	8			EXTRACT MAILBOX	71.25	01	01-00-5022	INVC	1
	9			INTERNET DOWN AT SHOP	15.83	01	01-10-5021	INVC	1
	10			INTERNET DOWN AT SHOP	15.83	02	02-01-5021	INVC	1
	11			INTERNET DOWN AT SHOP	15.84	02	02-04-5021	INVC	1
	12			SECURITY CONFIG	95.00	01	01-00-5022	INVC	1
	13			ANTI SPAM WITH VENDOR	285.00	01	01-00-5022	INVC	1
	14			CHECK EMAIL SERVER	142.50	01	01-14-5022	INVC	1
				INVOICE TOTAL	1,211.25				
				VENDOR TOTAL	1,211.25				
				CENTRAL NATIONAL BANK TOTAL	1,211.25				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	1,211.25				
				GRAND TOTALS	1,211.25				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
CENTRAL NATIONAL BANK 754 ADVANCE INSURANCE CO OF KANSAS									
FEBRUARY STATEMENT	1	1/23/23	1/11/23	FEBRUARY 2023 PREMIUM	15.75	01	01-00-5722	LIQ	1
	2			FEBRUARY 2023 PREMIUM	13.13	01	E-PAYMNT 1308846 1/23/23 01-10-5722	LIQ	1
	3			FEBRUARY 2023 PREMIUM	15.75	01	E-PAYMNT 1308846 1/23/23 01-14-5722	LIQ	1
	4			FEBRUARY 2023 PREMIUM	2.63	02	E-PAYMNT 1308846 1/23/23 02-04-5722	LIQ	1
	5			FEBRUARY 2023 PREMIUM	5.25	02	E-PAYMNT 1308846 1/23/23 02-03-5722	LIQ	1
	6			FEBRUARY 2023 PREMIUM	21.00	02	E-PAYMNT 1308846 1/23/23 02-04-5722	LIQ	1
	7			FEBRUARY 2023 PREMIUM	10.50	02	E-PAYMNT 1308846 1/23/23 02-06-5722	LIQ	1
	8			FEBRUARY 2023 PREMIUM	5.25	01	E-PAYMNT 1308846 1/23/23 01-30-5722	LIQ	1
	9			FEBRUARY 2023 PREMIUM	5.25	01	E-PAYMNT 1308846 1/23/23 01-55-5722	LIQ	1
	10			FEBRUARY 2023 PREMIUM	3.40	01	E-PAYMNT 1308846 1/23/23 01-75-5722	LIQ	1
	11			FEBRUARY 2023 PREMIUM	10.50	02	E-PAYMNT 1308846 1/23/23 02-02-5722	LIQ	1
				INVOICE TOTAL	108.41		E-PAYMNT 1308846 1/23/23		
				VENDOR TOTAL	108.41				
1225 AIRGAS USA, LLC									
INV# 9994067382	1	1/23/23	12/31/22	RENT LARGE ACETYLENE	10.13	02	02-01-5021	LIQ	1
	2			RENT LARGE ACETYLENE	10.13	02	02-04-5021	LIQ	1
	3			RENT LARGE ACETYLENE	10.12	01	01-10-5021	LIQ	1
	4			RENT LARGE ARGON	5.06	02	02-01-5021	LIQ	1
	5			RENT LARGE ARGON	5.06	02	02-04-5021	LIQ	1
	6			RENT LARGE ARGON	5.07	01	01-10-5021	LIQ	1
	7			REND LARGE OXYGEN	20.25	02	02-01-5021	LIQ	1
	8			REND LARGE OXYGEN	20.25	02	02-04-5021	LIQ	1
	9			REND LARGE OXYGEN	20.26	01	01-10-5021	LIQ	1
	10			HAZMAT	8.43	02	02-01-5021	LIQ	1
	11			HAZMAT	8.43	02	02-04-5021	LIQ	1
	12			HAZMAT	8.42	01	01-10-5021	LIQ	1
				INVOICE TOTAL	131.61				
				VENDOR TOTAL	131.61				
38 ATMOS ENERGY									
JANUARY STATEMENT	1	1/23/23	1/10/23	MARION MUSEUM	455.36	01	01-25-5015	LIQ	1
	2			MARION WATER WORKS	652.22	01	E-PAYMNT 1308847 1/23/23 01-10-5015	LIQ	1
	3			MARION WATER WORKS	652.22	02	E-PAYMNT 1308847 1/23/23 02-01-5015	LIQ	1
	4			MARION WATER WORKS	652.42	02	E-PAYMNT 1308847 1/23/23 02-04-5015	LIQ	1
							E-PAYMNT 1308847 1/23/23		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	5			MARION CITY OFFICE	1,272.96	01	01-05-5015	LIQ	1
	6			MARION CITY SHOP	333.57	01	E-PAYMNT 1308847 1/23/23 01-10-5015	LIQ	1
	7			MARION CITY SHOP	333.57	02	E-PAYMNT 1308847 1/23/23 02-01-5015	LIQ	1
	8			MARION CITY SHOP	333.67	02	E-PAYMNT 1308847 1/23/23 02-04-5015	LIQ	1
	9			MARION PD/FIRE	404.88	01	E-PAYMNT 1308847 1/23/23 01-65-5015	LIQ	1
	10			MARION PD/FIRE	173.52	01	E-PAYMNT 1308847 1/23/23 01-14-5015	LIQ	1
	11			MARION FIRE	186.76	01	E-PAYMNT 1308847 1/23/23 01-65-5015	LIQ	1
				INVOICE TOTAL	5,451.15		E-PAYMNT 1308847 1/23/23		
				VENDOR TOTAL	5,451.15				
				9 BLUE CROSS/BLUE SHIELD					
FEBRUARY 2023	1	1/23/23	1/20/23	FEBRUARY 2023 ADMIN	572.55	152	01-00-2452	LIQ	1
	2			FEBRUARY 2023 ADMIN	17.82	152	E-PAYMNT 1308848 1/23/23 01-00-2452	LIQ	1
	3			FEBRUARY 2023 S&A	1,230.18	152	E-PAYMNT 1308848 1/23/23 01-00-2452	LIQ	1
	4			FEBRUARY 2023 WATER DIST	313.98	252	E-PAYMNT 1308848 1/23/23 02-00-2452	LIQ	1
	5			FEBRUARY 2023 WATER PLANT	1,029.44	252	E-PAYMNT 1308848 1/23/23 02-00-2452	LIQ	1
	6			FEBRUARY 2023 SEWER	542.05	252	E-PAYMNT 1308848 1/23/23 02-00-2452	LIQ	1
	7			FEBRUARY 2023 ELECTRIC	514.72	252	E-PAYMNT 1308848 1/23/23 02-00-2452	LIQ	1
	8			FEBRUARY 2023 ELECTRIC	1,131.99	252	E-PAYMNT 1308848 1/23/23 02-00-2452	LIQ	1
	9			FEBRUARY 2023 ELECTRIC	475.80	252	E-PAYMNT 1308848 1/23/23 02-00-2452	LIQ	1
	10			FEBRUARY 2023 REC	514.72	152	E-PAYMNT 1308848 1/23/23 01-00-2452	LIQ	1
	11			FEBRUARY 2023 LIBRARY	586.61	152	E-PAYMNT 1308848 1/23/23 01-00-2452	LIQ	1
	12			FEBRUARY 2023 REFUSE	1,105.27	252	E-PAYMNT 1308848 1/23/23 02-00-2452	LIQ	1
	13			FEBRUARY 2023 REFUSE	514.72	252	E-PAYMNT 1308848 1/23/23 02-00-2452	LIQ	1
	14			FEBRUARY 2023 CEMETERY	475.80	152	E-PAYMNT 1308848 1/23/23 01-00-2452	LIQ	1
				INVOICE TOTAL	9,025.65		E-PAYMNT 1308848 1/23/23		
				VENDOR TOTAL	9,025.65				
				1279 CHENEY DOOR COMPANY					
ORDER NUMBER 0403368	1	1/23/23	1/06/23	COM OPENER	1,332.00	02	02-04-5010	LIQ	1
	2			REMOTES	208.00	02	02-04-5010	LIQ	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ		
	3			TRIP CHARGE	315.00	02	02-04-5010	LIQ	1		
	4			LABOR	200.00	02	02-04-5010	LIQ	1		
				INVOICE TOTAL	2,055.00						
				VENDOR TOTAL	2,055.00						
				1931 CINTAS CORPORATION #451							
INV# 4143862170	1	1/23/23	1/15/23	3X5 XTRAC MAT INGO	21.25	01	01-10-5020	LIQ	1		
	2			SMALL SHOP TOWEL	52.20	01	01-10-5020	LIQ	1		
	3			SMALL SHOP TOWEL	24.01	01	01-10-5020	LIQ	1		
	4			SERVICE CHARGE	18.81	01	01-10-5020	LIQ	1		
				INVOICE TOTAL	116.27						
				VENDOR TOTAL	116.27						
				1024 CORE & MAIN LP							
INV# S164753	1	1/23/23	1/05/23	TUBING	95.00	02	02-01-5020	LIQ	1		
	2			SS INSERT	287.00	02	02-01-5020	LIQ	1		
				INVOICE TOTAL	382.00						
				VENDOR TOTAL	382.00						
				3884 DITCH WITCH UNDERCON							
ORDER NUMBER 058005	1	1/23/23	1/12/23	ADAPTER	9.19	02	02-02-5413	LIQ	1		
	2			COUPLER	21.39	02	02-02-5413	LIQ	1		
	3			FILTER	11.39	02	02-02-5413	LIQ	1		
	4			ELEMENT	16.28	02	02-02-5413	LIQ	1		
	5			ELEMENT	16.20	02	02-02-5413	LIQ	1		
	6			FILTER	9.86	02	02-02-5413	LIQ	1		
	7			FUEL FILTER	7.71	02	02-02-5413	LIQ	1		
	8			CITY TAX	.69	02	02-02-5413	LIQ	1		
	9			COUNTY TAX	.92	02	02-02-5413	LIQ	1		
	10			STATE TAX	5.98	02	02-02-5413	LIQ	1		
				INVOICE TOTAL	99.61						
				VENDOR TOTAL	99.61						
				1250 FRONTIER BAG							
INV# 204170	1	1/23/23	1/13/23	CLEAR BAGS	9,472.00	02	02-06-5480	LIQ	1		
				INVOICE TOTAL	9,472.00						
				VENDOR TOTAL	9,472.00						
				1147 GPC&N LLC							
INV# 17545	1	1/23/23	1/18/23	EMAIL MAINTENANCE	166.25	01	01-00-5022	LIQ	1		
	2			SET UP EMAIL FORWARDING	95.00	01	01-00-5022	LIQ	1		
	3			SERVER CONFIG	142.50	01	01-00-5022	LIQ	1		
	4			DOMAIN ACCOUNT WORK	23.75	01	01-00-5022	LIQ	1		
	5			EMAIL SECURITY WORK	47.50	01	01-00-5022	LIQ	1		
	6			RELEASE ANTISPAM SECURITY	71.25	01	01-00-5022	LIQ	1		
	7			TROUBLESHOOT BACKUP ROTATION	118.75	01	01-00-5022	LIQ	1		
				INVOICE TOTAL	665.00						
				VENDOR TOTAL	665.00						

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
3208 HAWKINS INC.									
INV# 6380273	1	1/23/23	1/15/23	150 LB CHLORINE CYLINDER	90.00	02	02-02-5310	LIQ	1
				INVOICE TOTAL	90.00				
				VENDOR TOTAL	90.00				
287 J & J DRAINAGE PRODUCTS									
INV# 87703	1	1/23/23	1/11/23	16 GA SCSPA	940.00	01	01-10-5023	LIQ	1
				INVOICE TOTAL	940.00				
				VENDOR TOTAL	940.00				
3455 KANSAS MUNICIPAL INSURANCE									
KMIT WORKERS COMP QU	1	1/23/23	1/19/23	2023 PREMIUM CITY HALL	155.67	01	01-00-5065	LIQ	1
	2			2023 PREMIUM CITY HALL	2,942.22	01	01-10-5065	LIQ	1
	3			2023 PREMIUM ECO DEVO	32.86	01	01-11-5065	LIQ	1
	4			2023 PREMIUM POLICE	3,905.66	01	01-14-5065	LIQ	1
	5			2023 PREMIUM CEMETERY	697.07	01	01-30-5065	LIQ	1
	6			2023 PREMIUM FIRE	316.54	01	01-65-5065	LIQ	1
	7			2023 PREMIUM LIBRARY	58.81	01	01-75-5065	LIQ	1
	8			2023 PREMIUM WATER	1,427.00	02	02-01-5065	LIQ	1
	9			2023 PREMIUM SEWER	473.94	02	02-03-5065	LIQ	1
	10			2023 PREMIUM ELECTRIC	1,037.82	02	02-04-5065	LIQ	1
	11			2023 PREMIUM REFUSE	1,665.70	02	02-06-5065	LIQ	1
	12			2023 PREMIUM STREET SUPER	505.42	01	01-10-5065	LIQ	1
	13			2023 PREMIUM PARKS AND REC	685.47	01	01-15-5065	LIQ	1
	14			2023 PREMIUM PARKS AND REC	685.47	01	01-55-5065	LIQ	1
	15			2023 PREMIUM PARKS AND REC	685.68	02	02-06-5065	LIQ	1
	16			2023 PREMIUM STREET SUPER	505.41	02	02-02-5065	LIQ	1
	17			2023 PREMIUM STREET SUPER	505.42	02	02-03-5065	LIQ	1
	18			2023 PREMIUM STREET SUPER	505.42	02	02-06-5065	LIQ	1
	19			2023 PREMIUM STREET SUPER	505.42	02	02-01-5065	LIQ	1
				INVOICE TOTAL	17,297.00				
				VENDOR TOTAL	17,297.00				
1594 KANSAS MUNICIPAL UTILITIES									
INV# 17824	1	1/23/23	1/11/23	KMU APPRENTICESHIP-LOONEY	500.00	02	02-04-5250	LIQ	1
	2			QUARTLERY TUITION	300.00	02	02-04-5250	LIQ	1
	3			QUARTLEY TUITION-WILLIAMS	300.00	02	02-04-5250	LIQ	1
				INVOICE TOTAL	1,100.00				
				VENDOR TOTAL	1,100.00				
52 KS DEPT OF REVENUE									
12/2022	1	1/23/23	1/19/23	DECEMBER 2022 SALES TAX	4,651.51	01	01-07-5500	LIQ	1
	2			DECEMBER 2022 AVIATION TAX	26.21	01	E-PAYMNT 1308849 1/23/23 01-16-5303	LIQ	1
				INVOICE TOTAL	4,677.72		E-PAYMNT 1308849 1/23/23		
				VENDOR TOTAL	4,677.72				

1371 KS DEPT OF REVENUE

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
1371 KS DEPT OF REVENUE									
OCT NOV DEC 2022	1	1/23/23	1/19/23	CLEAN DRINKING WATER FEES	666.44	02	02-02-5462	LIQ	1
				INVOICE TOTAL	666.44				
				VENDOR TOTAL	666.44				
1798 KONICA MINOLTA PREMIER FINANCE									
INV# 492190384	1	1/23/23	1/20/23	CONTACT PAYMENT	127.29	01	01-00-5255	LIQ	1
	2			COLOR OVERAGE	38.80	01	E-PAYMNT 1308850 1/23/23 01-00-5255	LIQ	1
	3			BLACK AND WHITE OVERAGE	93.61	01	E-PAYMNT 1308850 1/23/23 01-00-5255	LIQ	1
	4			SUPPLY FREIGHT	9.00	01	E-PAYMNT 1308850 1/23/23 01-00-5255	LIQ	1
				INVOICE TOTAL	268.70		E-PAYMNT 1308850 1/23/23		
				VENDOR TOTAL	268.70				
314 KS MUNICIPAL JUDGES ASSOC									
ANNUAL FEE1	1	1/23/23	1/11/23	2023 JUDGES' DUES	25.00	01	01-85-5251	LIQ	1
				INVOICE TOTAL	25.00				
				VENDOR TOTAL	25.00				
122 LEAGUE OF KS MUNICIPALITIES									
INV# 23-88	1	1/23/23	12/01/23	2023 MEMBERSHIP PER CAPITA	732.67	01	01-00-5251	LIQ	1
	2			2023 MEMBERSHIP BASE FEE	475.00	01	01-00-5251	LIQ	1
	3			2023 KANSAS GOVERNMENT JOURNAL	100.00	01	01-00-5251	LIQ	1
				INVOICE TOTAL	1,307.67				
				VENDOR TOTAL	1,307.67				
3892 LOYD GROUP, LLC									
INV# 1171	1	1/23/23	1/09/23	2022 AUDIT INITIAL 60%	12,900.00	01	01-00-5042	LIQ	1
				INVOICE TOTAL	12,900.00				
				VENDOR TOTAL	12,900.00				
3832 MARION TIRE AND SERVICE LLC									
INV# 1793	1	1/23/23	1/10/23	TIRE REPAIR	20.00	02	02-03-5412	LIQ	1
				INVOICE TOTAL	20.00				
				VENDOR TOTAL	20.00				
419 MARION USD 408									
POOL	1	1/23/23	1/03/23	1/2 ANNUAL POOL ASSESSMENT	50,000.00	01	01-20-5021	LIQ	1
	2			SEMI ANNUAL POOL EXPENSES	18,000.00	01	01-20-5022	LIQ	1
				INVOICE TOTAL	68,000.00				
				VENDOR TOTAL	68,000.00				
1128 PITNEY BOWES									
JANUARY	1	1/23/23	1/10/23	METER REFILL	200.00	01	01-00-5016	LIQ	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ		
	2			TRANSACTION FEE	8.99	01	E-PAYMNT 1308851 01-00-5016	LIQ	1		
				INVOICE TOTAL	208.99		E-PAYMNT 1308851 1/23/23				
				VENDOR TOTAL	208.99						
				1198 PROTECTIVE EQUIPMENT TESTING							
INV# 80282	1	1/23/23	1/03/23	BLANKETS TESTED	85.00	02	02-04-5019	LIQ	1		
	2			HOOD TESTED	51.00	02	02-04-5019	LIQ	1		
	3			INSULATED JUMPER TESTED	34.00	02	02-04-5019	LIQ	1		
	4			LINE HOSE TESTED	289.00	02	02-04-5019	LIQ	1		
	5			LIVE LINE TOOL TESTED	572.00	02	02-04-5019	LIQ	1		
	6			LEVEL 1 TEST	1,035.00	02	02-04-5019	LIQ	1		
	7			TRIP CHARGE	125.00	02	02-04-5019	LIQ	1		
	8			CLASS 2 SLEEVES, RED/YELLOW	795.97	02	02-04-5012	LIQ	1		
	9			QUICKEEZE SLEEVE STRAP	41.79	02	02-04-5012	LIQ	1		
	10			SHIPPING	50.19	02	02-04-5012	LIQ	1		
	11			BELL CUFF YELLOW BLACK	439.62	02	02-04-5012	LIQ	1		
	12			CLS2 YELLOW BLACK SIZE 9	529.86	02	02-04-5012	LIQ	1		
	13			LEATHER PROTECTORS	42.00	02	02-04-5012	LIQ	1		
	14			SALES TAX	73.26	02	02-04-5012	LIQ	1		
	15			SALES TAX	83.45	02	02-04-5012	LIQ	1		
	16			RUBBER GLOVES	74.25	02	02-04-5012	LIQ	1		
	17			RUBBER SLEEVES	19.50	02	02-04-5012	LIQ	1		
	18			CLS2 YELLOW BLACK	316.83	02	02-04-5012	LIQ	1		
	19			CLS2 YELLOW BLACK	346.44	02	02-04-5012	LIQ	1		
	20			SHIPPING	85.62	02	02-04-5012	LIQ	1		
	21			SALES TAX	61.78	02	02-04-5012	LIQ	1		
				INVOICE TOTAL	5,151.56						
				VENDOR TOTAL	5,151.56						
				3069 QUILL CORPORATION							
INV# 29957888	1	1/23/23	1/11/23	LEGAL PADS	28.80	01	01-00-5020	LIQ	1		
	2			QUILL BRAND 4X6 SELF STICK	13.50	01	01-00-5020	LIQ	1		
	3			3FT USB EXTENSION CABLE	9.66	01	01-00-5020	LIQ	1		
	4			LOGIN COMPANION	8.11	01	01-00-5020	LIQ	1		
	5			LEGAL PADS	28.80	01	01-00-5020	LIQ	1		
	6			4X6 SELF STICK	13.50	01	01-00-5020	LIQ	1		
	7			FILE FOLDERS	15.97	01	01-00-5020	LIQ	1		
	8			FILE FOLDERS	15.97	01	01-14-5020	LIQ	1		
	9			SURGE BLACK	20.90	01	01-00-5020	LIQ	1		
	10			BINDER CLIPS	2.75	01	01-00-5020	LIQ	1		
	11			SCOTCH BRITE SPONGES	.09	01	01-05-5020	LIQ	1		
	12			128 GB USB	25.68	01	01-00-5020	LIQ	1		
	13			PILOT G2 GEL PENS	14.07	01	01-00-5020	LIQ	1		
	14			COPY PAPER	99.84	01	01-00-5020	LIQ	1		
				INVOICE TOTAL	297.64						
				VENDOR TOTAL	297.64						
				3740 RATZLAFF BROTHERS CONCRETE							
INV# 109887/109886	1	1/23/23	1/18/23	CONCRETE	413.40	01	01-10-5276	LIQ	1		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	2			HOT WATER	19.08	01	01-10-5276	LIQ	1
	3			CONCRETE	345.78	01	01-10-5020	LIQ	1
	4			HOT WATER	13.56	01	01-10-5020	LIQ	1
				INVOICE TOTAL	791.82				
				VENDOR TOTAL	791.82				
JANUARY JUDGE FEE	1	1/23/23	1/11/23	3929 ROY-BACHMAN, BRANDY JANUARY JUDGE FEE	350.00	01	01-85-5001	LIQ	1
				INVOICE TOTAL	350.00				
				VENDOR TOTAL	350.00				
#3250	1	1/23/23	1/13/23	3665 STANFIELD ROOFING YEARLY ROOF CHECK	350.00	01	01-75-5259	LIQ	1
				INVOICE TOTAL	350.00				
				VENDOR TOTAL	350.00				
JANUARY BILL	1	1/23/23	1/03/23	3314 VYVE BROADBAND INTERNET AT AIRPORT	39.43	01	01-16-5015	LIQ	1
	2			INTERNET AT MUSEUM	69.95	01	E-PAYMNT 1308852 1/23/23 01-25-5015	LIQ	1
				INVOICE TOTAL	109.38		E-PAYMNT 1308852 1/23/23		
				VENDOR TOTAL	109.38				
INV# 42532	1	1/23/23	1/13/23	92 WEBSTER AUTO SERVICE, INC. ENGINE OIL COOLER LINES	95.00	01	01-14-5409	LIQ	1
	2			REPLACE BATTERY	47.50	01	01-14-5409	LIQ	1
	3			HAZMAT FEE	2.00	01	01-14-5409	LIQ	1
	4			SHOP SUPPLIES	3.00	01	01-14-5409	LIQ	1
				INVOICE TOTAL	147.50				
				VENDOR TOTAL	147.50				
				CENTRAL NATIONAL BANK TOTAL	142,206.12				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	19,850.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	122,356.12				
				GRAND TOTALS	142,206.12				

**City of Marion, Kansas
Summary of Cash Receipts, Cash Disbursements and Unencumbered Cash
For the Quarter Ended December 31st, 2022**

ACCOUNT TITLE	BUDGET EXPENSE	YTD REVENUE	QTD REVENUE	YTD EXPENSE	QTD EXPENSE	REMAINING BUDGET	BUDGET USED(%)	OPERATING CASH	OTHER CASH & INVESTMENTS
GENERAL	1,696,609.00	1,673,983.00	281,984.86	1,620,281.58	376,730.17	76,327.47	95.50%	152,100.36	
UTILITY	4,081,441.00	3,889,390.66	1,023,179.20	3,792,794.20	1,128,067.73	288,646.80	92.93%	1,411,488.44	200.00
SP HIGHWAY	40,000.00	55,703.30	13,080.31	0.00	0.00	40,000.00	0.00%	84,254.58	
SP LE TRUST	17,350.00	19,841.32	3,293.00	14,240.57	2,828.78	3,109.43	82.08%	25,238.97	
LAND BANK	2,400.00	600.59		99.70		2,300.30	0.00%	4,080.68	
BOND & INTEREST	221,050.00	211,022.26	924.11	220,750.00	13,538.01	300.00	99.86%	1,925.10	
LIBRARY	95,000.00	94,185.91	1,378.65	94,185.91	0.00	814.09	99.14%	6,564.58	
SP PARK & REC	1,000.00	1,913.00	456.18	0.00	0.00	1,000.00	0.00%	9,197.36	
EQUIPMENT RES	161,835.00	114,626.30	42,000.00	159,263.56	15,278.49	2,571.45	98.41%	3,514.23	
CAPITAL IMPROVE	585,193.00	459,727.29	-250.50	567,316.16	13,502.44	17,876.84	96.95%	208,469.14	732.20
TOTAL	6,901,878.00	6,520,993.63	1,366,045.81	6,468,931.62	1,549,945.62	432,946.38	93.73%	1,906,833.44	932.20

Bonded Indebtedness:

Series 2012 Refunding
Series 2013

General Obligation Bonds:
Water Plant/TRF/Levy
Main Trafficway Improve

Lease/Purchase Agreements:

Altec Capital Services, LLC
Marion National Bank
Marion National Bank

Bucket Truck
Motor Grader
Admin Car

Project Loan Indebtedness:

KS Water Pollution Control Rev.-Jex Sewer
KS Public Water Supply - Water Meters
KS Public Water Supply - Water Project
USD 408 Pool Bond
KPP Voltage Upgrade

\$207,502.00
\$0.00
\$2,868,826.00
\$272,000.00
\$3,195,000.00

I, Rebecca Makovec, Interim City Clerk, do hereby certify that the above statement is correct.

Signed: 
Rebecca Makovec, Interim City Clerk

1/23/2023

CITY OF MARION
TREASURER'S REPORT
CALENDAR 12/2022, FISCAL 12/2022

FUND #	TITLE	LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ASSET BALANCE	OPERATING CASH	OTHER CASH & INVESTMENTS
Month Treasurers Report								
01	GENERAL	135,558.83	127,273.23	110,577.14	154.56-	152,100.36	152,100.36	.00
02	UTILITY	1,685,868.71	280,938.15	553,844.78	1,273.64-	1,411,688.44	1,411,488.44	200.00
03	SEWER	.00	.00	.00	.00	.00	.00	.00
05	REC	.00	.00	.00	.00	.00	.00	.00
07	SALES TAX	.00	.00	.00	.00	.00	.00	.00
08	SPECIAL CITY HIGHWAY	84,254.58	.00	.00	.00	84,254.58	84,254.58	.00
10	SP LAW ENF. TRUST FUND	24,664.32	1,033.00	458.35	.00	25,238.97	25,238.97	.00
11	LAND BANK	4,080.68	.00	.00	.00	4,080.68	4,080.68	.00
12	BONDS & INTEREST	1,925.10	.00	.00	.00	1,925.10	1,925.10	.00
17	LIBRARY	6,564.58	.00	.00	.00	6,564.58	6,564.58	.00
19	SPEC. PARK AND REC	8,741.18	456.18	.00	.00	9,197.36	9,197.36	.00
21	EQUIPMENT RESERVES	29,314.38-	42,000.00	9,171.39	.00	3,514.23	3,514.23	.00
26	CAPITAL IMPROVEMENTS	211,712.94	320.50-	2,191.10	.00	209,201.34	208,469.14	732.20
Report Total		2,134,056.54	451,380.06	676,242.76	1,428.20-	1,907,765.64	1,906,833.44	932.20















I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Kansas, and faithfully discharge the duties of _____ of the City of Marion, Kansas. So help me God.

Subscribed and sworn to before me, this ____ day of _____, 2022.

City Clerk

Community Enrichment/Interim Zoning Administrator City Council Report – January 20, 2023

January 9 - 13

- *Let people know new antispam is causing some emails to be undeliverable. Lloyd is adjusting.*
- *Checked back with family about memorial for park. Haven't heard from them since August.*
- *Reached out to check with company about ordering swing for the park for another memorial.*
- *Visited with James about 2 properties. One with illegal carport and another with setback issues.*
- *Noted when Walton billboard posted late due to holidays, and told business that's advertising.*
- *Drove by lot where residents want to build a home. Called and asked them for a site plan.*
- *Attended City Council meeting.*
- *Attended Marion Merchant's meeting.*
- *Found an example of snowflake Christmas light pole decorations that Margaret saw.*
- *Sent Randy the information about the snowflake decorations as he volunteered to research this.*
- *Helped a new family in town connect with a landlord for a rental. Visited with landlord, too.*
- *Also connected new resident with businessowner who has space available for small business.*
- *Visited with city engineer about proposed project I have previously visited with landowner about.*
- *Let Knights of Columbus know that the park swing they donated funds for has been ordered.*
- *Let the guys know the swing is being shipped so they know in case it shows up at the shop.*
- *Scheduled USD 408 Superintendent interviews in the building this month.*
- *Received a CUP application from the county for converting building on highway to offices.*
- *Began working on notification area for CUP application and noted all dates thru the process.*
- *Let the Mayor and James know about the CUP application.*
- *Updated Merchant's proposed promotional budget for Holly Jolly with actual amounts spent.*
- *Updated the list of goals for MEDI in preparation of MEDI meeting on Thursday Noon.*
- *Visited with a resident who may apply for a variance.*
- *Gave information to a resident wanting to raise chickens in town. Gave copy of the code rules.*
- *Visited with Shelby Schroeder who is taking over for Deb Bowman in the appraiser's office.*
- *Gave an out of state man a couple ideas and contacts for spaces to rent for a couple of days.*
- *Continued communicating with county engineer about possible grant for Pilsen area roads.*
- *Reached out to the gal organizing the county lake chili event to ask if they will have craft vendors.*
- *Let the local craft vendors know I am still trying to figure out a time for a pop-up event for them.*
- *Helped answer the phone in the city office and offered to help again or run errands, etc.*
- *Attended MEDI meeting. Took copies of the list of goals we previously made, with updates noted.*
- *Noted items needing to be updated on the city web page and asked the gals for assistance.*
- *Met with E-Community Loan Board members to review applicant's updated financial figures.*
- *Congratulated the detail shop owners on expanding and their new client with a fleet of vehicles.*
- *Had a resident call about putting up a fence in their back yard.*
- *Posted city job openings on Facebook per request.*
- *Posted notice that the city offices will be closed Monday for MLK Day.*
- *Told Tim about resident planning to put up a fence in the backyard. Guys will do utility locate.*
- *Visited again with resident about applying for a variance and gave them an application form.*
- *Received invoice from Stanfield Roofing for contracted library roof inspection. Submitted bill.*
- *Got back with resident wanting to put up backyard fence. Asked them to flag site for us to view.*
- *Reached out to BZA members asking what dates work for them to meet in February.*
- *Helped a gentleman who called asking for motel information.*
- *Put two dates on building calendar for the library until they know which one works for performer.*
- *Received design and approval for ordering Chingawassa Days banners for highway 56 sign.*

January 17 – 19

- *Gave local businessowner information about constructing a billboard and the art sheets for it.*
- *Visited with Becky about best time to offset hours from zoning meetings to keep comp time down.*
- *Communicated with Board of Zoning Appeals members about upcoming meeting dates.*
- *Visited with Tim about several carport requests. Will visit with James on Wednesday.*
- *Scheduled a program in the Ballroom for the Library in June.*
- *Scheduled county democratic meeting in basement next month.*
- *Scheduled Kiwanis 100th Anniversary in Ballroom in April.*
- *Scheduled Marion Advancement Campaign (MAC) meetings in the building throughout the year.*
- *Visited with residents applying for a variance for the front setback on a lot they're building on.*
- *New businessowner stopped by to tell me their plans. I congratulated them and offered to help.*
- *Updated James about 5 items on my desk for zoning, etc.*
- *Asked Harper to view property that's staked out for a backyard fence. Harper said good to go.*
- *Called and let resident know plans for backyard fence are fine, just remember to call dig safe.*
- *School asked my office collect items from businesses wishing to congratulate kids on 100 days.*
- *Working with property owner and the county to determine description of empty lot on Maple.*
- *Confirmed that Café 256 is still for sale.*
- *Accepted invitation from Tammy to join Elgin staff when Peggy Blackman gives tour example.*
- *Per request sent an email to the school explaining that Rec passed on equipment for each sport.*
- *Scheduled city court on building calendar for the entire year.*
- *Had building cleaned prior to school superintendent interviews in the building on Thursday.*
- *Adjusted Facebook post twice for promoting strategic plan community meeting.*
- *Picked up more certified mail cards and receipts at the post office.*
- *Met with resident requesting a variance. This makes two variances on the agenda for the BZA.*
- *Prepared and sent three Public Hearing notices to the Marion County Record.*
- *Prepared and mailed 33 registered letters for upcoming zoning public hearings.*
- *Visited with the guys about maintenance needed in the Community Center.*