



REGULAR CITY COUNCIL MEETING

1. Flag Salute - Mayor Mayfield.
2. Call the Regular City Council meeting to order – Mayor Mayfield
3. Approval of Agenda
4. Approval of consent agenda
 - Approval of the minutes of February 21st, 2023 Council Meeting.
 - Approval of the special meeting minutes of March 1st, 2023.
 - Approval of warrants in the amount of \$82,810.65
 - Approval of payroll in the amount of \$31,167.83
5. Ordinance 1498 – Margo Yates
6. Resolution 23-01 – Zach Collett
7. Marion Community foundation donating land to Marion City Land Bank- Mayor Mayfield
8. Orders for Dangerous Structures-James Masters
9. Councilor, Department, & Staff Reports
10. Public Forum (1)
11. Motion to Adjourn Council Meeting

Next Regular City Council Meeting on March 20, 2023 @4:30pm

Council Meeting Procedures

- Please silence your personal electronic devices (cell phones, tablets, watches, etc.). Emergency responders are to have their radios on vibrate.
- Please stand for the invocation and Pledge of Allegiance when requested by the Mayor or Vice Mayor at the beginning of the meeting.
- The council is interested in questions, concerns and comments from the public and has established a Public Forum agenda item at the beginning and end of the meeting. This is a time for individuals or groups to address the council. Generally, there is a three (3) minute presentation time allowed. Questions by councilors, mayor or city staff are not included in the three (3) minute presentation.
- (1) Presentation is limited to three (3) minutes. City Council will not act or discuss the topic at this time. Topics are limited to City Council business. Public comment is not permitted on personnel matters or legal matters. Items introduced may become agenda items at a future date.
- Please refrain from individual conversations during the council meeting & please be courteous and respectful at all times to your elected officials, appointed officials, city staff, and fellow residents. While we all may not agree, civil discourse will lead to better understanding and brighter future for our community.

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Regular Council Meeting
February 21st, 2023
4:30PM

The regular meeting of the City Council for the City of Marion, Kansas was held Wednesday, February 21st, 2023 at 208 E Santa Fe, Marion KS in the lower level at 4:30pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Chris Costello, and Ruth Herbel. Council member Jerry Kline absent. Also in attendance were City Treasurer, Becky Makovec, Janet Robinson, Zach Hudlin, Morgan Makovec, Margo Yates, Brent Miles, and Deb Gruver.

Call to Order: Mayor Mayfield called the meeting to order following the pledge of allegiance.

Approval of agenda: Herbel moved to approve the agenda. Collett 2nd; Motion carried 4-0.

Consent Agenda: Herbel moved to approve; Collett seconded; motion carried 4-0.

- Approval of the Minutes of the February 6th, 2023 Council Meeting.
- Approval of the Minutes of February 6th, 2023 Public Hearing
- Approval of Warrants in the amount of \$309,494.52.
- Approval of Payroll in the amount of \$29,296.94
- Approval of January 2023 Treasurer Report.

Swearing in of City Clerk Janet Robinson: Mayfield swore in Janet Robinson as the new City Clerk, and presented her with a Certificate of Appointment.

Appointment of Freedom of Information Officer: Mayor Mayfield moved to approve Janet Robinson as the Freedom of Information Officer. Ruth Herbel 2nd; motion carried 4-0.

Approval of Change to the Personnel Policy: Mayor Mayfield told council members that the Personnel Policy needed to be updated regarding the police officer overtime pay. When the city changed to bi-weekly payroll, the overtime policy for police officers remained at 86 hours in a pay period. Herbel made a motion to approve the change in the personnel policy to change the Marion police officer's overtime being paid after 80 hours in a bi-weekly pay period. Collett 2nd; Motion carried 4-0.

Approval of change to the Marion Police Department Personnel Manual: Mayor Mayfield told council members that the Personnel Policy needed to be updated regarding the police officer overtime pay. When the city changed to bi-weekly payroll, the overtime policy for police officers remained at 86 hours in a pay period. Mayfield made a motion to approve the change in the Marion Police Department Personnel Manual to change the overtime being paid after 80 hours in a bi-weekly pay period. Costello 2nd; motion carried 4-0.

Mayor & Council Report: Mayor Mayfield told council members he had received at least 9 applicants for the City Administrator position, and would like to schedule a special city council meeting to review the applications. Mayfield made a motion to hold a special city council meeting on March 1st, 2023 at 4:30 p.m. Ruth Herbel 2nd. Approved 4-0. Zach Collett told council members that the Hike and Bike Trail grant was going good, and the Housing Grant is in need of a new assessment, and possibly need to apply for more funding since a lot has changed since 2020.

Community Enrichment Report: Nothing further to report.

City Clerk Report: Nothing further to report.

Adjournment: Mayfield made a motion to adjourn the meeting at 4:45. Herbel 2nd; motion carried 4-0.

David Mayfield, Mayor

Rebecca Makovec, Interim City Clerk

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City Council Special Meeting
Wednesday, March 1st, 2023
4:30 PM

The special meeting of the City Council for the City of Marion, Kansas was held Wednesday, March 1st, 2023 at 203 N 3rd, Marion KS in the Community Center lower level at 4:30pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Ruth Herbel and Jerry Kline in attendance. Also, in attendance City Clerk, Janet Robinson, and Phyllis Zorn, Marion County Record.

Call Meeting to Order: Mayfield called the special meeting to order at 4:30pm.

Approval of Agenda: Collett moved to approve agenda; Herbel seconded; motion carried 4-0.

60-minute Executive Session to discuss personnel matters of nonelected personnel, specifically the City Administrator to protect the privacy interests of the individuals pursuant to K.S.A. 75-4319(b)(1): At 4:31p.m., Mayfield moved to enter into 60-minute executive session to discuss personnel matters of nonelected personnel specifically the City Administrator to protect the privacy interests of the individuals pursuant to K.S.A. 75-4319(b)(1) session to include Governing Body, Kline seconded; motion carried 4-0.

Mayfield made a motion to return to regular session at 5:31pm, Collett 2nd; motion carried 4-0. Phyllis Zorn, Marion Record rejoined the meeting. No action taken.

Adjournment: Kline moved to adjourn meeting at 5:31 pm; Mayfield seconded; motion carried 4-0.

ATTEST: _____
Janet Robinson, City Clerk

David Mayfield, Mayor

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
CENTRAL NATIONAL BANK									
3813 56 EXPRESS TIRE & SERVICE									
INV# 4647	1	3/06/23	3/06/23	TIRE REPAIR	40.40	02	02-06-5403	LIQ	1
				INVOICE TOTAL	40.40				
				VENDOR TOTAL	40.40				
171 AFLAC									
INV# 926884	1	3/06/23	2/26/23	MARCH PREMIUM	22.70	156	01-00-2456 E-PAYMNT 1308890 3/06/23	LIQ	1
	2			MARCH PREMIUM	26.92	156	01-00-2456 E-PAYMNT 1308890 3/06/23	LIQ	1
	3			MARCH PREMIUM	60.98	256	02-00-2456 E-PAYMNT 1308890 3/06/23	LIQ	1
	4			MARCH PREMIUM	26.92	256	02-00-2456 E-PAYMNT 1308890 3/06/23	LIQ	1
	5			MARCH PREMIUM	45.32	156	01-00-2456 E-PAYMNT 1308890 3/06/23	LIQ	1
	6			MARCH PREMIUM	52.76	256	02-00-2456 E-PAYMNT 1308890 3/06/23	LIQ	1
	7			MARCH PREMIUM	26.52	156	01-00-2456 E-PAYMNT 1308890 3/06/23	LIQ	1
				INVOICE TOTAL	262.12				
				VENDOR TOTAL	262.12				
3420 ALTEC CAPITAL SERVICES, LLC									
INV# 01637341	1	3/06/23	2/13/23	LEASE RENTAL 2019 FORD F550	3,377.40	21	21-00-5450	LIQ	1
				INVOICE TOTAL	3,377.40				
				VENDOR TOTAL	3,377.40				
1214 ALTEC INDUSTRIES INC									
INV#12219734	1	3/06/23	2/17/23	HYDRAULIC CYLINDER	482.93	02	02-04-5408	LIQ	1
	2			STATE TAX	31.39	02	02-04-5408	LIQ	1
	3			COUNTY TAX	4.83	02	02-04-5408	LIQ	1
	4			CITY TAX	3.62	02	02-04-5408	LIQ	1
	5			HYDRAULIC CYLINDER	757.24	02	02-04-5408	LIQ	1
	6			UPPER CAP	31.50	02	02-04-5408	LIQ	1
	7			SPRING HANDLE	19.36	02	02-04-5408	LIQ	1
	8			LOWER HANDLE	25.42	02	02-04-5408	LIQ	1
	9			STATE TAX	57.97	02	02-04-5408	LIQ	1
	10			COUNTY TAX	8.91	02	02-04-5408	LIQ	1
	11			CITY TAX	6.70	02	02-04-5408	LIQ	1
	12			FREIGHT	58.36	02	02-04-5408	LIQ	1
				INVOICE TOTAL	1,488.23				
				VENDOR TOTAL	1,488.23				
3072 AMERICAN ELECTRIC COMPANY									
INV# 1996-1036679	1	3/06/23	3/06/23	ROADWAY LIGHT	2,998.00	02	02-04-5014	LIQ	1
				INVOICE TOTAL	2,998.00				
				VENDOR TOTAL	2,998.00				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
853 ANIMAL HEALTH CENTER, INC									
FEBRUARY STATEMENT	1	3/06/23	2/20/23	1/24/23 NEWMAN DOG	18.00	01	01-00-5085	LIQ	1
	2			1/31/23 NEWMAN DOG	18.00	01	01-00-5085	LIQ	1
				INVOICE TOTAL	36.00				
				VENDOR TOTAL	36.00				
9 BLUE CROSS/BLUE SHIELD									
INV# 017325853	1	3/06/23	2/22/23	MARCH 2023 ADMIN	581.59	152	01-00-2452	LIQ	1
	2			MARCH 2023 ADMIN	595.05	152	E-PAYMNT 1308891 3/06/23 01-00-2452	LIQ	1
	3			MARCH 2023 POLICE	566.61	152	E-PAYMNT 1308891 3/06/23 01-00-2452	LIQ	1
	4			MARCH 2023 POLICE	537.56	152	E-PAYMNT 1308891 3/06/23 01-00-2452	LIQ	1
	5			MARCH 2023 S&A	1,284.77	252	E-PAYMNT 1308891 3/06/23 02-00-2452	LIQ	1
	6			MARCH 2023 WATER DIST	327.91	252	E-PAYMNT 1308891 3/06/23 02-00-2452	LIQ	1
	7			MARCH 2023 WATER PLANT	1,075.12	252	E-PAYMNT 1308891 3/06/23 02-00-2452	LIQ	1
	8			MARCH 2023 SEWER	566.61	252	E-PAYMNT 1308891 3/06/23 02-00-2452	LIQ	1
	9			MARCH 2023 ELECTRIC	537.56	252	E-PAYMNT 1308891 3/06/23 02-00-2452	LIQ	1
	10			MARCH 2023 ELECTRIC	1,183.02	252	E-PAYMNT 1308891 3/06/23 02-00-2452	LIQ	1
	11			MARCH 2023 ELECTRIC	499.93	252	E-PAYMNT 1308891 3/06/23 02-00-2452	LIQ	1
	12			MARCH 2023 REC	537.56	152	E-PAYMNT 1308891 3/06/23 01-00-2452	LIQ	1
	13			MARCH 2023 LIBRARY	609.73	152	E-PAYMNT 1308891 3/06/23 01-00-2452	LIQ	1
	14			MARCH 2023 REFUSE	1,154.06	252	E-PAYMNT 1308891 3/06/23 02-00-2452	LIQ	1
	15			MARCH 2023 REFUSE	537.56	252	E-PAYMNT 1308891 3/06/23 02-00-2452	LIQ	1
	16			MARCH 2023 CEMETARY	499.93	152	E-PAYMNT 1308891 3/06/23 01-00-2452	LIQ	1
				INVOICE TOTAL	11,094.57				
				VENDOR TOTAL	11,094.57				
3933 BRIDGEWELL RESOURCES LLC									
INV# 0254243401	1	3/06/23	2/27/23	5/35 SOUTHERN PINE	15,872.00	02	02-04-5020	LIQ	1
	2			5/30 SOUTHERN PINE	13,827.00	02	02-04-5020	LIQ	1
	3			SALES TAX	2,450.17	02	02-04-5020	LIQ	1
				INVOICE TOTAL	32,149.17				
				VENDOR TOTAL	32,149.17				
1086 CITY OF MARION									
FEBRUARY BILLS	1	3/06/23	3/01/23	CEMETARY	83.39	01	01-30-5015	LIQ	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL-ACCOUNT	CK TYPE	SQ
	2			CITY HALL	1,173.10	01	01-05-5015	LIQ	1
	3			JIA	36.51	01	01-90-5015	LIQ	1
	4			FIRE	91.49	01	01-65-5015	LIQ	1
	5			PARK	344.78	01	01-15-5015	LIQ	1
	6			SEWER	1,067.11	02	02-03-5015	LIQ	1
	7			S&A	41.57	01	01-10-5015	LIQ	1
	8			WATER DIST	41.57	02	02-01-5015	LIQ	1
	9			ELECTRIC	236.02	02	02-04-5015	LIQ	1
	10			WATER PLANT	1,385.35	02	02-02-5015	LIQ	1
	11			MUSEUM	89.97	01	01-25-5015	LIQ	1
	12			STREET LIGHT	1,928.04	02	02-04-5015	LIQ	1
	13			POLICE	25.06	01	01-14-5015	LIQ	1
				INVOICE TOTAL	6,543.96				
				VENDOR TOTAL	6,543.96				
INV# 205326	1	3/06/23	2/10/23	1707 ENVIRONMENTAL COMPLIANCE SOLUT AUDIT AND 1 YEAR CONSULT	1,150.00	02	02-04-5040	LIQ	1
				INVOICE TOTAL	1,150.00				
				VENDOR TOTAL	1,150.00				
INV# KSMCP288586	1	3/06/23	2/14/23	1297 FASTENAL COMPANY SAW BLADE	51.42	01	01-10-5020	LIQ	1
	2			1/4 USS F/W Z	11.30	01	01-10-5020	LIQ	1
	3			10TPIRECIPE	28.36	01	01-10-5020	LIQ	1
	4			PENETRANT	27.84	01	01-10-5020	LIQ	1
	5			POWER LUBE	18.20	01	01-10-5020	LIQ	1
	6			5/16 USS F/W Z	5.36	01	01-10-5020	LIQ	1
	7			7/16 USS F/W Z	12.32	01	01-10-5020	LIQ	1
	8			7/16 USS F/W Z	12.32	01	01-10-5020	LIQ	1
	9			5/8 USS F/W Z	22.96	01	01-10-5020	LIQ	1
	10			1/4" 20 FHN	11.76	01	01-10-5020	LIQ	1
	11			1/2" 13 FHN	22.26	01	01-10-5020	LIQ	1
	12			HCS 1/4	4.54	01	01-10-5020	LIQ	1
	13			HCS5/16-18	17.48	01	01-10-5020	LIQ	1
	14			HCS 1/4-20X2	12.83	01	01-10-5020	LIQ	1
	15			HCS5/16-18	18.08	01	01-10-5020	LIQ	1
	16			HCS3/8-16X3	29.46	01	01-10-5020	LIQ	1
	17			HCS7/16-14	26.32	01	01-10-5020	LIQ	1
	18			HCS5/16	14.08	01	01-10-5020	LIQ	1
				INVOICE TOTAL	346.89				
				VENDOR TOTAL	346.89				
2/23	1	3/06/23	3/01/23	35 FLINT HILLS R.E.C.A. HWY 77 SIGN	3.96	02	02-04-5015	LIQ	1
	2			1825 UPLAND	111.76	01	01-16-5015	LIQ	1
	3			PUMP STATION	174.05	02	02-02-5015	LIQ	1
	4			STREET LIGHTS	222.92	02	02-04-5015	LIQ	1
							E-PAYMNT 1308892 3/06/23		
							E-PAYMNT 1308892 3/06/23		
							E-PAYMNT 1308892 3/06/23		
							E-PAYMNT 1308892 3/06/23		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	5			HWY 56/TIMBER SIGN	46.24	02	02-04-5014	LIQ	1
							E-PAYMNT 1308892 3/06/23		
				INVOICE TOTAL	558.93				
				VENDOR TOTAL	558.93				
INV# 17606				1147 GPC&N LLC					
	1	3/06/23	2/21/23	MONTHY GATEWAY APPLIANCE AUDIT	47.50	01	01-00-5022	LIQ	1
				INVOICE TOTAL	47.50				
				VENDOR TOTAL	47.50				
INV# 6402776				3208 HAWKINS INC.					
	1	3/06/23	2/15/23	150 CHLORINE CYLINDER	130.00	02	02-02-5310	LIQ	1
				INVOICE TOTAL	130.00				
				VENDOR TOTAL	130.00				
INV# 107309				1118 HILLSBORO FREE PRESS					
	1	3/06/23	1/31/23	CITY JOB OPENINGS	80.00	01	01-00-5028	LIQ	1
	2			COMMUNITY SURVEY AD	121.50	01	01-00-5028	LIQ	1
				INVOICE TOTAL	201.50				
				VENDOR TOTAL	201.50				
inv# 3020363				461 KANSAS ONE-CALL SYSTEM, INC					
	1	3/06/23	3/01/23	REGULAR LOCATE FEES	7.20	02	02-01-5042	LIQ	1
	2			REGULAR LOCATE FEES	7.20	02	02-03-5042	LIQ	1
	3			REGULAR LOCATE FEES	7.20	02	02-04-5042	LIQ	1
				INVOICE TOTAL	21.60				
				VENDOR TOTAL	21.60				
INV# 8898				3345 KARSTETTER & BINA, LLC					
	1	3/06/23	3/01/23	2/3/23 CITY ATTORNEY FEES	30.00	01	01-00-5350	LIQ	1
	2			2/6/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	3			2/6/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	4			2/7/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	5			2/8/23 CITY ATTORNEY FEES	30.00	01	01-00-5350	LIQ	1
	6			2/8/23 CITY ATTORNEY FEES	45.00	01	01-00-5350	LIQ	1
	7			2/10/23 CITY ATTORNEY FEES	105.00	01	01-00-5350	LIQ	1
	8			2/10/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	9			2/13/23 CITY ATTORNEY FEES	30.00	01	01-00-5350	LIQ	1
	10			2/14/23 CITY ATTORNEY FEES	75.00	01	01-00-5350	LIQ	1
	11			2/14/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	12			2/14/23 CITY ATTORNEY FEES	45.00	01	01-00-5350	LIQ	1
	13			2/15/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	14			2/17/23 CITY ATTORNEY FEES	15.00	01	01-00-5350	LIQ	1
	15			2/22/23 CITY ATTORNEY FEES	75.00	01	01-00-5350	LIQ	1
	16			02/22/23 CITY ATTORNEY FEES	60.00	01	01-00-5350	LIQ	1
	17			2/22/23 CITY ATTORNEY FEES	180.00	01	01-00-5350	LIQ	1
	18			2/24/23 CITY ATTORNEY FEES	45.00	01	01-00-5350	LIQ	1
	19			2/27/23 CITY ATTORNEY FEES	45.00	01	01-00-5350	LIQ	1
				INVOICE TOTAL	870.00				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				VENDOR TOTAL	870.00				
inv# 494333586	1	3/06/23	2/13/23	1798 KONICA MINOLTA PREMIER FINANCE CONTRACT PAYMENT	127.29	01	01-00-5255	LIQ	1
	2			COLOR OVERAGE	40.76	01	E-PAYMNT 1308893 3/06/23 01-00-5255	LIQ	1
	3			BLACK AND WHITE OVERAGE	74.87	01	E-PAYMNT 1308893 3/06/23 01-00-5255	LIQ	1
	4			SUPPLY FREIGHT	9.00	01	E-PAYMNT 1308893 3/06/23 01-00-5255	LIQ	1
				INVOICE TOTAL	251.92		E-PAYMNT 1308893 3/06/23		
				VENDOR TOTAL	251.92				
MARCH BILL	1	3/06/23	2/19/23	3682 LIBERTY NATIONAL MARCH PREMIUM	12.00	0145	01-00-2445	LIQ	1
				INVOICE TOTAL	12.00		E-PAYMNT 1308894 3/06/23		
				VENDOR TOTAL	12.00				
FEBRUARY STATEMENT	1	3/06/23	3/01/23	3425 MARION COUNTY HARDWARE PEX BARB ADAPTER	8.59	01	01-15-5020	LIQ	1
	2			PEX TEE BARB	17.98	01	01-15-5020	LIQ	1
	3			ELBOW 90D	6.99	01	01-15-5020	LIQ	1
	4			PEX BARB ADAPTER	8.59	01	01-15-5020	LIQ	1
	5			ELBOW 90D	6.99	01	01-15-5020	LIQ	1
	6			THRD SL TAPE	1.39	01	01-15-5020	LIQ	1
	7			CABLE TIES	11.49	01	01-65-5060	LIQ	1
	8			FLAT HOOK	28.99	01	01-65-5060	LIQ	1
	9			"M" STYLE	3.79	01	01-65-5020	LIQ	1
	10			NIPPLE	4.99	01	01-65-5020	LIQ	1
	11			ADAPTER	6.99	01	01-65-5020	LIQ	1
	12			NIPPLE	2.39	01	01-65-5020	LIQ	1
	13			FASTENERS/SCREWS/BOLTS	5.80	01	01-65-5020	LIQ	1
	14			FASTENERS/SCREWS/BOLTS	.20	01	01-65-5020	LIQ	1
	15			THIRD SL TAPE	1.39	01	01-65-5020	LIQ	1
	16			M STYLE 1/4	3.79	01	01-65-5020	LIQ	1
	17			COMM CONNECT	6.59	01	01-65-5020	LIQ	1
	18			PLIER 6" END NIPPER	19.99	01	01-65-5020	LIQ	1
	19			PIPE STRAP	2.36	01	01-65-5020	LIQ	1
	20			PEX CLAMP	7.99	01	01-65-5020	LIQ	1
	21			NIPPLE	2.39	01	01-65-5020	LIQ	1
				INVOICE TOTAL	159.67				
				VENDOR TOTAL	159.67				
2/23	1	3/06/23	2/19/23	1470 MARION COUNTY IMP. DIST. NO. 2 WATER AT AIRPORT	36.71	01	01-16-5015	LIQ	1
				INVOICE TOTAL	36.71				
				VENDOR TOTAL	36.71				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
INV# 15674	1	3/06/23	2/23/23	3329 MARION MANUFACTURING, INC 4" SQUARE TUB	24.20	02	02-03-5020	LIQ	1
				INVOICE TOTAL	24.20				
				VENDOR TOTAL	24.20				
INV#0027304961	1	3/06/23	2/28/23	3576 MATHESON TRI-GAS INC. TELEMETRY SYSTEM	379.50	02	02-02-5046	LIQ	1
				INVOICE TOTAL	379.50				
				VENDOR TOTAL	379.50				
INV# 2023085	1	3/06/23	2/17/23	1945 MAYER SPECIALTY SERVICES LLC LS MOBILIZATION	375.00	01	01-05-5259	LIQ	1
	2			SMOKE TEST CITY SEWER LINES	500.00	01	01-05-5259	LIQ	1
				INVOICE TOTAL	875.00				
				VENDOR TOTAL	875.00				
INV# 330112	1	3/06/23	3/01/23	324 MCPHERSON BUSINESS MACH. COPY COUNT	25.00	01	01-55-5255	LIQ	1
				INVOICE TOTAL	25.00				
				VENDOR TOTAL	25.00				
TRANS# 8281568966	1	3/06/23	2/09/23	3932 MOTOROLA SOLUTIONS FIRE RADIO BATTERIES	510.30	01	01-65-5030	LIQ	1
				INVOICE TOTAL	510.30				
				VENDOR TOTAL	510.30				
INV# 230220	1	3/06/23	2/19/23	2053 OZONE SYSTEMS SERVICES GROUP MILEAGE	1,016.40	02	02-02-5043	LIQ	1
	2			CAR RENTAL	480.00	02	02-02-5043	LIQ	1
	3			MEALS	448.00	02	02-02-5043	LIQ	1
	4			HOTEL	720.00	02	02-02-5043	LIQ	1
	5			ONSITE PORTAL TO PORTAL	9,000.00	02	02-02-5043	LIQ	1
	6			MISC TOLLS	30.00	02	02-02-5043	LIQ	1
				INVOICE TOTAL	11,694.40				
				VENDOR TOTAL	11,694.40				
APRIL BILLS	1	3/06/23	3/01/23	3687 POSTALOCITY APRIL BILLS	162.50	02	02-02-5020	LIQ	1
	2			APRIL BILLS	162.50	02	02-03-5020	LIQ	1
	3			APRIL BILLS	162.50	02	02-04-5020	LIQ	1
	4			APRIL BILLS	162.50	02	02-06-5020	LIQ	1
	5			APRIL BILLS	162.50	02	02-02-5016	LIQ	1
	6			APRIL BILLS	162.50	02	02-03-5016	LIQ	1
	7			APRIL BILLS	162.50	02	02-04-5016	LIQ	1
	8			APRIL BILLS	162.50	02	02-06-5016	LIQ	1
				INVOICE TOTAL	1,300.00				
				VENDOR TOTAL	1,300.00				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
3069 QUIL CORPORATION									
INV# 31020956	1	3/06/23	2/24/23	FOLGERS CLASSIC ROAST	15.79	01	01-05-5020	LIQ	1
	2			DIGITAL VOICE RECORDER	62.99	01	01-12-5020	LIQ	1
				INVOICE TOTAL	78.78				
				VENDOR TOTAL	78.78				
3929 ROY-BACHMAN, BRANDY									
MARCH JUDGE FEE	1	3/06/23	3/01/23	MARCH JUDGE FEE	350.00	01	01-85-5001	LIQ	1
				INVOICE TOTAL	350.00				
				VENDOR TOTAL	350.00				
84 SALINA SUPPLY COMPANY									
INV# S100237941	1	3/06/23	2/16/23	FERNCO COUPLING	151.58	02	02-03-5020	LIQ	1
	2			DOUBLE STRAP SERVICE SADDLE	101.50	02	02-01-5020	LIQ	1
	3			CURTIS DELIVERY FEE	10.00	02	02-01-5020	LIQ	1
				INVOICE TOTAL	263.08				
				VENDOR TOTAL	263.08				
140 STANION WHOLESALE ELECTRIC CO									
INV# 5488360	1	3/06/23	2/20/23	ALUMA-FORM CABLE	453.33	02	02-04-5020	LIQ	1
	2			TAX	37.40	02	02-04-5020	LIQ	1
	3			AUTO TENSION SPLICE 1/0	366.75	02	02-04-5020	LIQ	1
	4			TAX	24.76	02	02-04-5020	LIQ	1
				INVOICE TOTAL	882.24				
				VENDOR TOTAL	882.24				
343 STATE TREASURER									
FEBRUARY	1	3/06/23	3/01/23	REINSTATEMENT FEES	59.00	01	01-00-2803	LIQ	1
	2			JUDICIAL BRANCH SURCHARGE	22.00	01	01-00-2802	LIQ	1
	3			JBE	4.50	01	01-00-2802	LIQ	1
	4			KLECT	110.00	01	01-00-2801	LIQ	1
				INVOICE TOTAL	195.50				
				VENDOR TOTAL	195.50				
1717 THYSSEN KRUPP ELEVATOR									
INV# 6000630723	1	3/06/23	2/10/23	CITY HALL ELEVATOR	3,438.99	01	01-05-5259	LIQ	1
				INVOICE TOTAL	3,438.99				
				VENDOR TOTAL	3,438.99				
3827 U.S. CELLULAR									
INV# 0562801101	1	3/06/23	2/16/23	6203810019	47.17	01	01-55-5089	LIQ	1
	2			6203811285	47.17	01	E-PAYMNT 1308895 3/06/23 01-55-5089	LIQ	1
	3			6203822651	47.17	02	E-PAYMNT 1308895 3/06/23 02-06-5089	LIQ	1
	4			6203826670	47.17	02	E-PAYMNT 1308895 3/06/23 02-04-5089	LIQ	1
							E-PAYMNT 1308895 3/06/23		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	5			6203826671	47.17	02	02-01-5089	LIQ	1
				INVOICE TOTAL	235.85		E-PAYMNT 1308895 3/06/23		
				VENDOR TOTAL	235.85				
INV# 9928072526	1	3/06/23	2/19/23	1192 VERIZON WIRELESS 6203810212	28.81	01	01-00-5015	LIQ	1
	2			6203810309	29.71	01	E-PAYMNT 1308896 3/06/23 01-00-5015	LIQ	1
	3			6203820647	28.81	01	E-PAYMNT 1308896 3/06/23 01-00-5015	LIQ	1
	4			6203810928	29.71	01	E-PAYMNT 1308896 3/06/23 01-00-5015	LIQ	1
	5			6203810967	28.81	01	E-PAYMNT 1308896 3/06/23 01-00-5015	LIQ	1
	6			6203813101	24.21	01	E-PAYMNT 1308896 3/06/23 01-14-5015	LIQ	1
	7			6203813240	28.81	01	E-PAYMNT 1308896 3/06/23 01-16-5015	LIQ	1
	8			6203814631	24.57	01	E-PAYMNT 1308896 3/06/23 01-75-5015	LIQ	1
	9			6203814631	40.01	01	E-PAYMNT 1308896 3/06/23 01-14-5015	LIQ	1
	10			6203814663	40.01	01	E-PAYMNT 1308896 3/06/23 01-14-5015	LIQ	1
	11			6203814706	40.01	01	E-PAYMNT 1308896 3/06/23 01-14-5015	LIQ	1
	12			6203814714	40.01	01	E-PAYMNT 1308896 3/06/23 01-14-5015	LIQ	1
	13			6203814891	40.01	01	E-PAYMNT 1308896 3/06/23 01-14-5015	LIQ	1
	14			6203822355	28.81	02	E-PAYMNT 1308896 3/06/23 02-02-5015	LIQ	1
	15			6203822442	24.57	01	E-PAYMNT 1308896 3/06/23 01-75-5015	LIQ	1
	16			6203822561	9.60	02	E-PAYMNT 1308896 3/06/23 02-04-5015	LIQ	1
	17			6203822561	9.60	02	E-PAYMNT 1308896 3/06/23 02-02-5015	LIQ	1
	18			6203822561	9.61	01	E-PAYMNT 1308896 3/06/23 01-10-5015	LIQ	1
	19			6203823425	30.61	01	E-PAYMNT 1308896 3/06/23 01-05-5015	LIQ	1
	20			6203823732	8.19	01	E-PAYMNT 1308896 3/06/23 01-10-5015	LIQ	1
	21			6203823732	8.19	02	E-PAYMNT 1308896 3/06/23 02-04-5015	LIQ	1
	22			6203823732	8.19	02	E-PAYMNT 1308896 3/06/23 02-01-5015	LIQ	1
	23			6203823770	9.60	01	E-PAYMNT 1308896 3/06/23 01-10-5015	LIQ	1
	24			6203823770	9.60	02	E-PAYMNT 1308896 3/06/23 02-01-5015	LIQ	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	25			6203823770	9.61	02	E-PAYMNT 1308896 3/06/23 02-04-5015	LIQ	1
	26			6203823833	28.81	01	E-PAYMNT 1308896 3/06/23 01-65-5015	LIQ	1
	27			6203823993	24.57	01	E-PAYMNT 1308896 3/06/23 01-00-5015	LIQ	1
	28			6203829134	28.81	01	E-PAYMNT 1308896 3/06/23 01-25-5015	LIQ	1
				INVOICE TOTAL	671.86		E-PAYMNT 1308896 3/06/23		
				VENDOR TOTAL	671.86				
MARCH BILL				3314 VYVE BROADBAND					
	1	3/06/23	3/01/23	INTERNET AT AIRPORT	39.43	01	01-16-5015	LIQ	1
	2			INTERNET AT MUSEUM	69.95	01	E-PAYMNT 1308897 3/06/23 01-25-5015	LIQ	1
				INVOICE TOTAL	109.38		E-PAYMNT 1308897 3/06/23		
				VENDOR TOTAL	109.38				
				CENTRAL NATIONAL BANK TOTAL	82,810.65				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	13,196.63				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	69,614.02				
				GRAND TOTALS	82,810.65				

ORDINANCE NO. 1498

**AN ORDINANCE OF THE GOVERNING BODY OF THE CITY OF MARION, KANSAS, AUTHORIZING THE APPROVAL OF A
CONDITIONAL USE PERMIT FOR 1240 COMMERCIAL DRIVE., MARION, KANSAS**

RESOLVED, WHEREAS THE Governing Body of the City of Marion, Kansas, has determined that it is in the best interests of the City of Marion to approve the recommendations of the City of Marion Planning Commission made this 6th Day of March, 2023, and grant the Conditional Use Permit for 1240 Commercial Drive, Marion, Kansas.

WHEREAS, the Governing Body of the City of Marion, Kansas, has taken the necessary steps under applicable law to approve a transferable Conditional Use Permit for 1240 Commercial Drive, Marion, Kansas

West 20' of the South half Lot 4 and West 12' of the North half Lot 4 and all Lot 5 and East 20' Lot 6, Harris Heights Addition, Marion, Kansas.

Conditions are being set for Government Office Space/Meeting Room in the Commercial District under the City of Marion Zoning Regulations Sections 19, #32, regarding public buildings erected, or land used by any agency or the city, township, county or state government.

WHEREAS, after a public hearing held by the City of Marion Planning Commission on the 28th day of February, 2023, the concerns of our citizens have been taken into consideration in the recommendation to the Governing Body. Upon a unanimous vote, a recommendation for approval of a Conditional Use Permit for the property located at 1240 Commercial Drive, Marion, Kansas, to the Governing Body.

BE IT ORDAINED, by the Governing Body of the City of Marion, Kansas, hereby approves the Conditional Use Permit for Marion County, located at 1240 Commercial Drive, Marion, Kansas, for use as governmental office space and a meeting room as designated in the zoning regulations of Conditional Uses of the City. This approval includes the recommendations of the Planning & Zoning Commission for the following conditions:

- 1) Marion County will work with the City of Marion Building Inspector;
- 2) CUP will be withdrawn if Marion County sells said property, changes the usage, or fails to comply with all the conditions;
- 3) County agrees the parking lot will be used only for passenger vehicles and small trailers.

BE IT FURTHER ORDAINED, that the zoning map of the City of Marion, Kansas be revised to reflect the issuance of this Conditional Use Permit.

This Ordinance adopted and approved by the governing body of the City of Marion, Kansas this 6th Day of March, 2023.

ATTEST:

By: _____

Janet Robinson, Clerk

By: _____

David Mayfield, Mayor

ORDINANCE NO. 1498

AN ORDINANCE OF THE GOVERNING BODY OF THE CITY OF MARION, KANSAS, AUTHORIZING THE DENIAL OF A CONDITIONAL USE PERMIT FOR 1240 COMMERCIAL DRIVE, MARION, KANSAS

RESOLVED, WHEREAS THE Governing Body of the City of Marion, Kansas, has determined that it is in the best interests of the City of Marion to deny the recommendations of the City of Marion Planning Commission made this 6th Day of March, 2023, based on of opposition by impacted residents and consideration of long-term community impacts.

WHEREAS, the Governing Body of the City of Marion, Kansas, has taken the necessary steps under applicable law to deny a transferable Conditional Use Permit for 1240 Commercial Drive, Marion, Kansas.

West 20' of the South half Lot 4 and West 12' of the North half Lot 4 and all Lot 5 and East 20' Lot 6, Harris Heights Addition, Marion, Kansas.

To be exempted from the Conditional Uses regulations under the City of Marion Zoning Regulations amended September 30, 2013.

WHEREAS, after a public hearing held by the City of Marion Planning Commission on the 28th day of February, 2023, the concerns of our citizens have been taken into consideration in the recommendation to the Governing Body. On a unanimous vote recommended approval of a Conditional Use Permit for the property located at 1240 Commercial Drive, Marion, Kansas, to the Governing Body.

BE IT ORDAINED, by the Governing Body of the City of Marion, Kansas, hereby denies the Conditional Use Permit for Marion County, Kansas, for 1240 Commercial Drive, Marion, Kansas, for use as office space and a meeting room, as designated in the Conditional Use of Zoning Regulations of the City of Marion, Kansas.

This Ordinance adopted and approved by the Governing Body of the City of Marion, Kansas, this 6th Day of March, 2023.

ATTEST:

By: _____

Janet Robinson, Clerk

By: _____

David Mayfield, Mayor

(First Published in the Marion County Record _____ 2x)

RESOLUTION NO. 23-01

A RESOLUTION APPROVING THE FORMS PRESENTED IN RELATION TO THE KANSAS HOUSING RESOURCES CORPORATION APPLICATION FOR GRANT FUNDS AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE ALL NECESSARY DOCUMENTATION FOR PROCESSING OF THIS APPLICATION.

BE IT HEREBY RESOLVED BY THE GOVERNING BODY OF THE CITY OF MARION, MARION COUNTY, KANSAS, that the City of Marion, supports submitting the required forms and documentation presented in relation to the Kanas Housing Resources Corporation to apply for additional grant funding for completion of the Coble Street Housing Project. The Council hereby authorizes the City Clerk and the Mayor to sign all documents related to the RFP application and Letter of Conditions for the project.

The Governing Body of the City of Marion, Kansas further supports Rural Community Development, L.L.C., developer of the Marion Coble Street Housing Project located at North Coble Street applying for and if possible obtaining any Kansas Housing Investor Tax Credits available.

This project, in addition to funding awarded via the Moderate Income Housing Funds awarded in 2020 will assist Rural Community Development, L.L.C. to build four (4) compliant homes. The Moderate Income Housing funding will be utilized for down-payment assistance to make the housing pricing more attainable for qualifying families in the Marion, Kansas community.

The City Clerk shall cause this Resolution to be published once each week for two consecutive weeks on the same day of each week, and shall otherwise give notice for such hearing in the manner provided by K.S.A. 12-1750 et seq.

This Resolution shall take effect and be in full force and effect from and after its passage and signature.

ADOPTED AND PASSED by the Governing Body of the City of Marion, Kansas, this 6th day of March, 2023.

Mayor David Mayfield

ATTEST:

IN THE MATTER OF 420 E. MOORE
ORDER TO REPAIR OR DEMOLISH

NOW, ON THIS 6th day of February, the above-captioned matter comes on before the City Council on Resolution No. 22-25, for a hearing on a house structure located at 420 E. Moore. The City Appears by and through James Masters, Neighborhood Services Director. Owner of record, Darvin Markley does appear.

THEREAFTER, the Council being duly and properly advised in the premises, finds that conditions existing at 420 E. Moore are to be alleviated by May 1st, 2023. The structure removed, sewer capped, and foundation removed. If such conditions are not alleviated by this time, the City of Marion may enter final orders of abatement.

IT IS SO ORDERED.

**_____
David Mayfield, Mayor**

ATTEST:

**_____
City Clerk**

IN THE MATTER OF 129 W. SANTA FE ST
ORDER TO REPAIR OR DEMOLISH.

NOW, ON THIS 6th day of February, the above-captioned matter comes on before the City Council on Resolution No. 22-25, for a hearing on a house structure located at 129 W. Santa Fe St. The City Appears by and through James Masters, Neighborhood Services Director. Owner of record, Daryl Brewer and Linda K Brewer do appear. There are no appearances by the lienholders of record.

THEREAFTER, the Council being duly and properly advised in the premises, finds that conditions existing at 129 W. Santa Fe St. are to be alleviated by May 1st, 2023. If such conditions are not alleviated by this time, the City of Marion may enter final orders of abatement.

IT IS SO ORDERED.

**_____
David Mayfield, Mayor**

ATTEST:

**_____
City Clerk**

IN THE MATTER OF 202 MILLER ST
ORDER TO REPAIR OR DEMOLISH

NOW, ON THIS 6th day of February, the above-captioned matter comes on before the City Council on Resolution No. 22-25, for a hearing on a house structure located at 202 Miller. The City Appears by and through James Masters, Neighborhood Services Director. There are no appearances by the owners or the lienholder of record.

THEREAFTER, the Council being duly and properly advised in the premises, finds that conditions existing at 202 Miller St are to be alleviated by May 1st, 2023. If such conditions are not alleviated by this time, the City of Marion may enter final orders of abatement.

IT IS SO ORDERED.

**_____
David Mayfield, Mayor**

ATTEST:

**_____
City Clerk**

Marion Planning Commission
February 28, 2023
6:00 pm

THIS IS A DRAFT COPY

The Regular Meeting of the Marion Planning Commission was held Tuesday, February 28, 2023, with members Brent Miles, Carol Laue, Darvin Markley, Bruce Skiles, and Russ Hake in attendance. Member Jerry Ewing was absent. Margo Yates, Interim Zoning Administrator, was also present. One seat remains open. Those in attendance from Marion County include: County Commission Dave Crofoot; County Engineer Brice Goebel; County Clerk Tina Spencer; and Planning and Zoning Administrator Sharon Omstead. Attending from the *Marion County Record* was Phyllis Zorn.

Chairman Markley called the regular meeting of the planning commission to order at 6:00 p.m., with a quorum present.

Approval of agenda: Skiles moved to approve the agenda; Miles seconded; motion carried 5-0.

Public Forum: No one else from the public was present, and no one wished to speak.

Chairman Markley opened the Public Hearing for a Conditional Use Permit (CUP) request from Marion County for government office space and a meeting room, located at 1240 Commercial Drive in Marion, Kansas. Spencer explained the county purchased the building and have applied for a CUP in order to utilize the building for governmental use. Spencer said the county plans to have office space for the road and bridge department, planning and zoning, and emergency management. Spencer said there will also be a conference room. She said other departments may use the space for training classes, etc. She added the county has applied for tax exemption through the state board of tax appeals, for the Ad Valorem Tax. Chairman Markley read state statute 12-757, out loud. Yates asked Markley to repeat the statute number. He did so, and added that it is also in our book. Markley also referred to the Comprehensive Plan, Section 1-6, Commercial and Office Development Goals, and Section 1-8, Transportation Goals. He specifically referred to 1-8.06, which reads, "Ensure the provision of adequate off-street parking facilities for all types of land use." Chairman Markley asked the county employees what all they plan on parking out there. Spencer said employee vehicles. Omstead said there possibly could be equipment that emergency management maintains. Goebel said they plan to have a backup generator in the building. Goebel said he can't think why they would have dump trucks, etc., out there. If so, they can park on Commercial Drive, he said. Omstead said there will be county planning commission meetings in the building. We'll go out of our way not to have big trucks out there, Goebel said. Chairman Markley referred to the Comprehensive Plan, 3-5.03, which reads, "Development at the Highway 56 Business Park and Industrial Park has (recently) increased significantly. There are prime building sites available for additional development."

Markley asked, does the board agree this is happening, now? Is there currently an increase in building out there, Markley asked members. No, there is nothing going on out there, Miles said. Chairman Markley referred members to the Comprehensive Plan 11-3.03, "Commercial Principles." He also referred members to 11-3.04, "Commercial Policies," including #15 and #16. He noted there are living quarters in the ambulance building. There is an overlay for living quarters out there, he said. We need to make sure it fits, with those living quarters out there, too, he added. So, we are not hindering anything, he said. As long as the facts in the Comprehensive Plan are good, the court cannot overturn the action, Markley explained. Within the Comprehensive Plan, does everyone agree it allows for this use, Markley asked, and members all agreed. Chairman Markley referred to Section 19, Conditional Uses, #32, which reads, "Public buildings erected, or land used by any agency or the city, township, county or state government." So, it is allowable through the Conditional Use, Markley said. Chairman Markley referred to 19-1.04, the list of factors members needs to consider when recommending a CUP. Markley read the list of factors out loud. I don't see an issue, Hake said. Chairman Markley referred to Section 25, Amendment Procedures, 25-6.08, for setting conditions. Chairman Markley asked if the board agrees that Marion County shall work with the City's Building Inspector on remodeling of the facility? Members agreed. As far as the trucks go in that neighborhood, I don't think we have the authority by the law to say you can't take trucks up there, Markley said. We don't have anything to hold you with, he added. So, to be fair with everyone, the rest of the businesses up there pay taxes and the county will be tax exempt, he said. You guys have the right to restrict your drivers off of there, so to be fair one condition would be Marion County shall be liable to for damages occurring to the roadway of Commercial Drive, if the county allows heavy trucks on said roadway, Markley said. Miles questioned what about others driving out there? Miles asked how is that any different than where they are now? We don't have any control over that, but this we do, Markley said. Skiles asked, would they only be liable for the road right in front of their building? Hake asked, who will police that? Omstead asked if the county could request videos and documentation of the condition of the road, right now? It's not any different than what the county does with the wind farm, Markley said. Except you have other traffic, Omstead said. Damage will be in the corners where they turn, Crofoot said. Damage is not going to be where they park, Crofoot added. I wonder if it would be more reasonable to put a condition on it that parking at the facility be limited to passenger vehicles and small trailers, Spencer said. Damage to the road is ambiguous, Spencer said. We're remodeling the building, so we may have trucks that are working out there, Spencer said. Heavy trucks are ambiguous, Skiles said. Miles and Hake agreed you cannot police it. Miles asked, what about the trash truck? Laue asked about limiting the weight on the road. Markley said that is not possible with semi-trucks using the carwash. I'm okay with passenger vehicles and small trailers, Hake said. It's unlikely that there will be heavy traffic, Omstead said. We can just use pickups, Goebel said. We don't want to cause problems, he added. We want to be good stewards, and work with the city, Omstead said. Chairman Markley said the third condition could be that the CUP will be withdrawn if Marion County sells said property, or changes usage, or fails to comply with all the conditions. Chairman Markley asked if there were other questions. Spencer pointed out the

property right next door is the county EMS. Chairman Markley asked if there were any other comments, and there were none. Chairman Markley closed the Public Hearing.

Yates asked that members recognize for the record that Miles sold this building to the county. Yates asked members if anyone feels Miles has a conflict of interest and needs to abstain from voting, and no one did. Yates asked Miles if he feels he can vote on this CUP without being conflicted, and he said yes. Skiles said there is no conflict. Chairman Markley asked if there was any other discussion. Laue asked county representatives if they may estimate how much time the building will be used after hours. Omstead said the planning commission meets once a month in the evening. Spencer said emergency management may have First Responders meetings in the evenings. Goebel said unless he is working late, road and bridge will not have much after hours. Laue explained her concern is the traffic. Laue asked if there is a turning lane out there. Goebel said he asked Kansas Department of Transportation (KDOT) about a turning lane. Goebel said the state will not allow it because we already have designated turn lanes at Ace Hardware and Dollar General, and at Eisenhower Drive. Goebel said he was told it can be too confusing for drivers. Goebel said we can petition the state to reduce the speed. You can do that, he added. They will come out and do traffic studies, and KDOT will make that determination, he said. There will not be a huge amount of traffic, Spencer said. If you had a commercial business, you would probably have as much, or more, traffic. Skiles asked about public services that will bring people to the building. Spencer said yes, there are some, but it is limited. Omstead said the county does a lot of things on-line, such as issuing permits, etc. Chairman Markley asked if there was any further discussion, and there was not.

Hake moved to recommend the request for a CUP be approved, with the following conditions: 1) Marion County will work with the City of Marion Building Inspector; 2) the CUP will be withdrawn if Marion County sells said property, or changes the usage, or fails to comply with all the conditions; and 3) the county agrees the parking lot will be used only for passenger vehicles and small trailers. Laue seconded the motion. In favor: 5; Opposed: 0; Motion carried.

Yates explained this recommendation will go to the city council on Monday for a final action.

Approval of Minutes: Hake moved to approve the minutes from the January 31, 2023, meeting; Skiles seconded; motion carried 5-0.

Review Budget: Members reviewed the budget. Yates reported we recently paid for publications and registered letters. Markley asked Yates about the new recorder. Yates said yes, but it's not in the expense budget, yet, since we just bought it yesterday. Skiles moved to approve the budget; Miles seconded; motion carried 5-0.

Old Business: Members discussed revising the sign regulations. Yates explained that Skiles wrote up a few suggestions, and Yates typed it up and included it in their information packets for tonight's

meeting. Skiles said he struggled with #4 on his list, which says no product endorsement is allowed. Unless it is actually part of a business name, Miles said. Sometimes commercial entities help pay for advertising and signage, Hake said. Laue asked about a franchise, and if that would be allowed? Skiles said perhaps it could be allowed on face-mounted signs. Protruding signs should just address the business, Hake said. Skiles asked about the square feet. Hake said 10 square feet, which is a 2'x5' sign, is not very big. Hake said there could be a maximum surface area, such as one square foot of sign area for each foot of lineal street frontage. Miles said most buildings downtown are 25 feet, so that would be a 5'x5' sign. Some said 4' wide, so 4'x6," Hake said. Skiles said he thinks the day spa sign is 2'x4.' Even if it is only a 12' building, they could have 12 square foot sign, so that's a 2'x6' sign, Hakes said. I think we need to keep it as simple as possible, Laue said. I am not sure a sign should be put right over the entryway, Markley said. It should be off to the side, he added. Hake asked about the heights. It should not protrude above the building, Hake said. Some say a minimum of 8', some say a minimum of 10,' Hake said. It should not extend over the roofline of the building, Hake said. Skiles and Laue agreed they like including the height conditions. Members discussed how far out a sign should be from the building. Some said 4,' Hake said. Markley said it could be half the distance of the sidewalk. Markley asked about canopies. I don't know if there are any retractable canopies, Laue said. Skiles asked about #7 on his list, which talks about illumination of signs. Hake said some address the hours a sign may be lighted, and no flashing or chasing lights are allowed. Hake said one example of illumination is signs cannot be lighted after 11 p.m., to 6 a.m. Markley said the new lights downtown should be taken into consideration. Those lights absolutely light stuff up, he added. I would just say illumination of the signs are allowed, but no flashing or chasing lights, Hake said. Laue said she is okay with no flashing or chasing lights. Markley asked about #8, and if we need to add that fastening must be done per the building inspector's requirements. Skiles said #11 says signs must be approved by the building inspector. Skiles said #11 could be moved up to #1. Yates suggested she show the list to the building inspector for his input. Laue said she likes having #11 at the end. Yates will look at other examples. Laue said she likes #10. Markley said #10 should have wording added that if the sign is not maintained, etc., if can be removed.

Members discussed the annual review of the Comprehensive Plan. Yates reported she went through the entire plan. Yates said she made changes in red, but if it was a typographical error, she did not make it red. Markley said we are required to review the Comprehensive Plan on an annual basis. Hake asked if there was any helpful information at the recent strategic plan meeting. Markley said there was maybe 20 people in attendance that are not on the strategic planning board.

New Business: Yates reported there is no new business.

Public Forum: No one from the public wished to speak.

Next regular meeting date: March 28, 2023, at 6 p.m.

Adjournment: Hake moved to adjourn meeting; Miles seconded; motion carried 5-0. Meeting adjourned at 7:25 p.m.

ATTEST:

Darvin Markley, Chairman

Margo Yates, Interim Zoning Administrator

Community Enrichment/Interim Zoning Administrator City Council Report – March 3, 2023

February 21 – 24

- *Answered questions for the county about proposed building site for health department.*
- *Pre request, sent a food vendor from Newton area info on participating in Art in the Park.*
- *Per request, sent updated info to BZA members on their term dates.*
- *Typed up the minutes from the BZA meeting.*
- *Visited with museum board chairman about helping to train museum director before I retire.*
- *Let Zach and Tammy know two new banners have been ordered by Chinga for highway sign.*
- *Visited with park restroom cleaner about cleaning after water pipes froze so we can reopen.*
- *Let Tim know park restroom cleaner said men's sink will not shut off.*
- *Attended City Council meeting.*
- *Visited site of variance request after hours when owner was home and could show property.*
- *Visited with James about county health dept. proposed plans and questions.*
- *Visited with James about last week's BZA meeting and result of two variance requests.*
- *Attended FEMA Zoom meeting on flood plains.*
- *Per request, researched funds for a Taco John's here. \$1M Net Worth & \$500K Liquid Capital.*
- *Worked with a new food vendor for Art in the Park. Can't duplicate menu items already have.*
- *Working with Asian food vendor for Chingawassa Days.*
- *Visited with local resident about possible new business.*
- *Continue helping Asian food vendor coming to Chingawassa Days.*
- *Prepared meeting packet of information for planning commission board for Tuesday's meeting.*
- *Per chairman request, identified businesses on map in Business Park for zoning meeting.*
- *Took phone call from resident asking about code enforcement violation. Referred to James.*
- *Had building cleaned prior to banquet in the Ballroom this weekend.*
- *Helped the county conservation district prepare for a banquet in the Ballroom on Saturday.*
- *Let the guys know the window in the downstairs women's bathroom is barely staying in place.*
- *Visited with Planning Commission Chairman about upcoming meeting. Sent info for review.*
- *Ordered recording device for zoning meetings.*
- *Sent billboard artwork to company to approve/create art sheet for Walton posting next month.*
- *Made final changes to meeting packet for planning commission and emailed it out to members.*
- *Bruce brought in notes for suggested changes to the sign regs and asked me to type them up.*
- *Typed up Bruce's suggestions for sign reg changes and made copies for the zoning meeting.*
- *Per request of Planning Commission Chairman, printed map of Business Park & Guidelines.*
- *Added map of Business Park and Development Guidelines to packet info for zoning meeting.*
- *Got another crafter signed up to participate in our Art in the Park and Craft Show.*

February 27 – March 2

- *Elgin has great results from Walton billboard. Entire hotel booked for conference from billboard.*
- *Put new batteries in Ballroom thermostat.*
- *Retrieved microphone and screen remote from Ballroom stage and stored in my office.*
- *Turned in Yoga money for last three months.*
- *Checked with county to see if grant was submitted that is due tomorrow for Pilsen funding.*
- *Answered a height question for James concerning structures in a residential district.*
- *Worked with artist to revamp art for Walton billboard and highway 56 sign for Art in the Park.*
- *Attended Marion Merchant's meeting.*
- *Worked with Becky to update bed tax funds/show current balance same as on my spreadsheet.*
- *Updated two dozen business listings for the 2024 Kansas State Travel Guide.*

- *Prepared materials for the Planning Commission meeting. Attended the meeting.*
- *Typed up the minutes for the Planning Commission meeting.*
- *Asked city attorney is a resolution or an ordinance is needed for city council to act on a CUP.*
- *City attorney agreed with the zoning chairman that an ordinance is needed for such action,*
- *City attorney asked me to prepare two documents for city council as instructed in the past.*
- *Received call from a rep from Catholic Charities, asking where to leave brochures for the public.*
- *Assisted Kiwanis in meeting in the building spur of the moment for their lunch meeting.*
- *Had the ice machine worked on, again.*
- *Showed building for graduation gathering in May.*
- *Checked building. Made sure ice machine is working for this weekend.*
- *Had building cleaned before this weekend's Annual MAC Event.*
- *Reached out to 4 businesses working on opening soon, about being in the 2024 travel guide.*
- *Got with MAC representatives who requested building keys for this weekend.*
- *Catholic Charities rep stopped by with brochures. Helped direct him to other locations.*
- *Communicated with Knights of Columbus rep asking if donated swing for park has arrived yet.*
- *Made changes per Brian, to drafted ordinances for city council and got number from Janet.*



March 6, 2023 City Council Meeting

**Neighborhood Services Director Report
From February 6, 2023 to March 1, 2023
James Masters**

There were 3 complaint with 20 inspections

Tall Grass Violations

- 1. 0 grass inspections**

Environmental and Nuisance Violations

- 1. Wrote 2 violation**

Currently there are 10 Environmental and Nuisance City Code violations being prosecuted in Municipal Court.

Building permits

- 1. Issued 0 building permit with 1 inspection**
- 2. Issued 2 electrical permit with 4 inspections**
- 3. Issued 2 plumbing permits with 3 inspections**

2 structural building inspections for blighted structures

The City has received 4 requests for interconnection with solar power. I sent off the requirements for interconnections with applications.