



COUNCIL MEETING AGENDA  
Monday, October 31, 2022 @ 5:30pm  
Community Center – **Lower Level**  
208 E. Santa Fe, Marion Kansas 66861

## REGULAR CITY COUNCIL MEETING

1. Flag Salute - Mayor Mayfield.
2. Call the Regular City Council meeting to order – Mayor Mayfield.
3. Approval of Agenda
4. Approval of consent agenda
  - Approval of the minutes of October 17, 2022 City Council Meeting.
  - Approval of the minutes of October 27, 2022 Special City Council Meeting.
  - Approval of warrants in the amount of \$265,830.11.
  - Approval of payroll in the amount of \$33,183.81.
5. Councilor, Department, & Staff Reports.
6. Public Forum (1)
7. Motion to Adjourn Council Meeting.

Next Regular City Council Meeting on November 14, 2022 @4:30pm

### **Council Meeting Procedures**

- Please silence your personal electronic devices (cell phones, tablets, watches, etc.). Emergency responders are to have their radios on vibrate.
- Please stand for the invocation and Pledge of Allegiance when requested by the Mayor or Vice Mayor at the beginning of the meeting.
- The council is interested in questions, concerns and comments from the public and has established a Public Forum agenda item at the beginning and end of the meeting. This is a time for individuals or groups to address the council. Generally, there is a three (3) minute presentation time allowed. Questions by councilors, mayor or city staff are not included in the three (3) minute presentation.
- (1) Presentation is limited to three (3) minutes. City Council will not act or discuss the topic at this time. Topics are limited to City Council business. Public comment is not permitted on personnel matters or legal matters. Items introduced may become agenda items at a future date.
- Please refrain from individual conversations during the council meeting & please be courteous and respectful at all times to your elected officials, appointed officials, city staff, and fellow residents. While we all may not agree, civil discourse will lead to better understanding and brighter future for our community.

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Regular Council Meeting  
Monday, October 17, 2022  
4:30PM

The regular meeting of the City Council for the City of Marion, Kansas was held Monday, October 17, 2022 at 203 N 3<sup>rd</sup>, Marion KS in the lower level at 4:30pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Chris Costello, Ruth Herbel and Jerry Kline in attendance. Also, in attendance were: Mark Skiles, City Administrator; Clinton Jeffrey, Police Chief; Tiffany Jeffrey, City Clerk; Margo Yates, Community Enrichment Director; Darin Neufeld, EBH Engineering; Deb Gruver & Eric Meyer, Marion Record; Darin Markley, Peggy Blackman, Jerry Dieter, Butch Lambert, Lloyd Meyer, Ron Herbel, Orville & Elaine Pfeiffer, Ruth Lange, Pat Smith, Elora Robinson, Chelsea Mackey, Jared Smith, Margaret Pickering, Chris Blackman and Barbara Hardin.

Call to Order: Mayfield called the meeting to order following the pledge of allegiance.

Approval of agenda: Herbel asked to amend the agenda to include item 4 adding a public forum at the beginning of the meeting. Herbel moved to approve the agenda to add item 4a public forum to the agenda; Kline seconded; motion failed 2-3 with Collett, Costello and Mayfield opposed. Collett moved to approve agenda; Costello seconded; motion carried 5-0.

Consent Agenda: Costello moved to approve consent agenda; Kline seconded; motion carried 5-0.

- Approval of the Minutes of the October 3, 2022 City Council Meeting.
- Approval of Warrants in the amount of \$72,833.44.
- Approval of payroll in the amount of \$33,018.92.
- Approval of September Treasurer's Report.
- Approval of 3<sup>rd</sup> Quarter Financial Publication.

Ordinance 1496 Prohibiting Public Parking for Over 7 days or 168-hour Period: Collett advised that he has had some people approach him regarding long term parking on City streets and he got with Chief Jeffrey and our City Attorney and they prepared the proposed ordinance. Collett moved to approve Ordinance 1496; Costello seconded; Herbel asked if we could add trailers to the Ordinance. Chief Jeffrey advised we already have an ordinance pertaining to trailers. Motion carried 5-0.

Ordinance 1497 Calling for an Election on Charter Ordinance 22: Skiles advised that the Ordinance 1497 has been prepared for the petition challenging Charter Ordinance 22 and set an election date. Skiles advised that he is waiting on the County election clerk to provide him with dates for consideration but he was hopeful he would have that this evening and he does not. Skiles recommended the ordinance be tabled until such time and then it will be brought back to Council. Mayfield moved to table Ordinance 1497 to a future date to receive more information; Collett seconded; Costello asked if we could move any faster without having the dates. Skiles advised we could not until we receive the dates. Motion carried 5-0.

Elgin Hotel Grant Application Letter of Support: Yates advised that she was asked to write a letter of support for the Elgin Hotel to submit a grant application and Yates provided a list and cost of repairs for the \$90,000 grant. Mayfield moved to approve the letter of support for the Elgin Hotel grant; Kline seconded; motion carried 5-0.

Consider and Take Action on Petition as Presented: Chelsea Mackey presented the Council with a petition to allow signs to be hung over the sidewalks from Walnut and Elm Street. Discussion held. Collett moved to send this to Planning & Zoning to consider Ms. Mackey's petition to take action on it to revise our signage code to allow perpendicular signage to use Cities of similar size as a reference; Mayfield seconded; motion carried 5-0.

Mayoral & Council Report: Collett thanked Yates for the removal of the Chingawassa hole-in-one green.

Administrator Report: Skiles advised the electric upgrade is continuing and our crews are continuing to trim the trees ahead of the contractors. Skiles advised we are also continuing to address the water ozone equipment at the water plant.

Community Enrichment Report: Nothing further to report.

City Clerk Report: Nothing further to report.

Police Chief Report: Nothing further to report.

City Attorney Report: N/A

Public Works Report: N/A

Economic Development Report: N/A

Public Forum: Peggy Blackman addressed Council regarding Charter Ordinance 22, the petition received and accepted, bond issuance and concerns of taking the voice of the citizens away.

Darin Markley addressed Council regarding Kansas Home Rule and recommended the Council drop the petition, not hold the special election and look at other funding options for roadways and sidewalks.

Eric Meyer provided comment advising that the newspaper did not report what the mayor said because it is false information and expressed concerns that the bond counsel has cheated the city.

Butch Lambert addressed Council regarding the parking ordinance to clarify if his RV on his private property would fall under the new ordinance. Lambert also addressed Council regarding high taxes and expressed concern by things happening in this City by the Council.

Ruth Lange suggested that Council look at their agenda from July 25<sup>th</sup> on item 4.

Deb Gruver addressed Council regarding requiring the names of people who speak in public forum.

Adjournment: Kline moved to adjourn meeting at 5:09pm; Mayfield seconded; motion carried 5-0.

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David Mayfield, Mayor

ATTEST: \_\_\_\_\_  
Tiffany Jeffrey, CMC, City Clerk

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Special Council Meeting  
Thursday, October 27, 2022  
4:00PM

The special meeting of the City Council for the City of Marion, Kansas was held Thursday, October 27, 2022 at 208 E Santa Fe, Marion KS in the lower level at 4:00pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Chris Costello, Ruth Herbel and Jerry Kline in attendance. Also, in attendance were: Mark Skiles, City Administrator; Clinton Jeffrey, Police Chief; Tiffany Jeffrey, City Clerk; Margo Yates, Community Enrichment Director; Deb Gruver, Marion Record; Darin Markley, Peggy Blackman, Ron Herbel, Orville & Elaine Pfeiffer, Pat Smith, Ron Cooper, Keith & Mary Ann Conyers and Jane George.

Call to Order: Mayfield called the meeting to order at 4pm.

Approval of agenda: Herbel moved to approve the agenda; Kline seconded; motion carried 5-0.

Ordinance 1497 Calling for an Election on Charter Ordinance 22: Skiles presented Ordinance 1497 and advised that our legal counsel and the County election officer have reviewed and approved with a proposed election date of December 20, 2022. Herbel advised that in the proposed ordinance, the 3<sup>rd</sup> "whereas", the language "if called" is left out. She advised according to State Statute we do not have to call an election. Mayfield moved to approve Ordinance 1497 calling for an election on charter ordinance 22 on 12/20/2022; Costello seconded; Herbel advised she had several things to bring to the Council's attention. Those items being: Attorney General opinion synopsis regarding home rule of the Kansas Constitution and holding an election and read the synopsis; Secretary of State Chapter 5 on petitions and read the protest petition section. Mayfield advised he would like to know what the remaining voters take is on this topic. Herbel advised she will vote no for it and will actively campaign for a no vote against this. Costello advised that the petition wanted an election and the people who are here want an election so it should be put to a vote. Herbel advised the election will cost us \$4,000+. Costello asked why people are supporting it then. Discussion held among all Council members regarding what the people want and purpose of the election. Motion carried 3-2 with Herbel and Kline opposed.

Anita Seacat arrived at 4:01pm. Wanda Richmond arrived at 4:06pm.

Consider and Take Action to Reschedule October 31<sup>st</sup> meeting from 4:30pm to an alternate time: Collett advised that he realized the other day that our downtown trick or treat is from 4-5pm on Monday. Collett moved to move the start time of the meeting to 5:30pm to allow for the governing body to attend and pass out candy downtown; Mayfield seconded; Costello advised 5:30 worked for him. Kline expressed concern about changing the time causing confusion to the people. Herbel agreed with Kline and wanted to know if an exception would be made if she had a doctor's appointment. Collett advised this is not for anyone personally, it is for the community event. Discussion held. Motion carried 3-2 with Herbel and Kline opposed.

Mayfield verbally notified the press that the meeting next Monday will be held at 5:30pm.

Adjournment: Kline moved to adjourn meeting at 4:11pm; Mayfield seconded; motion carried 5-0.

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David Mayfield, Mayor

ATTEST: \_\_\_\_\_  
Tiffany Jeffrey, CMC, City Clerk

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
CENTRAL NATIONAL BANK									
171 AFLAC									
OCTOBER STATEMENT	1	10/31/22	10/27/22	OCTOBER PREMIUM	22.70	156	01-00-2456 E-PAYMNT 1308751 10/31/22	LIQ	1
	2			OCTOBER PREMIUM	26.92	156	01-00-2456 E-PAYMNT 1308751 10/31/22	LIQ	1
	3			OCTOBER PREMIUM	60.98	256	02-00-2456 E-PAYMNT 1308751 10/31/22	LIQ	1
	4			OCTOBER PREMIUM	26.92	256	02-00-2456 E-PAYMNT 1308751 10/31/22	LIQ	1
	5			OCTOBER PREMIUM	26.52	156	01-00-2456 E-PAYMNT 1308751 10/31/22	LIQ	1
	6			OCTOBER PREMIUM	52.76	256	02-00-2456 E-PAYMNT 1308751 10/31/22	LIQ	1
				INVOICE TOTAL	216.80				
				VENDOR TOTAL	216.80				
3420 ALTEC CAPITAL SERVICES, LLC									
INV# 01556302	1	10/31/22	10/31/22	LEASE RENTAL 2019 FORD F550	1,688.70	21	21-00-5450	LIQ	1
				INVOICE TOTAL	1,688.70				
				VENDOR TOTAL	1,688.70				
853 ANIMAL HEALTH CENTER, INC									
OCTOBER STATEMENT	1	10/31/22	10/20/22	9/26/22 GERMAN SHEPHERD	54.00	01	01-00-5085	LIQ	1
	2			9/30/22 MALE/FEMALE BOXER	36.00	01	01-00-5085	LIQ	1
	3			10/6/22 FEMALE CHOW MIX	18.00	01	01-00-5085	LIQ	1
	4			10/13/22 LABRADOODLE	18.00	01	01-00-5085	LIQ	1
				INVOICE TOTAL	126.00				
				VENDOR TOTAL	126.00				
3611 ARMOR EQUIPMENT									
INV# 0135181	1	10/31/22	10/20/22	RUBBER BUMPER	78.80	02	02-06-5403	LIQ	1
	2			FREIGHT	26.18	02	02-06-5403	LIQ	1
				INVOICE TOTAL	104.98				
				VENDOR TOTAL	104.98				
4 AT & T									
NOVEMBER	1	10/31/22	10/13/22	6203822280	106.78	01	01-00-5015 E-PAYMNT 1308752 10/31/22	LIQ	1
	2			6203823704	106.78	01	01-00-5015 E-PAYMNT 1308752 10/31/22	LIQ	1
	3			6203822150	118.08	01	01-16-5015 E-PAYMNT 1308752 10/31/22	LIQ	1
				INVOICE TOTAL	331.64				
				VENDOR TOTAL	331.64				
38 ATMOS ENERGY									
OCTOBER STATMENT	1	10/31/22	10/13/22	MARION CITY SHOP	18.91	01	01-10-5015 E-PAYMNT 1308753 10/31/22	LIQ	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	2			MARION CITY SHOP	18.91	02	02-01-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
	3			MARION CITY SHOP	18.92	02	02-04-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
	4			MARION PD/FIRE	43.23	01	01-65-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
	5			MARION PD/FIRE	18.53	01	01-14-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
	6			MARION MUSEUM	63.01	01	01-25-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
	7			MARION CITY HALL	57.99	01	01-05-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
	8			MARION WATER WORKS	18.07	01	01-10-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
	9			MARION WATER WORKS	18.07	02	02-01-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
	10			MARION WATER WORKS	18.09	02	02-04-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
	11			MARION FIRE	54.23	01	01-65-5015	LIQ	1
							E-PAYMNT 1308753 10/31/22		
				INVOICE TOTAL	347.96				
				VENDOR TOTAL	347.96				
				3403 CDW GOVERNMENT					
INV# DJ5800	1	10/31/22	10/07/22	APC BACK UP	194.50	01	01-00-5020	LIQ	1
	2			SHIPPING	28.72	01	01-00-5020	LIQ	1
	3			SW T2370 SUP ESSNTIAL EDITION	1,474.23	01	01-00-5020	LIQ	1
	4			SHIPPING	26.52	01	01-00-5020	LIQ	1
				INVOICE TOTAL	1,723.97				
				VENDOR TOTAL	1,723.97				
				1279 CHENEY DOOR COMPANY					
INV# 0428733-IN	1	10/31/22	10/14/22	LUBE AND OIL	7.00	02	02-04-5040	LIQ	1
	2			TRIP CHARGE	198.00	02	02-04-5040	LIQ	1
	3			FUEL SURCHARGE	5.00	02	02-04-5040	LIQ	1
	4			LIFT AND TRAILER CHARGE	95.00	02	02-04-5040	LIQ	1
	5			LABOR	150.00	02	02-04-5040	LIQ	1
				INVOICE TOTAL	455.00				
				VENDOR TOTAL	455.00				
				1086 CITY OF MARION					
SEPTEMBER BILLS	1	10/31/22	10/21/22	CEMETERY	54.51	01	01-30-5015	LIQ	1
	2			CITY HALL	606.19	01	01-05-5015	LIQ	1
	3			JIA	44.71	01	01-90-5015	LIQ	1
	4			FIRE	170.83	01	01-65-5015	LIQ	1
	5			PARK	219.69	01	01-15-5015	LIQ	1
	6			POLICE	108.56	01	01-14-5015	LIQ	1
	7			S&A	36.95	01	01-10-5015	LIQ	1
	8			WATER DIST	36.95	02	02-01-5015	LIQ	1
	9			ELECTRIC	129.69	02	02-04-5015	LIQ	1
	10			STREET LIGHT	1,915.61	02	02-04-5014	LIQ	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ		
	11			WATER PLANT	1,073.76	02	02-02-5015	LIQ	1		
	12			SEWER	1,125.05	02	02-03-5015	LIQ	1		
				INVOICE TOTAL	5,522.50						
				VENDOR TOTAL	5,522.50						
				3845 DUTTON-LAINSON COMPANY							
SALES ORDER V1272	1	10/31/22	10/20/22	METER CLASS 20 SOCKET	205.86	02	02-04-5020	LIQ	1		
	2			CENTRON C1SR	164.60	02	02-04-5020	LIQ	1		
				INVOICE TOTAL	370.46						
				VENDOR TOTAL	370.46						
				3918 GROUSE VALLEY EQUIPMENT							
INV# 710924	1	10/31/22	10/14/22	CHOKE CABLE	21.21	01	01-30-5020	LIQ	1		
	2			30W OIL	47.50	01	01-30-5020	LIQ	1		
	3			2050W OIL	42.00	01	01-30-5020	LIQ	1		
	4			OIL FILTER	22.00	01	01-30-5020	LIQ	1		
	5			PTO SWITCH	31.64	01	01-10-5455	LIQ	1		
	6			HYDRO	1,337.39	01	01-10-5455	LIQ	1		
	7			IDLER	78.84	01	01-10-5455	LIQ	1		
	8			AIR FILTER	21.99	01	01-10-5455	LIQ	1		
	9			OIL FILTER	10.50	01	01-10-5455	LIQ	1		
	10			DECK BELT	100.40	01	01-10-5455	LIQ	1		
	11			HYDRO FILTER	22.49	01	01-10-5455	LIQ	1		
	12			BLADES	81.00	01	01-10-5455	LIQ	1		
	13			BATTERY	75.00	01	01-10-5455	LIQ	1		
	14			SERVICE	60.00	01	01-10-5455	LIQ	1		
	15			R&R HYDRO	100.00	01	01-10-5455	LIQ	1		
	16			SERVICE HYDRO	25.00	01	01-10-5455	LIQ	1		
	17			GREASE	36.65	01	01-10-5455	LIQ	1		
	18			FUEL FILTER	8.50	01	01-10-5455	LIQ	1		
				INVOICE TOTAL	2,122.11						
				VENDOR TOTAL	2,122.11						
				3208 HAWKINS INC.							
INV# 6308486	1	10/31/22	10/10/22	AMMONIUM SULFATE	1,340.00	02	02-02-5310	LIQ	1		
	2			FUEL SURCHAGE	38.50	02	02-02-5310	LIQ	1		
	3			AQUA HAWK	11,592.50	02	02-02-5310	LIQ	1		
	4			CHLORINE	861.98	02	02-02-5310	LIQ	1		
	5			FREIGHT CHARGE	10.00	02	02-02-5310	LIQ	1		
	6			HYDROFLUOSILICIC ACID	388.10	02	02-02-5310	LIQ	1		
	7			HYDROGEN PEROXIDE	531.50	02	02-02-5310	LIQ	1		
	8			SODIUM PERMANGANATE	2,987.52	02	02-02-5310	LIQ	1		
	9			ACTIVATED CARBON	1,650.00	02	02-02-5310	LIQ	1		
	10			TANK 65 GALLON HDPE-PW	300.00	02	02-02-5310	LIQ	1		
				INVOICE TOTAL	19,700.10						
				VENDOR TOTAL	19,700.10						
				1118 HILLSBORO FREE PRESS							
INV# 105042	1	10/31/22	9/30/22	ART IN THE PARK AD FREE PRESS	86.40	01	01-55-5050	LIQ	1		
	2			ART IN THE PARK AD HVCO NOW	86.40	01	01-55-5050	LIQ	1		



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	3			ART IN THE PARK AD MCPHERSON	86.40	01	01-55-5050	LIQ	1
				INVOICE TOTAL	259.20				
				VENDOR TOTAL	259.20				
SEPTEMBER1 2022				3243 KANSAS POWER POOL					
	1	10/31/22	10/14/22	TRANSMISSION CHARGE	41,716.08	02	02-04-5551	LIQ	1
	2			ADMINISTRATIVE	16,509.36	02	02-04-5551	LIQ	1
	3			CAPACITY DEMAND	54,579.84	02	02-04-5551	LIQ	1
	4			ENERGY	49,331.21	02	02-04-5551	LIQ	1
	5			ENERGY COST ADJUSTMENT	11,392.32	02	02-04-5551	LIQ	1
	6			FEB 2021 STORM CHARGE	17,745.04	02	02-04-5551	LIQ	1
	7			DISTRIBUTION FACILITY CHARGE	98.93	02	02-04-5551	LIQ	1
	8			VOLTAGE UPGRADE	18,510.29	02	02-04-5553	LIQ	1
				INVOICE TOTAL	209,883.07				
				VENDOR TOTAL	209,883.07				
JUL AUG SEP 2022				3348 KDHE-BUREAU OF WATER					
	1	10/31/22	10/27/22	CLEAN DRINKING WATER FEES	849.77	02	02-02-5462	LIQ	1
				INVOICE TOTAL	849.77				
				VENDOR TOTAL	849.77				
INV# 485052054				1798 KONICA MINOLTA BUSINESS SOLUTI					
	1	10/31/22	10/25/22	CONTRACT PAYMENT	127.29	01	01-00-5255 E-PAYMNT 1308754 10/31/22	LIQ	1
	2			COLOR OVERAGE	36.96	01	01-00-5255 E-PAYMNT 1308754 10/31/22	LIQ	1
	3			BLACK AND WHITE OVERAGE	91.37	01	01-00-5255 E-PAYMNT 1308754 10/31/22	LIQ	1
	4			SUPPLY FREIGHT	9.00	01	01-00-5255 E-PAYMNT 1308754 10/31/22	LIQ	1
				INVOICE TOTAL	264.62				
				VENDOR TOTAL	264.62				
INV# 5189				122 LEAGUE OF KS MUNICIPALITIES					
	1	10/31/22	10/19/22	LEGISLATIVE DINNER	48.00	01	01-00-5250	LIQ	1
				INVOICE TOTAL	48.00				
				VENDOR TOTAL	48.00				
NOVEMBER PREMIUM				3682 LIBERTY NATIONAL					
	1	10/31/22	10/25/22	NOVEMBER PREMIUM	12.00	0145	01-00-2445 E-PAYMNT 1308755 10/31/22	LIQ	1
				INVOICE TOTAL	12.00				
				VENDOR TOTAL	12.00				
#5 APP 2022				145 MARION CITY LIBRARY					
	1	10/31/22	10/27/22	APPROPRIATION TO LIBRARY	1,378.65	17	17-00-5033	LIQ	1
				INVOICE TOTAL	1,378.65				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				VENDOR TOTAL	1,378.65				
				3430 MIDWAY MOTORS					
FORD ESCAPE	1	10/31/22	10/11/22	BEARING ASSY	96.73	01	01-00-5437	LIQ	1
	2			HUB ASSY	63.82	01	01-00-5437	LIQ	1
	3			SENSOR ASSY	52.55	01	01-00-5437	LIQ	1
	4			SHOP SUPPLIES	39.95	01	01-00-5437	LIQ	1
	5			LABOR	406.83	01	01-00-5437	LIQ	1
	6			TAX	56.09	01	01-00-5437	LIQ	1
				INVOICE TOTAL	715.97				
				VENDOR TOTAL	715.97				
				3389 MODERN AIR CONDITIONING, INC.					
INV# 165321	1	10/31/22	10/05/22	GAUGE GLASS GASKETS	5.04	01	01-05-5259	LIQ	1
	2			BOILER LABOR	250.00	01	01-05-5259	LIQ	1
	3			MILEAGE	108.00	01	01-05-5259	LIQ	1
				INVOICE TOTAL	363.04				
				VENDOR TOTAL	363.04				
				2053 OZONE SYSTEMS SERVICES GROUP					
INV# 221014	1	10/31/22	10/14/22	MILEAGE	1,016.40	02	02-02-5043	LIQ	1
	2			CAR RENTAL	480.00	02	02-02-5043	LIQ	1
	3			MEALS	448.00	02	02-02-5043	LIQ	1
	4			HOTEL	720.00	02	02-02-5043	LIQ	1
	5			ONSITE PORTAL TO PORTAL	9,000.00	02	02-02-5043	LIQ	1
	6			MISC TOLLS	30.00	02	02-02-5043	LIQ	1
				INVOICE TOTAL	11,694.40				
OZONE	1	10/31/22	10/14/22	DIFFUSERS	5,200.00	02	02-02-5043	LIQ	1
				INVOICE TOTAL	5,200.00				
				VENDOR TOTAL	16,894.40				
				3069 QUILL CORPORATION					
INV# 28394628	1	10/31/22	10/12/22	8X11 PLANNER-MINUS 21.24 CREDI	1.75	01	01-05-5020	LIQ	1
	2			TRI CLR-2PK	145.98	02	02-02-5020	LIQ	1
	3			PUR ADV GL PUMP 16 OZ	1.00	02	02-02-5020	LIQ	1
	4			POST IT ARROW FLAGS	1.00	02	02-02-5020	LIQ	1
	5			ZGRIP RETRACTABLE PEN	6.63	01	01-00-5020	LIQ	1
	6			STAMP REFILL INK	6.29	01	01-00-5020	LIQ	1
	7			GLADE REFILL CLEAN LINEN 5PK	41.98	01	01-00-5020	LIQ	1
	8			CLIPBOARD	.01	01	01-00-5020	LIQ	1
	9			OCELO CELLULOSE SPONGES	.01	01	01-05-5020	LIQ	1
	10			GLORILLA GLUE	6.99	01	01-05-5020	LIQ	1
	11			QUILL PAPER TOWELS	.01	01	01-05-5020	LIQ	1
	12			TOOTSIE POP MINIATURES	14.49	01	01-05-5020	LIQ	1
	13			COPY PAPER	34.98	01	01-00-5030	LIQ	1
	14			TOOTSIE CHILD PLAY 5LB	33.99	01	01-05-5020	LIQ	1
	15			OFFSTAMP BLUE INK	11.37	01	01-00-5020	LIQ	1
	16			REFILL INK	5.49	01	01-00-5020	LIQ	1
	17			WIRELESS KEYBOARD	29.99	02	02-02-5020	LIQ	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
				INVOICE TOTAL	341.96				
				VENDOR TOTAL	341.96				
				84 SALINA SUPPLY COMPANY					
INV# S100225088.004	1	10/31/22	10/07/22	REPAIR AND RETURN VACUUM REG	212.10	02	02-02-5020	LIQ	1
	2			SHIPPING	100.45	02	02-02-5020	LIQ	1
				INVOICE TOTAL	312.55				
				VENDOR TOTAL	312.55				
				140 STANION WHOLESALE ELECTRIC CO					
INV# 5415587-00	1	10/31/22	10/21/22	120V 50/60HZ OPEN ST	427.60	02	02-04-5020	LIQ	1
	2			DELIVERY CHARGE	5.00	02	02-04-5020	LIQ	1
	3			TAXES	29.28	02	02-04-5020	LIQ	1
				INVOICE TOTAL	461.88				
				VENDOR TOTAL	461.88				
				1192 VERIZON WIRELESS					
INV# 9918546414	1	10/31/22	10/19/22	6203810212	28.67	01	01-00-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	2			6203810309	29.57	01	01-00-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	3			6203810647	28.67	01	01-00-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	4			6203810928	29.57	01	01-00-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	5			6203810967	28.67	01	01-00-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	6			6203813101	24.24	01	01-14-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	7			6203813240	28.67	01	01-16-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	8			6203814043	24.35	01	01-75-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	9			6203814631	49.36	01	01-14-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	10			6203814663	49.36	01	01-14-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	11			6203814706	49.36	01	01-14-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	12			6203814714	49.36	01	01-14-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	13			6203814891	49.36	01	01-14-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	14			6203822355	28.67	02	02-02-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	15			6203822442	24.35	01	01-75-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	16			6203822561	9.56	02	02-04-5015 E-PAYMNT 1308756 10/31/22	LIQ	1
	17			6203822561	9.56	02	02-01-5015 E-PAYMNT 1308756 10/31/22	LIQ	1

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ		
	18			6203822561	9.55	01	01-10-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	19			6203823425	30.47	02	02-01-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	20			6203823732	8.12	01	01-10-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	21			6203823732	8.12	02	02-04-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	22			6203823732	8.11	02	02-01-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	23			6203823770	9.56	01	01-10-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	24			6203823770	9.56	02	02-01-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	25			6203823770	9.55	02	02-04-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	26			6203823833	28.67	01	01-65-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	27			6203823993	24.35	01	01-00-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
	28			6203829134	28.67	01	01-25-5015	LIQ	1		
							E-PAYMNT 1308756 10/31/22				
				INVOICE TOTAL	716.08						
				VENDOR TOTAL	716.08						
				844 WILLIAMS SERVICE, INC.							
INV# 108110	1	10/31/22	10/25/22	LABOR	250.00	01	01-10-5456	LIQ	1		
	2			PIN SLACK ADJUSTER	3.11	01	01-10-5456	LIQ	1		
	3			CHAMBER BRAKE	207.65	01	01-10-5456	LIQ	1		
	4			CABLE TIE	.33	01	01-10-5456	LIQ	1		
	5			SHOP SUPPLIES	4.61	01	01-10-5456	LIQ	1		
				INVOICE TOTAL	465.70						
				VENDOR TOTAL	465.70						
				2022 YOUNG TERMITE & PEST CONTROL I							
INV# 37407	1	10/31/22	10/10/22	ANNUAL TERMITE BAIT STATIONS	150.00	01	01-30-5312	LIQ	1		
	2			FUEL CHARGE	3.00	01	01-30-5312	LIQ	1		
				INVOICE TOTAL	153.00						
				VENDOR TOTAL	153.00						
				CENTRAL NATIONAL BANK TOTAL	265,830.11						
				TOTAL MANUAL CHECKS	.00						
				TOTAL E-PAYMENTS	1,889.10						
				TOTAL PURCH CARDS	.00						
				TOTAL ACH PAYMENTS	.00						
				TOTAL OPEN PAYMENTS	263,941.01						
				GRAND TOTALS	265,830.11						

Community Enrichment/Interim Zoning Administrator City Council Report – October 28, 2022

October 17 - 21

- *Saturday on my way to McPherson, I stopped to see the replaced billboard at the reservoir.*
- *Gave referral for local business to customer from McPherson.*
- *Reconnected with businessowners to check on plans for possible new business.*
- *School asked for downtown photo. I found photos and got permission from photographer to use.*
- *Per request, checked to see if Chingawassa Days has a balance due to the billboard company.*
- *Sent Jingle n Mingle application to vendor per request over the weekend.*
- *Answered a question about fences for James and sent him location of fence info in zoning regs.*
- *Communicated with Centre about upcoming Community Christmas Project and app forms.*
- *Processed Jingle n Mingle application that came in over the weekend.*
- *Let a local businessowner know when the Walton billboard is available for rent.*
- *Gal from Texas called looking for Trace of Copper. I referred her to The Copper Shed.*
- *Reached out to the state for sales tax info for vendors participating in Jingle n Mingle Nov. 26.*
- *Added Kiwanis Board meetings to the building calendar thru next year.*
- *Registered three more vendors for Jingle n Mingle.*
- *Communicated with Emily about Ice House Training classes beginning Tuesday night.*
- *Had a new resident reach out to me and ask how to comment on electric issues at city council.*
- *Continued communication with one of two new business owner partners about funding, etc.*
- *Handled details to prepare for Ice House Training classes in the building Tuesday night.*
- *Helped a business by the highway wanting to participate in Trick or Treat and set up downtown.*
- *Gathered final info from businessman and sent it on for final okay for funding to be issued.*
- *Checked building calendar for two different events and building is already booked for both dates.*
- *Finished cleaning up after the Ice House Training classes.*
- *Notified the Planning Commission we will meet Nov. 29, and will recommend sign reg changes.*
- *I located sign regulations for Hillsboro, Peabody, Lindsborg, Council Grove, and McPherson.*
- *Emailed the Planning Commission members with 5 copies of sign regs to review for November.*
- *Notified the Record we will not have an October Planning Commission meeting.*
- *Visited with James about any suggestions or concerns as we review our sign regulations.*
- *Answered a couple questions for James about properties he is currently working on.*
- *Forwarded ad opportunity to Tammy & Emily from USA TODAY Midwest Travel-Kansas Section.*
- *Contacted organizer for Alternative Gift Market asking which tables may be left up for them.*
- *Worked with youth wrestling club to use building entry for fund-raiser distribution on a Saturday.*
- *Continue adding area Food Trucks and vendors to list for future reference for events as needed.*
- *Helped county official with info on emergency plans for disaster. Sent map and asked Clinton.*
- *Had the building cleaned prior to St. Luke's Annual Dinner on Saturday night. Fixed stage light.*
- *Communicated with Ice House Training organizers to plan for next four classes.*
- *Helped NCFHAAA schedule AAOA meeting in the Ballroom next month.*
- *Met with an event coordinator for Florence, to exchange ideas and network.*
- *Communicated with Tammy about Holly Jolly Christmas flyers/posters, etc.*
- *Assisted St. Luke dinner committee folks in setting up for annual dinner tomorrow in Ballroom.*
- *Visited with Tammy about Merchant's meetings as she will be gone for next two meetings.*
- *Visited with Tammy and will contact businesses in her absence for Nov. 26 event participation.*
- *I reached out to 17 businesses and asked if they want to participate in Holly Jolly Christmas.*
- *Double checked event listings on Holly Jolly Facebook Page and let Tammy know of questions.*
- *Emailed city office of vacation dates for next two months in order to use up vacation by 12/31.*
- *Made list for Tammy to update on Holly Jolly Page with details of individual business promotions.*

October 24 - 27

- Updated Holly Jolly notes for promoting individual businesses. Had 6 businesses reach out.
- Checked building calendar per request for possibly scheduling a family event.
- Continued working on November Newsletter for the utility bills.
- Scheduled building cleaning before and after events thru the end of the year.
- Coordinated getting building key to county extension agent for annual 4-H awards banquet.
- Had call asking about application to install solar field but they didn't have correct information.
- Realtor called asking about a lot the city owns and if it is available for sale for a business.
- Scheduled public meeting in ballroom. Working to coordinate table use from event to event.
- Visited with property owner and James to determine way to proceed with construction plans.
- Reached out to yoga instructor to update her on event in ballroom and ask about new class flyer.
- Had resident asking about moving in a home on an empty lot and if I could let them know if ok.
- Answered two businessowners questions about Trick or Treat Marion Businesses.
- Answered event organizers question about the electronic sign downtown and sent to Gene.
- Coordinated table use for 4 events in Ballroom scheduled back-to-back for ease of setup.
- Posted a notice on the Community Enrichment Facebook Page per youth group request.
- Scheduled cleaning the building prior to several upcoming events.
- Reached out to a businessowner about a local resident wishing to change jobs.
- Answered a businessowner about Merchant Meeting time.
- Answered a local resident about when Holly Jolly Christmas is and also Jingle n Mingle.
- Prepared for Marion Merchant meeting with handouts and updated info for Holly Jolly.
- Attended Marion Merchant meeting.
- Updated Holly Jolly activity schedule and list for Tammy with info gathered at Merchant meeting.
- Looked up info for local resident for moving in home on empty lot.
- Reached out to businesses and individuals and have 10 entries for Christmas Parade.
- Yoga instructor responded with new class dates for flyer, so updated flyer and posted.
- Helped two residents with Community Christmas applications.
- Answered businessowners question about what type of businesses are allowed on Main Street.
- Connected businessowner with local resident wanting to change jobs. Set up meeting to visit.
- Visited with businessowner about funding for new project and ideas for renting spaces in shop.
- Sent group email per request from Athletic Director promoting send off for Cross Country Team.
- Asked Steven about empty lot that currently does not have utilities. No problem to add service.
- Reminded St. Luke to please bring building key back and return microphone to my office. Done.
- Park restrooms were found in a mess. Park restroom janitor cleaned it up and unclog the toilet.
- Copied 3 pages from zoning regs and highlighted some info for James for modular home.
- Contacted resident to ask specific addresses of 2 lots for James to view for modular home.
- Communicated with Mark & Tiffany about Chingawassa Days Committee meeting in building.
- Reached out to businesses that have not responded concerning Holly Jolly Christmas event.
- Continued adding food trucks to my list for future events.
- Visited with a member of the Knights of Columbus about a possible donation to the City Park.
- Worked on finalizing November Newsletter, including updating Nov. 26 event information.
- Added one more update to Nov. 26 event schedule and sent final Newsletter to Becky.
- Helped a businessowner get in touch with a local resident.
- Reminded guys we need leftover cement to reset frisbee golf baskets when pour at fire dept.
- Reminded foundation to pay for Ballroom use and I went by and picked up the check.
- Restocked paper products in restrooms.
- Attended special city council meeting.