



COUNCIL MEETING AGENDA
Friday, December 23, 2022 @ 4:30pm
Community Center – **Lower Level**
208 E. Santa Fe, Marion Kansas 66861

REGULAR CITY COUNCIL MEETING

1. Flag Salute - Mayor Mayfield.
2. Call the Regular City Council meeting to order – Mayor Mayfield
3. Approval of Agenda
4. Approval of consent agenda
 - Approval of the minutes of December 12, 2022 Public Hearing.
 - Approval of the minutes of December 12, 2022 Council Meeting.
 - Approval of warrants in the amount of \$217,503.85.
 - Approval of payroll in the amount of \$32,571.53.
 - Approval of November Treasurer Report.
 - Approval of 2023 CMB Licenses: Carlson's Grocery Inc., Casey's #1931, Tacos Food Truck LLC, Willy J's and SherBowl Lanes.
 - Approval of 2023 Class A Club License: Ecker-Fulkerson-Slifer Veterans of Foreign Wars Post 6958.
 - Approval of 2023 Drinking Establishment License: Historic Elgin Hotel.
5. Stanfield Rooftop Maintenance Contract – Mark Skiles
6. 500,000 Gallon Water Tank Renovations – Mark Skiles
7. Approval of 301 E Main Project Change Order – Tiffany Jeffrey
8. Sale of K9 to Marion County Sheriff's Dept – Mark Skiles
9. 2023 Community Board Appointments – Mayor Mayfield
10. Appointment of Municipal Judge: Brandy Roy-Bachman – Mayor Mayfield
11. 30-minute Executive Session to discuss personnel matters of nonelected personnel to protect the privacy interest of employees pursuant to K.S.A. 75-4319(b)(1). Session to include City Council. – Mayor Mayfield
12. 30-minute Executive Session to discuss personnel matters of nonelected personnel to protect the privacy interest of employees pursuant to K.S.A. 75-4319(b)(1). Session to include City Council and City Administrator. – Mayor Mayfield
13. Councilor, Department, & Staff Reports
14. Public Forum (1)
15. Motion to Adjourn Council Meeting

Next Regular City Council Meeting on January 9, 2022 @4:30pm

Council Meeting Procedures

- Please silence your personal electronic devices (cell phones, tablets, watches, etc.). Emergency responders are to have their radios on vibrate.
- Please stand for the invocation and Pledge of Allegiance when requested by the Mayor or Vice Mayor at the beginning of the meeting.
- The council is interested in questions, concerns and comments from the public and has established a Public Forum agenda item at the beginning and end of the meeting. This is a time for individuals or groups to address the council. Generally, there is a three (3) minute presentation time allowed. Questions by councilors, mayor or city staff are not included in the three (3) minute presentation.
- (1) Presentation is limited to three (3) minutes. City Council will not act or discuss the topic at this time. Topics are limited to City Council business. Public comment is not permitted on personnel matters or legal matters. Items introduced may become agenda items at a future date.
- Please refrain from individual conversations during the council meeting & please be courteous and respectful at all times to your elected officials, appointed officials, city staff, and fellow residents. While we all may not agree, civil discourse will lead to better understanding and brighter future for our community.

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Public Hearing - 2022 Budget Amendment
Monday, December 12, 2022
4:30 PM

The public hearing of the City Council for the City of Marion, Kansas was held Monday, December 12, 2022 at 208 E Santa Fe, Marion KS in the lower level at 4:30pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Chris Costello and Ruth Herbel in attendance. Also, in attendance were: Brian Bina, City Attorney; Mark Skiles, City Administrator; Clinton Jeffrey, Police Chief; Steven Janzen, Assistant Police Chief; Tiffany Jeffrey, City Clerk; Tim Makovec, Public Works Director; Steve Hart, Electrical Supervisor; Deb Gruver, Marion Record; Christian Pedersen & Lois Smith, Museum Board Members; James Ging, Kansas Power Pool.

Call to Order: Called the public hearing to order at 4:30pm following the pledge of allegiance.

Public Comments: Deb Gruver asked if anyone had one-on-one or two at a time meetings with the City Administrator about the budget. Skiles advised yes and it was not a serial meeting.

Adjournment: Public hearing adjourned at 4:31pm.

ATTEST: _____
Tiffany Jeffrey, CMC, City Clerk

David Mayfield, Mayor

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Regular Council Meeting
Monday, December 12, 2022
4:31PM

The regular meeting of the City Council for the City of Marion, Kansas was held Monday, December 12, 2022 at 208 E Santa Fe, Marion KS in the lower level at 4:31pm with David Mayfield presiding as Mayor and Council Members Zach Collett, Chris Costello and Ruth Herbel in attendance. Also, in attendance were: Brian Bina, City Attorney; Mark Skiles, City Administrator; Clinton Jeffrey, Police Chief; Steven Janzen, Assistant Police Chief; Tiffany Jeffrey, City Clerk; Tim Makovec, Public Works Director; Steve Hart, Electrical Supervisor; Deb Gruver, Marion Record; Christian Pedersen & Lois Smith, Museum Board Members; James Ging, Kansas Power Pool.

Call to Order: Meeting called to order at 4:32pm.

Approval of agenda: Herbel moved to approve agenda; Costello seconded; motion carried 4-0.

Consent Agenda: Herbel moved to approve consent agenda; Collett seconded; Herbel asked about U.S. Cellular phone bill. T. Jeffrey advised that the U.S. Cellular phones are the supervisory phones that we still have, everything else has been cancelled. Motion carried 4-0.

- Approval of the Minutes of the November 28, 2022 City Council Meeting.
- Approval of Warrants in the amount of \$46,333.85.
- Approval of payroll in the amount of \$36,705.66.

Museum Board Members Recognition: Mayfield recognized Lois Smith for her commitment and dedication to the Museum Board and thanked her for her service to the Board. Christian Pedersen accepted the recognition for Pauline Holub for her commitment and dedication to the Museum Board for her years of service.

Consider & Take Action on Additional KPP Bond Funding for Marion Electrical Voltage Upgrade Project: James Ging gave a background of the Kansas Power Pool voltage upgrade project. Ging advised that there is an additional \$400,000 available to the City of Marion for the voltage project that could be used for additional pole replacements. Ging reported that the project has been able to handle with the original \$3.1M but moving forward would push the total to \$3.5M which is well under the \$4M agreement amount. The additional \$400,000 covers the inflation of material costs and the additional pole replacements. Discussion held.

Approval of 2022 Budget Amendment: T. Jeffrey presented the 2022 budget amendment as provided in the Council packets. Herbel moved to approve 2022 budget amendment; Costello seconded; motion carried 4-0.

30-minutes Executive Session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) Session to include City Council and City Attorney: Collett moved that the governing body recess into executive session to discuss personnel matters of nonelected personnel pursuant to K.S.A. 75-4319(b)(1) to include City Council and City Attorney for 30 minutes to enter at 4:50pm and returned at 5:20pm; Deb Gruver read a statement that she believes that the reasoning to enter into executive is to generic and read an Attorney General's opinion. Bina advised that subject and justification have both been covered. Costello seconded; motion carried 4-0.

Regular meeting resumed at 5:20pm. Mayfield declared no action taken.

Mayoral & Council Report: Collett advised WSU will be providing an update on January 9th to Council on the strategic planning process.

Administrator Report: Christmas Community project is under way upstairs. Margo and ladies are getting this organized for the distribution.

Community Enrichment Report: Nothing further to report.

City Clerk Report: Nothing further to report.

Police Chief Report: Nothing further to report.

City Attorney Report: Nothing further to report.

Public Works Report: N/A

Economic Development Report: N/A

Public Forum: No public wished to address Council at this time.

Adjournment: Herbel moved to adjourn at 5:22pm; Mayfield seconded; motion carried 4-0.

David Mayfield, Mayor

ATTEST: _____
Tiffany Jeffrey, CMC, City Clerk

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
CENTRAL NATIONAL BANK 1225 AIRGAS USA, LLC									
INV# 9993331482	1	12/23/22	12/23/22	RENT LARGE ACETYLENE	9.80	02	02-01-5021	LIQ	1
	2			RENT LARGE ACETYLENE	9.80	02	02-04-5021	LIQ	1
	3			RENT LARGE ACETYLENE	9.80	01	01-10-5021	LIQ	1
	4			RENT LARGE ARGON	4.90	02	02-01-5021	LIQ	1
	5			RENT LARGE ARGON	4.90	02	02-04-5021	LIQ	1
	6			RENT LARGE ARGON	4.90	01	01-10-5021	LIQ	1
	7			RENT LARGE OXYGEN	19.60	02	02-01-5021	LIQ	1
	8			RENT LARGE OXYGEN	19.60	02	02-04-5021	LIQ	1
	9			RENT LARGE OXYGEN	19.60	01	01-10-5021	LIQ	1
	10			HAZMAT	8.43	02	02-01-5021	LIQ	1
	11			HAZMAT	8.43	02	02-04-5021	LIQ	1
	12			HAZMAT	8.42	01	01-10-5021	LIQ	1
				INVOICE TOTAL	128.18				
				VENDOR TOTAL	128.18				
1214 ALTEC INDUSTRIES INC									
INV# 51123831	1	12/23/22	12/14/22	LABOR	188.50	02	02-04-5409	LIQ	1
	2			LABOR	130.50	02	02-04-5409	LIQ	1
	3			SERVICE CHARGE	6.50	02	02-04-5409	LIQ	1
	4			STATE TAX	21.15	02	02-04-5409	LIQ	1
	5			COUNTY TAX	3.27	02	02-04-5409	LIQ	1
	6			CITY TAX	2.44	02	02-04-5409	LIQ	1
				INVOICE TOTAL	352.36				
				VENDOR TOTAL	352.36				
3072 AMERICAN ELECTRIC COMPANY									
INV# 1996-1034652	1	12/23/22	12/12/22	GRAY ROADWAY LIGHT	1,199.20	02	02-04-5014	LIQ	1
	2			VINYL TAPE	222.07	02	02-04-5020	LIQ	1
				INVOICE TOTAL	1,421.27				
				VENDOR TOTAL	1,421.27				
4 AT & T									
JANUARY BILL	1	12/23/22	12/13/22	6203822150	388.46	01	01-65-5015	LIQ	1
	2			6203822280	384.37	01	E-PAYMNT 1308814 12/23/22 01-00-5015	LIQ	1
	3			6203823704	384.37	01	E-PAYMNT 1308814 12/23/22 01-00-5015	LIQ	1
				INVOICE TOTAL	1,157.20		E-PAYMNT 1308814 12/23/22		
				VENDOR TOTAL	1,157.20				
38 ATMOS ENERGY									
DECEMBER STATEMENT	1	12/23/22	12/12/22	MARION WATER WORKS	273.91	01	01-10-5015	LIQ	1
	2			MARION WATER WORKS	273.91	02	E-PAYMNT 1308815 12/23/22 02-01-5015	LIQ	1
	3			MARION WATER WORKS	273.99	02	E-PAYMNT 1308815 12/23/22 02-04-5015	LIQ	1
							E-PAYMNT 1308815 12/23/22		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	4			MARION PD/FIRE	204.88	01	01-65-5015	LIQ	1
	5			MARION PD/FIRE	87.81	01	E-PAYMNT 1308815 12/23/22 01-14-5015	LIQ	1
	6			MARION FIRE	55.41	01	E-PAYMNT 1308815 12/23/22 01-65-5015	LIQ	1
	7			MARION MUSEUM	344.89	01	E-PAYMNT 1308815 12/23/22 01-25-5015	LIQ	1
	8			MARION CITY OFFICE	1,017.57	01	E-PAYMNT 1308815 12/23/22 01-05-5015	LIQ	1
	9			MARION CITY SHOP	249.79	01	E-PAYMNT 1308815 12/23/22 01-10-5015	LIQ	1
	10			MARION CITY SHOP	249.79	02	E-PAYMNT 1308815 12/23/22 02-01-5015	LIQ	1
	11			MARION CITY SHOP	249.86	02	E-PAYMNT 1308815 12/23/22 02-04-5015	LIQ	1
				INVOICE TOTAL	3,281.81				
				VENDOR TOTAL	3,281.81				
INV# 65565			1633 BAKER BROS. PRINTING						
	1	12/23/22	12/07/22	HOLLY JOLLY CHRISTMAS POSTER	49.00	01	01-11-5276	LIQ	1
	2			HOLLY JOLLY CARDS	45.78	01	01-11-5276	LIQ	1
				INVOICE TOTAL	94.78				
				VENDOR TOTAL	94.78				
JANUARY			9 BLUE CROSS/BLUE SHIELD						
	1	12/23/22	12/21/22	JANUARY 2023 ADMIN	572.55	152	01-00-2452	LIQ	1
	2			JANUARY 2023 ADMIN	1,039.78	152	E-PAYMNT 1308816 12/23/22 01-00-2452	LIQ	1
	3			JANUARY 2023 POLICE	1,084.35	152	E-PAYMNT 1308816 12/23/22 01-00-2452	LIQ	1
	4			JANUARY 2023 POLICE	542.05	152	E-PAYMNT 1308816 12/23/22 01-00-2452	LIQ	1
	5			JANUARY 2023 POLICE	514.72	152	E-PAYMNT 1308816 12/23/22 01-00-2452	LIQ	1
	6			JANUARY 2023 S&A	1,230.18	152	E-PAYMNT 1308816 12/23/22 01-00-2452	LIQ	1
	7			JANUARY 2023 WATER DIST	313.98	252	E-PAYMNT 1308816 12/23/22 02-00-2452	LIQ	1
	8			JANUARY 2023 WATER PLANT	1,029.44	252	E-PAYMNT 1308816 12/23/22 02-00-2452	LIQ	1
	9			JANUARY 2023 SEWER	542.05	252	E-PAYMNT 1308816 12/23/22 02-00-2452	LIQ	1
	10			JANUARY 2023 ELECTRIC	514.72	252	E-PAYMNT 1308816 12/23/22 02-00-2452	LIQ	1
	11			JANUARY 2023 ELECTRICT	1,131.99	252	E-PAYMNT 1308816 12/23/22 02-00-2452	LIQ	1
	12			JANUARY 2023 ELECTRIC	560.12	252	E-PAYMNT 1308816 12/23/22 02-00-2452	LIQ	1
	13			JANUARY 2023 REC	514.72	152	E-PAYMNT 1308816 12/23/22 01-00-2452	LIQ	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ		
	14			JANUARY 2023 LIBRARY	586.61	152	01-00-2452	LIQ	1		
							E-PAYMNT 1308816 12/23/22				
	15			JANUARY 2023 REFUSE	2,210.54	252	02-00-2452	LIQ	1		
							E-PAYMNT 1308816 12/23/22				
	16			JANUARY 2023 REFUSE	1,029.44	252	02-00-2452	LIQ	1		
							E-PAYMNT 1308816 12/23/22				
	17			JANUARY 2023 CEMETARY	475.80	152	01-00-2452	LIQ	1		
							E-PAYMNT 1308816 12/23/22				
				INVOICE TOTAL	13,893.04						
				VENDOR TOTAL	13,893.04						
				522 CARLSONS' GROCERY							
CITY CHRISTMAS LUNCH	1	12/23/22	12/09/22	CARLSONS CITY CHRISTMAS	56.52	01	01-00-5100	LIQ	1		
	2			CARLSONS CITY CHRISTMAS	56.52	01	01-10-5100	LIQ	1		
	3			CARLSONS CITY CHRISTMAS	56.52	01	01-14-5100	LIQ	1		
	4			CARLSONS CITY CHRISTMAS	56.52	01	01-55-5100	LIQ	1		
	5			CARLSONS CITY CHRISTMAS	56.52	01	01-15-5100	LIQ	1		
	6			CARLSONS CITY CHRISTMAS	56.52	01	01-30-5100	LIQ	1		
	7			CARLSONS CITY CHRISTMAS	56.52	02	02-01-5100	LIQ	1		
	8			CARLSONS CITY CHRISTMAS	56.52	02	02-02-5100	LIQ	1		
	9			CARLSONS CITY CHRISTMAS	56.52	02	02-03-5100	LIQ	1		
	10			CARLSONS CITY CHRISTMAS	56.52	02	02-04-5100	LIQ	1		
	11			CARLSONS CITY CHRISTMAS	56.62	02	02-06-5100	LIQ	1		
				INVOICE TOTAL	621.82						
				VENDOR TOTAL	621.82						
				40 CASE & SON INSURANCE, INC.							
INV# 003	1	12/23/22	11/22/22	AIRPORT LIABILITY COVERAGE	1,843.00	01	01-16-5065	LIQ	1		
	2			2013 FORD EDGE	209.00	01	01-00-5065	LIQ	1		
	3			NEW HOLLAND TRACTOR	367.00	01	01-60-5065	LIQ	1		
	4			SPECIAL EVENT COVERAGE	220.00	01	01-55-5050	LIQ	1		
	5			SPECIAL EVENT COVERAGE	220.00	01	01-00-5065	LIQ	1		
				INVOICE TOTAL	2,859.00						
				VENDOR TOTAL	2,859.00						
				3916 CITY OF HERINGTON							
INV# 3740	1	12/23/22	12/06/22	NOVEMBER SERVICES-JAMES MASTER	1,800.00	01	01-11-5278	LIQ	1.		
				INVOICE TOTAL	1,800.00						
				VENDOR TOTAL	1,800.00						
				3313 COMPLIANCE ONE							
NOVEMBER STATEMENT	1	12/23/22	12/09/22	PRE EMPLOYMENT-ZANE SLATER	79.50	02	02-06-5024	LIQ	1		
	2			PRE EMPLOYMENT-DANIEL ADAME	79.50	02	02-06-5024	LIQ	1		
	3			NOVEMBER SUBSTANCE PROGRAM	4.40	02	02-02-5024	LIQ	1		
	4			NOVEMBER SUBSTANCE PROGRAM	13.20	02	02-04-5024	LIQ	1		
	5			NOVEMBER SUBSTANCE PROGRAM	8.80	01	01-10-5024	LIQ	1		
	6			NOVEMBER SUBSTANCE PROGRAM	2.20	01	01-10-5024	LIQ	1		
	7			NOVEMBER SUBSTANCE PROGRAM	2.20	02	02-01-5024	LIQ	1		
	8			NOVEMBER SUBSTANCE PROGRAM	4.40	02	02-03-5024	LIQ	1		
	9			FMCSA ANNUAL QUERY	5.00	02	02-02-5024	LIQ	1		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	10			FMCSA ANNUAL QUERY	15.00	02	02-04-5024	LIQ	1
	11			FMCSA ANNUAL QUERY	5.00	01	01-10-5024	LIQ	1
	12			FMCSA ANNUAL QUERY	2.50	01	01-10-5024	LIQ	1
	13			FMCSA ANNUAL QUERY	2.50	02	02-01-5024	LIQ	1
	14			FMCSA ANNUAL QUERY	5.00	02	02-03-5024	LIQ	1
	15			FMCSA ANNUAL QUERY	5.00	02	02-03-5024	LIQ	1
				INVOICE TOTAL	234.20				
				VENDOR TOTAL	234.20				
				3893 CUMMINS SALES AND SERVICE					
INV# J1-89249	1	12/23/22	12/08/22	DIETER LIFT STATION SERVICE	694.49	02	02-03-5443	LIQ	1
	2			LABOR	933.68	02	02-03-5443	LIQ	1
	3			TRAVEL	161.60	02	02-03-5443	LIQ	1
	4			HAZ MAT DISPOSAL	54.76	02	02-03-5443	LIQ	1
	5			ROAD MILEAGE	201.45	02	02-03-5443	LIQ	1
				INVOICE TOTAL	2,045.98				
				VENDOR TOTAL	2,045.98				
				1147 GPC&N LLC					
INV# 17499	1	12/23/22	12/19/22	10/10/22 UPDATE/REBOOT MNCDC	71.25	01	01-00-5022	LIQ	1
	2			10/19/22 NEW FIREWALL CONFIG	190.00	01	01-00-5022	LIQ	1
	3			10/21/22 PD FIREWALL	190.00	01	01-00-5022	LIQ	1
	4			10/24/22 TROUBLE SHOOT PRINTER	47.50	01	01-00-5022	LIQ	1
	5			10/28/22 EQUIP INSTALL	31.67	01	01-55-5022	LIQ	1
	6			11/18/22 EMAIL SEARCH	95.00	01	01-00-5022	LIQ	1
	7			11/28/22 TROUBLESHOOT EMAIL	71.25	01	01-00-5022	LIQ	1
	8			11/29/22 LAPTOP SETUP	95.00	01	01-11-5277	LIQ	1
	9			11/29/22 MODIFY ACCOUNTS	95.00	01	01-14-5022	LIQ	1
	10			12/7/22 LAPTOP MITIGATION	142.50	01	01-11-5277	LIQ	1
	11			12/12/22 SHOP INTERNET	31.66	01	01-10-5021	LIQ	1
	12			12/12/22 SHOP INTERNET	31.66	02	02-01-5021	LIQ	1
	13			12/12/22 SHOP INTERNET	31.68	02	02-04-5021	LIQ	1
	14			10/17/22 APPLIANCE AUDIT	95.00	01	01-00-5022	LIQ	1
	15			10/19/22 FIREWALL SETUP	142.50	01	01-00-5022	LIQ	1
	16			11/10/22 APPLIANCE AUDIT	142.50	01	01-00-5022	LIQ	1
	17			11/14/22 APPLIANCE FIREWARE	23.75	01	01-00-5022	LIQ	1
	18			NETGEAR WIFI ROUTER	29.32	01	01-10-5021	LIQ	1
	19			NETGEAR WIFI ROUTER	29.32	02	02-01-5021	LIQ	1
	20			NETGEAR WIFI ROUTER	29.32	02	02-04-5021	LIQ	1
				INVOICE TOTAL	1,615.88				
				VENDOR TOTAL	1,615.88				
				1118 HILLSBORO FREE PRESS					
INV# 106276	1	12/23/22	11/30/22	HOLLY JOLLY AD	350.00	01	01-11-5276	LIQ	1
				INVOICE TOTAL	350.00				
				VENDOR TOTAL	350.00				
				3015 HISTORIC ELGIN HOTEL B&B LLC					
HOLLY JOLLY CHRISTMA	1	12/23/22	12/13/22	HOLLY JOLLY CHRISTMAS	25.00	01	01-11-5276	LIQ	1
	2			HOLLY JOLLY CHRISTMAS	35.00	01	01-11-5276	LIQ	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
	3			HOLLY JOLLY CHRISTMAS	50.00	01	01-11-5276	LIQ	1
	4			HOLLY JOLLY CHRISTMAS	55.00	01	01-11-5276	LIQ	1
	5			HOLLY JOLLY CHRISTMAS	10.00	01	01-11-5276	LIQ	1
	6			HOLLY JOLLY CHRISTMAS	10.00	01	01-11-5276	LIQ	1
	7			HOLLY JOLLY CHRISTMAS	15.00	01	01-11-5276	LIQ	1
				INVOICE TOTAL	200.00				
				VENDOR TOTAL	200.00				
				3243 KANSAS POWER POOL					
NOVEMBER SERVICE MON	1	12/23/22	12/14/22	TRANSMISSION CHARGE	22,524.12	02	02-04-5551	LIQ	1
	2			ADMINISTRATIVE	8,914.04	02	02-04-5551	LIQ	1
	3			CAPACITY DEMAND	29,469.75	02	02-04-5551	LIQ	1
	4			ENERGY	38,649.17	02	02-04-5551	LIQ	1
	5			ENERGY COST ADJUSTMENT	28,639.31	02	02-04-5551	LIQ	1
	6			FEB 2021 STORM CHARGE	13,902.58	02	02-04-5551	LIQ	1
	7			DISTRIBUTION FACILITY CHARGE	89.76	02	02-04-5551	LIQ	1
	8			VOLTAGE UPGRADE	18,510.31	02	02-04-5553	LIQ	1
				INVOICE TOTAL	160,699.04				
				VENDOR TOTAL	160,699.04				
				52 KS DEPT OF REVENUE					
11/2022	1	12/23/22	12/21/22	NOVEMBER 2022 SALES TAX	5,757.45	01	01-07-5500	LIQ	1
	2			NOVEMBER 2022 AVIATION TAX	2.46	01	E-PAYMNT 1308817 12/23/22 01-16-5303	LIQ	1
				INVOICE TOTAL	5,759.91		E-PAYMNT 1308817 12/23/22		
				VENDOR TOTAL	5,759.91				
				3873 M&T CLEANING					
INV# 10/12/22-11/15/	1	12/23/22	12/21/22	CLEANING AUDITORIUM	240.00	01	01-05-5259	LIQ	1
	2			CLEANING PARK BATHROOMS	40.00	01	01-15-5259	LIQ	1
				INVOICE TOTAL	280.00				
				VENDOR TOTAL	280.00				
				1945 MAYER SPECIALTY SERVICES LLC					
INV# 2022700	1	12/23/22	12/16/22	SEWER MAINENANCE CLEANING	15,585.00	02	02-03-5040	LIQ	1
	2			FUEL SURCHARGE	1,246.80	02	02-03-5040	LIQ	1
				INVOICE TOTAL	16,831.80				
				VENDOR TOTAL	16,831.80				
				3641 MFA OIL COMPANY					
PROPANE	1	12/23/22	12/13/22	PROPANE COMMERCIAL	240.03	01	01-16-5015	LIQ	1
	2			KS SALES TAX	15.60	01	01-16-5015	LIQ	1
	3			COUNTY SALES TAX	2.40	01	01-16-5015	LIQ	1
				INVOICE TOTAL	258.03				
				VENDOR TOTAL	258.03				

1128 PITNEY BOWES

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
DECEMBER	1	12/23/22	12/11/22	1128 PITNEY BOWES METER REFILL	200.00	01	01-00-5016	LIQ	1
	2			TRANSACTION FEE	8.99	01	01-00-5016 E-PAYMNT 1308818 12/23/22	LIQ	1
				INVOICE TOTAL	208.99				
				VENDOR TOTAL	208.99				
INV# 29622038	1	12/23/22	12/15/22	3069 QUILL CORPORATION BLACK INK	47.34	01	01-10-5020	LIQ	1
	2			COFFEE STIRRERS	3.63	01	01-05-5020	LIQ	1
				INVOICE TOTAL	50.97				
				VENDOR TOTAL	50.97				
INV# S100234054	1	12/23/22	12/15/22	84 SALINA SUPPLY COMPANY 4X15 FCC-CI DI	276.53	02	02-04-5020	LIQ	1
	2			SS REPAIR CLAMP	371.39	02	02-01-5020	LIQ	1
				INVOICE TOTAL	647.92				
				VENDOR TOTAL	647.92				
INV# 3009382	1	12/23/22	12/02/22	3630 SECURITY 1ST TITLE LLC OWNER AND ENCUMBRANCE REPORT	525.00	01	01-11-5027	LIQ	1
				INVOICE TOTAL	525.00				
				VENDOR TOTAL	525.00				
INV 1404A	1	12/23/22	11/05/22	3659 STEPHENSON AUTOMOTIVE EXCELLEN ANNUAL NFPA PUMP TESTING	250.00	01	01-65-5408	LIQ	1
	2			ANNUAL NFPA PUMP TESTING	250.00	01	01-65-5411	LIQ	1
				INVOICE TOTAL	500.00				
				VENDOR TOTAL	500.00				
REFUND	1	12/23/22	12/21/22	3927 THAMAN, RILEY REFUND FOR SIGN PERMIT	25.00	01	01-00-5010	LIQ	1
				INVOICE TOTAL	25.00				
				VENDOR TOTAL	25.00				
INV# 4159	1	12/23/22	11/26/22	3829 UTILITY HELPNET, INC. ON SITE TECH SUPPORT	300.00	02	02-04-5019	LIQ	1
	2			TRAVEL HOURS	100.00	02	02-04-5019	LIQ	1
	3			TECHNICAL SUPPORT	275.00	02	02-04-5019	LIQ	1
	4			TECHNICAL SUPPORT	275.00	02	02-04-5019	LIQ	1
	5			TECHNICAL SUPPORT	110.00	02	02-04-5019	LIQ	1
	6			ENGINEERING SUPPORT	300.00	02	02-04-5019	LIQ	1
	7			MILEAGE	75.00	02	02-04-5019	LIQ	1
				INVOICE TOTAL	1,435.00				
				VENDOR TOTAL	1,435.00				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST ID	GL ACCOUNT	CK TYPE	SQ
99 WESTERN ASSOCIATES, INC.									
INV# 12/14/22	1	12/23/22	12/14/22	UPS FREIGHT	14.67	02	02-03-5016	LIQ	1
				INVOICE TOTAL	14.67				
				VENDOR TOTAL	14.67				
2022 YOUNG TERMITE & PEST CONTROL I									
INV# 38307	1	12/23/22	12/14/22	QUARTERLY SPRAY	55.00	01	01-05-5259	LIQ	1
	2			FUEL CHARGE	3.00	01	01-05-5259	LIQ	1
	3			QUARTERLY SPRAY	55.00	01	01-75-5259	LIQ	1
	4			FUEL CHARGE	3.00	01	01-75-5259	LIQ	1
	5			QUARTERLY SPRAY	50.00	01	01-25-5259	LIQ	1
	6			FUEL CHARGE	3.00	01	01-25-5259	LIQ	1
	7			QUARTERLY SPRAY	20.00	01	01-14-5259	LIQ	1
	8			QUARTERLY SPRAY	20.00	01	01-65-5259	LIQ	1
	9			FUEL CHARGE	1.50	01	01-14-5259	LIQ	1
	10			FUEL CHARGE	1.50	01	01-65-5259	LIQ	1
				INVOICE TOTAL	212.00				
				VENDOR TOTAL	212.00				
				CENTRAL NATIONAL BANK TOTAL	217,503.85				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	24,300.95				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	193,202.90				
				GRAND TOTALS	217,503.85				

CITY OF MARION
TREASURER'S REPORT
CALENDAR 11/2022, FISCAL 11/2022

FUND #	TITLE	LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ASSET BALANCE	OPERATING CASH	OTHER CASH & INVESTMENTS
Month Treasurers Report								
01	GENERAL	211,930.06	78,310.44	154,435.39	246.28-	135,558.83	135,558.83	.00
02	UTILITY	1,590,976.80	346,446.06	252,019.93	465.78	1,685,868.71	1,685,668.71	200.00
03	SEWER	.00	.00	.00	.00	.00	.00	.00
05	REC	.00	.00	.00	.00	.00	.00	.00
07	SALES TAX	.00	.00	.00	.00	.00	.00	.00
08	SPECIAL CITY HIGHWAY	84,254.58	.00	.00	.00	84,254.58	84,254.58	.00
10	SP LAW ENF. TRUST FUND	24,926.66	1,064.00	1,326.34	.00	24,664.32	24,664.32	.00
11	LAND BANK	4,080.68	.00	.00	.00	4,080.68	4,080.68	.00
12	BONDS & INTEREST	1,925.10	.00	.00	.00	1,925.10	1,925.10	.00
17	LIBRARY	6,564.58	.00	.00	.00	6,564.58	6,564.58	.00
19	SPEC. PARK AND REC	8,741.18	.00	.00	.00	8,741.18	8,741.18	.00
21	EQUIPMENT RESERVES	27,625.68-	.00	1,688.70	.00	29,314.38-	29,314.38-	.00
26	CAPITAL IMPROVEMENTS	211,769.21	.00	56.27	.00	211,712.94	210,980.74	732.20
Report Total		2,117,543.17	425,820.50	409,526.63	219.50	2,134,056.54	2,133,124.34	932.20



City of Marion

Date: January 1, 2023

Property Locations: Marion Library 203 N. 3rd St. Marion, KS 66861

Stanfield Roofing Inc. would like to offer you, as a valued roofing customer, another one of our services.

"Rooftop Maintenance"

Your building's roof is your first line of defense in controlling energy consumption, battling harsh weather, and protecting your investment. It is a valuable asset and as such should be properly maintained. Manufacturers of Building Products recommend periodic maintenance and inspections of all roofing systems so that any detrimental conditions may be remedied promptly. Whether it is an older existing roof or a newly installed roof, rooftop maintenance can extend the life of your roof.

Weather, structural movement and stress are constantly attacking your roof. While normal aging will occur on all roofs, problems stemming from neglect, abuse, contamination, or accident can result in extensive, costly repairs or premature failure of the roofing system if not detected early.

- Our rooftop maintenance will be conducted twice a year (Spring/Fall)
 - includes roof top debris removal, gutter & drain ring/sump clean out
 - a documented inspection report with pictures which is recommended by your warranty holder.
- If there are any major repairs that we find that needs to be repaired, we will provide you with a picture report and a proposal to repair the issue.
- The leaks that we are called on between the service inspections will have a service call fee plus material used.

The rooftop maintenance is \$350.00 per year and is billed out annually. Please sign in the provided space below and send a copy back to start the program. Also, please provide your email address for timely communication, and instant access to the reports and pictures.

Additional Advantages

* Post Storm Inspection

*Emergency Repair

- 1) When a storm occurs, we will conduct a FREE roof analysis to assess the damages that have occurred and assist you with the next steps of returning your investment back to the pre-storm condition.
- 2) Leak/Emergency Response Plan:
 - (a) Every leak is taken seriously, when an emergency arises outside of normal business hours 7:30 am - 4:00 pm, that is directly related to fire, hail, and/or wind damage contact us at 316-435-3297

It will be billed annually unless a cancelation notice is received in writing by an authorized representative. Yes, start my rooftop maintenance:

Date _____ Signature _____ Print name _____

For timely communication, please provide your email address: _____

Stanfield Service Department

Kansas Branch:

580 N. Haverhill Rd.
El Dorado, KS 67042
316-322-7752
KS REG# 13-115408

Nebraska Branch:

3222 W. S. Street
Hasting, NE 6890
866-522-7752

Oklahoma Branch:

8211 E. Regal Place
Tulsa, OK 74133
918-932-2902 Ext: 2902
OK REG# 80002833

SCOPE OF WORK NO. 3
TO THE MASTER SERVICES AGREEMENT BETWEEN
UTILITY SERVICE CO., INC.
AND
CITY OF MARION, KS

WATER TANK RENOVATION – 500,000 GALLON ELEVATED – LARGE TANK

1. **Effective Date.** The Effective Date for this Scope of Work No. 3 (“SOW3”) shall be _____, 20____ .
2. **Term.** The Owner agrees to engage the Company to provide the professional service needed to renovate its 500,000 gallon water storage tank located at Eisenhower Drive and Denver Street, Marion, KS 66861 (hereinafter “tank”). This SOW3 shall commence on the Effective Date and shall continue in full force and effect for one year (“Contract Year 1”).
3. **Company’s Responsibilities.** This SOW3 outlines the Company’s responsibility for the renovation of the above described water storage tank. Renovation includes the following:
 - A. The Company will clean and paint the interior and exterior of the tank in Contract Year 1. Interior painting will follow procedures as outlined in A.W.W.A.-D102 specifications for cleaning and coating of potable water tanks will be followed. Only material approved for use in potable water tanks will be used on any interior surface area. During the painting process, all products and procedures will be equal to, or exceed the requirements of the **State of Kansas**, the American Water Works Association, and the Society for Protective Coatings as to surface preparation and coating materials. See Attached Schedule A for Specifications of the work to be performed; said Schedule A is incorporated herein by reference.
 - B. The Company will furnish pressure relief valves, if requested by Owner, so that Owner can manage installation of the valves in the water system while the tank is being serviced.
 - C. The Company will furnish current certificates of insurance coverage to Owner.
4. **Contract Price.** The Contract Price shall be **\$199,552.00**. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this SOW3.
5. **Payment Terms.** The Contract Price, plus all applicable taxes, shall be due and payable **upon completion of the exterior renovation, interior renovation and repairs.**

6. **Excluded Items.** This SOW3 does NOT include the cost for and/or liability on the part of the Company for: (1) containment of the tank at any time during the term of the SOW3; (2) disposal of any hazardous waste materials; (3) resolution of operational problems or structural damage due to cold weather; (4) repair of structural damage due to antenna installations or other attachments for which the tank was not originally designed; (5) resolution of operational problems or repair of structural damage or site damage caused by physical conditions below the surface of the ground; (6) negligent acts of Owner's employees, agents or contractors; (7) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (8) repairs to the foundation of the tank; (9) any latent defects of the tank or its components (i.e., corrosion from the underside of the floor plates or corrosion in areas not accessible to maintain); or (10) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank.

7. **Visual Inspection Disclaimer.** This SOW3 is based upon a visual inspection of the Tank. The Owner and the Company hereby acknowledge and agree that a visual inspection is intended to assess the condition of the Tank for all patent defects. If latent defects are identified once the tank has been drained for repairs, the Owner agrees and acknowledges that the Company shall not be responsible to repair the latent defects unless the Owner and the Company renegotiate the annual fees. The definition of a "latent defect" shall be any defect of the Tank which is not easily discovered (e.g., corrosion of the floor plates, corrosion in areas not accessible to maintain, damage to the roof of the tank which is not clearly visible during the visual inspection, etc.).

The SOW3 is executed and effective as of the date last signed by the parties below.

OWNER

City of Marion

By: _____

Name: _____

Title: _____

Date: _____

COMPANY

Utility Service Co., Inc.

By:  _____

Name: G. David Forrester

Title: VP, Tank Services & Water Quality LOB

Date: June 15, 2022

Schedule A

Renovation Specification

Exterior Overcoat

1. All exterior surfaces must be pressure washed with a minimum of 4,000 P.S.I. washer to remove any surface contamination.
2. All rusted areas must be Hand/Power tool cleaned per SSPC-SP2, SP3 cleaning methods.
3. All rusted or bare areas must be spot primed with a rust inhibitive metal primer.
4. One (1) full intermediate coat of a Tnemec compatible Series coating shall be applied to the complete exterior surfaces (100%) at the manufacturer's recommended thickness.
5. One (1) full finish coat of a Tnemec compatible Series coating shall be applied to the complete exterior surfaces (100%) at the manufacturer's recommended thickness.
6. Retrace logos

Interior Wet

1. The complete interior (100%) shall be abrasive blast cleaned to SSPC-SP No. 10 "Near White" finish. "Blastox" will be added to the blast media.
2. After abrasive cleaning, all surfaces shall be cleaned of any dust residue or foreign debris.
3. A high build epoxy liner manufactured by the Tnemec Company shall be applied as follows:
 - a. Primer Coat: One [1] complete coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 3 to 5 mils.
 - b. Intermediate Coat: One [1] complete intermediate coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 4 to 6 mils.
 - c. Finish Coat: One [1] complete finish coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 4 to 6 mils.
 - d. Contrasting Color: Each coat of epoxy paint shall be of contrasting color.
 - e. Stripe Coat: One additional coat of epoxy shall be applied by brush and roller to all weld seams.
4. After the liner has properly cured, the interior surfaces shall be disinfected per A.W.W.A. Spray Method No. 2 (200 PPM).
5. The spent abrasive media shall be tested per TCLP-(8) Heavy Metals as mandated by the State of Kansas.
6. Once the tests results confirm the non-hazardous status of the wastes, the spent abrasive shall be disposed of properly.
7. The Tank shall be sealed and made ready for service.

Repairs

1. Install high wind ladder gate
2. Install access ladder cable safety climb device
3. Install frost proof roof vent
4. Secure dome ladder
5. Install interior ladder
6. Install riser bolted manway

CONTRACT CHANGE ORDER


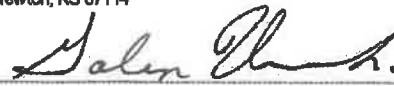

Project Title: Building Improvements	Project No.: 21-28
Owner: City of Marion	Date: 12/9/22
Contractor: Vogts Construction Company	Change Order No.: #2
A/E Firm: Ben Moore Studio, LLC	Net Amount of Change: \$1,600.00
	show deduct in ()

The following shall be provided subject to the requirements of the Contract and Bond already executed the same as if herein repeated. Furnish all labor, materials, tools and equipment & transportation required to complete the following item(s) of work. Use continuation sheet if necessary & attach all back-up documentation.	Request Info Use Legend Below (Required for Approval)		Amount
	Chimney tear down	Initiated by: 3 Result of: D	
Parapet Repair - masonry work - north, south & west sides. - \$45 per linear foot	Initiated by: 3 Result of: D		\$0.00 TBD based on unit price
Parapet Repair - masonry work - east side - \$35 per linear foot	Initiated by: 3 Result of: D		\$0.00 TBD based on unit price
	Initiated by: Result of:		\$0.00
	Initiated by: Result of:		\$0.00
	Initiated by: Result of:		\$0.00
	Initiated by: Result of:		\$0.00
	Initiated by: Result of:		\$0.00
	Initiated by: Result of:		\$0.00

Legend: Initiated by: Architect/Engineer = 1 Owner = 2 Contractor = 3 City/Code Services = 4
 Result of: Design = A Omission = B Change in Scope/Program = C Result of Field Conditions = D Other (explain) = E

The Original Contract Sum was	\$ 279,615.00
Net change by previous Change Orders	\$ 17,043.00
The Contract Sum prior to this Change Order was	\$ 296,658.00
The Contract Sum will be <input checked="" type="checkbox"/> Increased <input type="checkbox"/> Decreased <input type="checkbox"/> Unchanged by this Change Order	\$ 1,600.00
The New Contract Sum including this Change Order will be	\$ 298,258.00
The Contract Time will be <input type="checkbox"/> Increased <input type="checkbox"/> Decreased <input checked="" type="checkbox"/> Unchanged by this Change Order	0 Days
The Date of Completion as of the date of this Change Order therefore is	unchanged

APPROVALS

Contractor Name and Address Vogts Construction Company 709 N. Main Street Newton, KS 67114		 Project Architect/Engineer Signature	Date 12/9/22
 Contractor's Signature	12/21/2022 Date	 Owner Signature	Date

2023 Community Board Appointments

Housing Authority:

Orville Pfeiffer	4 Year Term	1/1/2023-12/31/2026
Jay Christensen	4 Year Term	1/1/2023-12/31/2026

Airport Authority:

Mitch Guetterman	3 Year Term	1/1/2023-12/31/2025
Lyle Leppke	2 Year Term	1/1/2023-12/31/2024
John Wheeler	3 Year Term	1/1/2023-12/31/2025
Ty Zeiner	3 Year Term	1/1/2023-12/31/2025

Planning Commission:

Carol Laue	3 Year Term	1/1/2023-12/31/2025
Russ Hake	3 Year Term	1/1/2023-12/31/2025
J.R. Ewing	3 Year Term	1/1/2023-12/31/2025

Museum Board:

Keri Collett	4 Year Term	1/1/2023-12/31/2026
Jennifer Hess	4 Year Term	1/1/2023-12/31/2026
Susan Gray	4 Year Term	1/1/2023-12/31/2026

Board of Zoning Appeals:

Marlin Buchholz	3 Year Term	1/1/2023-12/31/2025
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Community Enrichment/Interim Zoning Administrator City Council Report – December 9, 2022

December 12 - 15

- Per request of the mayor, I asked two planning commission board members if they will renew.
- Per request of the mayor, I asked one Board of Zoning Appeals board member to please renew.
- Scheduled a meeting for the county historical society in January.
- Reminded businessowner I need their rough draft for their artwork for the billboard in Walton.
- Had artwork updated for Chingawassa Days and Art in the Park to use for the highway 56 sign.
- Let the mayor and Mark know one of the planning commission board members agrees to renew.
- Received a call from a businessman needing to rent 1,800 square feet for two months.
- Received a call from a businessman asking about available buildings for sale.
- Worked on Community Christmas Project on Monday and Thursday.
- Visited with businessman about ongoing renovation project downtown.
- Visited with businessowner who is going to sell their downtown building and operate elsewhere.
- Advised resident wanting to put workshop next to home, that they need to combine lots, first.
- Visited with retired coach about old gymnastics mats purchased years ago by the old Rec Board.
- Attended Marion Merchant's meeting.
- Presented new art for banners for highway 56 sign at Merion Merchant meeting.
- Per request from Merchant meeting, asked Chingawassa Days about art for highway banners.
- Reported back to Merchant's that Chingawassa Days needs one week to decide banner artwork.
- Put together the Newsletter for the January utility bills.

December 19 - 21

- Contacted Carlson's about picking up cardboard leftover from Community Christmas.
- Reminded Vinduska's to come clean the building before next event.
- Continue working with businessowner for artwork for posting on Walton billboard in January.
- Let Vinduska's know invoices are due by Noon on Wednesday.
- Visited with James and signed off on a carport permit on North Walnut.
- Checked with Tim to be sure the wood trim on the stage in the Ballroom was repaired Friday.
- Debbie from Marion Record asked about finding a family in need. Got a suggestion from Becky.
- Finalized artwork for posting in January on Walton billboard for local businessowner.
- We have new residents that looked all over U.S. and decided to move here. He's from Australia.
- Had the building cleaned in preparation for USD 408 staff party in the Ballroom.
- Visited with county road & bridge superintendent about a grant for Kapaun road improvements.
- Called and let Grant Thierolf know the school wants the gymnastic mats.
- Visited with local realtor about downtown building for sale.
- Got contact info for new owner of building on 56. Owner is from Newton and wants to rent it out.
- Asked local realtor about recent house sale to folks who asked me about buying an empty lot.
- Assisted late applying family with 7 children, for Community Christmas help with gifts and food.
- Sent food boxes to a veteran and his wife. We surprised them as they would never ask for help.
- Met school employees who came to pick up gymnastic mats.
- Finalized January Newsletter for the utility bills and emailed it to the city office.
- Determined we will not have a quorum for planning commission and let board members know.
- Let Marion Record know we will not have a planning commission meeting this month.
- Received a call from UPS trying to get in touch with motel about mistaken package delivery.
- I tried calling motel with no luck so asked Officer Janzen to go by there and let UPS know.
- Visited with downtown businessowner about several ongoing projects and another coming soon.